
BOARD OF HEALTH Meeting **Agenda for June 22, 2023 at 9:00 AM**

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes from May 25, 2023*
2. Public Comment
3. Health Officer’s Report
4. Medical Director’s Report
5. Departmental Reports
 - a. Area Agency on Aging
 - b. Health Education & Promotion
 - c. Personal Health & Disease Prevention
 - d. Environmental Health
6. Financial Reports
 - a. Approve Payments*
 - b. Review Financials*
7. Committee Reports
 - a. Finance Committee – Approval of the June 19, 2023 Finance Committee meeting.
 - b. Program, Policies, and Appeals – Approval of the June 21, 2023 PPA Committee meeting.
8. New Business
 - a. AAA Advisory Committee Appointments*
 - b. FY23 Budget Amendment #2*
 - c. FY24 Original Budget*
 - d. Sturgis Office Lease*
 - e. Accreditation Reports
 - f. Community Health Needs Assessment & Community Health Improvement Plan
 - g. MERS Actuarial Report
9. Public Comment
10. Adjournment - Next meeting: July 27, 2023

Public Comment:

For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.

May 25, 2023 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Brent Leininger at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Tom Matthew, Jared Hoffmaster, Jon Houtz, Brent Leininger, and Steve Lanius. The following members were absent: Rusty Baker.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Kali Nichols, Laura Sutter, Paul Andriacchi, Alex Bergmooser, and Theresa Fisher.

Mr. Hoffmaster moved to approve the agenda with support from Mr. Lanius. The motion passed unopposed.

Mr. Matthew moved to approve the minutes from the April 27, 2023 meeting with support from Mr. Hoffmaster. The motion passed unopposed.

Public Comment: No public comments were given.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: Public Health Emergency Ends, Public Health Accreditation in Michigan, Strategic Plan Activities, Personnel Policy Committee, Board of Health Education, Website Redesign Committee, EH Software Implementation, Vectorborne Surveillance Program, Agency Meetings and Trainings, Community Health Needs Assessment (CHNA)/Community Health Improvement Plan (CHIP), Opioid Settlement Funds, Agency's Annual Report, Medicaid Redeterminations, Coldwater Office, Hillsdale Office, Three Rivers Office, and Sturgis Office.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Lyme Disease".

Departmental Reports:

- Health Education & Promotion
- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

Financial Reports/Expenditures

- Mr. Hoffmaster moved to approve the expenditures for April as reported with support from Mr. Matthew. The motion passed unopposed.
- Mr. Hoffmaster moved to place the financials for April on file with support from Mr. Matthew. The motion passed unopposed

Committee Reports:

- Finance Committee – Mr. Hoffmaster moved to approve the minutes from the May 15, 2023 Board of Health Finance Committee meeting with support from Mr. Leininger. The motion passed unopposed.
- Program, Policy, & Appeals Committee – Mr. Matthew moved to approve the minutes for the May 17, 2023 Program, Policy, & Appeals Committee meeting with support from Mr. Lanius. The motion passed unopposed.


New Business:

- Mr. Hoffmaster moved to approve the Area Agency on Aging IIIc FY23 Provider Budget Amendments as presented, with support from Mr. Matthew. The motion passed unopposed.
- Mr. Matthew moved to approve the Area Agency on Aging IIIc FY24 Annual Implementation Plan as presented, with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Hoffmaster moved to approve the bid from TSI to purchase fit testing equipment with support from Mr. Matthew. The motion passed unopposed.
- Mr. Houtz moved to approve the FY22 Annual Report with support from Mr. Matthew. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Lanius moved to adjourn the meeting with support from Mr. Houtz. The motion passed unopposed and the meeting was adjourned at 10:27 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

PUBLIC COMMENT

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Health Officer's Report to the Board of Health for June 22, 2023
Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

Public Health Accreditation in Michigan: The Accreditation reports are in and were shared with the Program, Policy & Appeals committee. As you remember, Local Public Health Accreditation (LPHA) was paused during the pandemic and has just restarted. Since the start of LPHA, our Agency is second in line out of all the local health departments in Michigan. As this was a restart of a paused initiative followed by huge losses in staff and knowledge at local health departments due to pandemic response; this cycle of accreditation focuses on technical assistance. There are no designations of the Minimum Program Requirements (MPR's) as Met, Not Met, or Met with Conditions as there will be in future cycles. Some of the reviews were not helpful as the reviewers just came down to ask how we were doing and did not review any records, while others did a "regular" review and provided recommendations for program improvement. I have provided feedback to MDHHS that they are using to improve this cycle of accreditation for the remaining local health departments.

Strategic Plan Activities: We continue to work on the objectives in the strategic plan and will provide updates to you approximately every 6 months.

Personnel Policy Committee: The Personnel Policy Committee has been hard at work reviewing and updating 3 important policy and procedure documents. Now complete are the Exposure Control Plan, Chemical Hygiene Plan, and Medical Waste Plan. We continue to meet with this committee on some updates to the Personnel Policies related to how we operate in emergency situations and when those are ready we will bring to the Program, Policy & Appeals Committee for review and movement to the full board or adoption.

Board of Health Education Today: Directly after the adjournment of the Board of Health meeting will be BOH education on Finance. Public Health Finance is complicated but Theresa will break it down and explain things such as "maintenance of effort".

Website Redesign Committee: As I mentioned in May, we have a small committee working on making updates to our website to make it more user friendly. Those changes have been made and hopefully you've been on the page and noted those. If not, I invite you to review our website. We consider the website to be a continual work in progress and welcome additional suggestions that will the page easier to use.

EH Software Implementation: This project is moving along very well, and we are really pleased with the vendor and the work they are doing. Because we are working to implement it prior to the end of our contract with HealthSpace our implementation project was moved up in front of some other Michigan local health departments who also recently signed contracts. I can't say enough good about how professional and thorough this company is as we move through the process.

Community Health Needs Assessment (CHNA)/Community Health Improvement Plan (CHIP):

The CHNA and CHIP were provided to the Program, Policy and Appeals committee for their review. The contractor, Marcus Cheatham, has wrapped up his work at this point and is finishing final presentations at the human service groups in each county.

Hillsdale Hospital Proposal: The hospital is interested in a rental agreement to utilize our mobile van for clinics in small communities in Hillsdale County perhaps 2-4 times per month. We have touched base with our attorney on what such an agreement would require and are working to make this happen. We see this as an important need in Hillsdale County as there is not a county transportation system. People living in the remote areas of the county can have difficulty getting to see the doctor because of transportation concerns.

Agency Staff Meetings: I held quarterly staff meetings in each office early in June.

Public Health Concerns: The wildfires in Canada and Michigan created unhealthy air in much of the state. Local public health officials met with MDHHS and others to discuss messaging to the public and efforts to protect those individuals at risk of respiratory distress. This is good news as we working collaboratively and is a lesson learned from the pandemic.

Opioid Settlement Funds: Nothing new to report.

Agency's Annual Report: I have appointments with each County Commission to share the Annual report and will see you very soon at your respective meeting.

Medicaid Redeterminations: We continue to message on the redetermination of Medicaid and have trained staff at the health department that can assist people with questions. Based on recent numbers I heard at the St. Joseph County Human Service Commission, there are a very large number of individuals that are not responding to the request for information so that their case can be redetermined. Individuals not responding with have their Medicaid case closed and will be without insurance which is very concerning to all of us who work with these low-income individuals and families.

Coldwater Office: Removal of overgrown bushes is completed, and the maintenance crew will be removing rocks and seeding up to the building where these bushes were.

Hillsdale Office: The removal and replacement of the Hillsdale parking lots started last week. By the time we meet, I anticipate they will be complete and hopefully the staff and clients can drive on them. We have been notified of a change in elevator law that will require some additional safety equipment be installed in this location. The company that maintains our elevator has informed us of the change and set a quote for the installation. We will need to bring this to you for approval as it is a significant expense.

Three Rivers Office: The contractor will be starting the wood wrap project in Three Rivers near the end of June or early in July. Materials have been ordered.

Sturgis: The addition of space project in Sturgis is moving along. Also to be reviewed at the Finance Committee is a proposal by the landlord for a modification to the lease.

MEDICAL DIRECTOR'S REPORT

JUNE 2023

1. Checks on CDC website and Johns Hopkins website to follow COVID numbers, mpox, tick borne illnesses, etc.
2. Director and Administrator meetings, in person and zoom.
3. Meetings via zoom and teleconference with several associations.
4. Continue to review and sign standing orders.
5. Reviewing policies and procedures.
6. Classes – Communications in Health Care (elective) and Practicum (project on sexually transmitted infections)
7. Communicating with area providers about issues (vaccines for children, chicken pox, communicable diseases).
8. Communicable disease meeting in Three Rivers.



June is Alzheimer's and Brain Awareness month.

Alzheimer's is a progressive disease that destroys memory and other important mental functions. It is the most common form of dementia. Brain cell connections and the cells themselves degenerate and die, destroying memory and other mental functions. The main symptoms are memory loss and confusion. There is no cure but medications and management strategies may temporarily improve symptoms.

About 6.5 million people in the United States age 65 and older live with Alzheimer's disease. Among them, more than 70% are 75 years old and older. Alzheimer's can last for years or be lifelong.

The causes probably include **a combination of age-related changes in the brain, along with genetic, environmental, and lifestyle factors**. The importance of any one of these factors in increasing or decreasing the risk of Alzheimer's disease may differ from person to person.

Researchers trying to understand the cause of Alzheimer's disease are focused on the role of two proteins:

- **Plaques.** Beta-amyloid is a fragment of a larger protein. When these fragments clump together, they appear to have a toxic effect on neurons and to disrupt communication between brain cells. These clumps form larger deposits called amyloid plaques, which also include other cellular debris.
- **Tangles.** Tau proteins play a part in a brain cell's internal support and transport system to carry nutrients and other essential materials. In Alzheimer's disease, tau proteins change shape and organize into structures called neurofibrillary tangles. The tangles disrupt the transport system and cause damage to cells.

Risk factors: age, family history and genetics, down syndrome, female sex, mild cognitive impairment, head trauma, air pollution, excessive alcohol consumption, poor sleep patterns, lifestyle and hear health, lifelong learning and social engagement

Complications

Prevention

Alzheimer's disease is not a preventable condition. However, a number of lifestyle risk factors can be modified.



Updates:

1. Services to Victims of Elder Abuse Program Updates:

- Victim Specialists continue to take many referrals and work with key community partners in both counties. County IDT meetings remain well attended with great conversation. We've served nearly 50 individuals year to date.
- Our agency nominated [Hope United](#) a local non-profit, faith-based community organization focused on supporting potentially vulnerable adults and/or families. The award nomination was in response to the Prosecuting Attorney's Association of Michigan "Elder Justice Project" and the Michigan Department of Health Human Services call for nominations for exemplary individuals/organizations who have exhibited or provided excellent service to vulnerable adults in the state of Michigan.

With Hope United's assistance, our staff have been able to quickly fulfill unique needs for victims including hauling/moving personal items, "shopping" for unique household items and other support not provided by any other organization. We will be attending the "Elder Justice Summit" on July 20th to learn, network and hear if our nominee is chosen. If you've never heard about [Hope United](#), please follow the link to learn more! Their reach is extending beyond St. Joseph County and their collaboration is exemplary.

2. FY2024 Annual Implementation Plan (AIP) will be submitted to the ACLS Bureau before the June 30th deadline. The AIP was sent to both Branch and St. Joseph County Administrators on June 2, 2023. I was requested to present to Branch County Board of Commissioners on July 13th and I'll be presenting to St. Joseph County on July 18th. Our presentation to the Michigan Commission on Services to the Aging will (likely) be in September.

3. Other highlights:

- AAA Outreach Event: Three Rivers Water Festival – 6/16 & 6/17 – alongside CHA!
- Host ACLS Field Representative for our Annual AAA Assessment – 7/18/23 – Annual visit to assure our compliance with ACLS Bureau Operating Standards, state & federal regulations and check in on our progress with our FY23 Annual Implementation Plan objectives.
- Provider Assessments continue... Legal Services, Thurston Cares, StJoe COA and StJoe Transit most recently, with BATA and Branch COA next... A summary of the visits (including any findings or recommendations) will be shared in August.

Included in This Month's Report:

- 1. Health Education & Promotion Department Update**
- 2. 2023 Medicinal Marijuana Operations & Oversight Grant (MMOOG) Update**
- 3. MCRH – “Embedding a Community Health Worker Program within the Local Public Health Department” Grant Update**
- 4. Community Events Update**
- 5. May Social Media Data**
- 6. May CHW Client Data**

1. Health Education & Promotion Department Update:

The month of May was very busy for the Health Education & Promotion team. Our new Health Educator, Isabella Stycos, began her employment on May 8th, and has been very busy learning her new role and we're very happy to have her on board. We continue to monitor, update, and post relevant messaging through our social media platforms. Our Facebook/Instagram posts for the month of May included, but were not limited to, topics such as: Nurses' Week, EMS Week, Hepatitis Awareness Month, Stroke Awareness Month, Mental Health Awareness Month, Older Adults Month, Women's Health Week, Summer & Heat Safety Week, and World No Tobacco Day.

Furthermore, the department has also been working to update print materials such as agency brochures, educational materials, health-related booklets and flyers, etc., as well as updating outdated and duplicate health data on the Agency's website. This is an ongoing project, but we have made some significant progress and will continue to work with the other departments to ensure we are providing the most up-to-date information to the community members that we serve. Lastly, the Agency's CHNA was mostly completed by the end of May and the report is being finalized now with presentations at the various county community organizations to follow on June 13th at the SJ HSC, June 20th at the HD HSN and June 21st at the BCCN meetings. The department had also been working on the Agency's 2022 Annual Report and the final digital version, as well as printed copies, are now ready for distribution.

2. 2023 Medicinal Marijuana Operations & Oversight Grant (MMOOG)

At the last BOH meeting, I mentioned that the department had a lot of exciting stuff underway for this grant, and those projects are moving along as planned. This year we chose to use the funds to purchase more large-scale advertisement opportunities to get this message out to the public. The first objective of this campaign was to renew our contract for a 2nd year with the Branch Area Transit Authority (BATA) for the design that is currently on one of their public transportation buses; under this same objective, we have also decided to create a 2nd, similar design, that will be going on a 2nd bus later this summer for a 1-year period. Both aspects of this objective are coming close to completion as the design for the 2nd bus has been approved by the BATA board and the next steps will be to finalize a contract for both buses before scheduling an install date for the graphics that will be placed on the 2nd bus.

The second objective was to work with EffectTV, a sub-contractor company of Comcast, to create and distribute a “Lock It Up” television commercial. This ad will be shown on live TV through MVPDs (Multichannel Video Programming Distributors) such as Xfinity, Dish Network and DirecTV, as well as vMPVDs (Virtual Multichannel Video Programming Distributors), which are live streaming services such as FuboTV, Sling, YouTubeTV, AppleTV, and Fox+. The commercial will also air directly through Internet-enabled “smart” devices such as gaming systems, Roku Televisions, FireTV consoles, and many more. We're very excited to say that this objective has been completed and the ads will begin running on July 3rd.

The third objective, which was to secure a billboard in Hillsdale County that will be displaying the “Lock It Up” message, has also been completed. The design will be up for an 8-week period beginning on June 19th. The HEP

team is very excited to be able to utilize this medium again, as last year we were unable to secure any open billboards during the project period. Lastly, after reviewing our budget, we decided to add a 4th objective by making a purchase of the lockable medication bags as we have done in the past in either lock box or bag form. We were able to purchase 190 of these medication bags and it is our preliminary idea to work with the county’s substance abuse task forces in getting these bags distributed to the public, while also distributing them on our own at the numerous summer community events that will be coming up in the next few months.

3. The Michigan Center for Rural Health (MCRH) – Embedding a Community Health Worker Program within the Local Public Health Department Grant:

During the month of May, our CHW Rachael Wall was busy as she welcomed 4 new clients and continued to work with her existing clients, as well. Rachael has been working hard to expand her resources and to build trust with the public by attending many of the community events that have already taken place, and those that will be taking place within our 3 counties. Furthermore, it was announced at the end of April that the funds provided by this grant will be extended through May of 2024, which will allow us to continue with the program until at least that time with the hopes of securing further funding before that window closes.

I mentioned at our last BOH meeting that the department, along with our CHW consultant, were pursuing a grant that would allow us to even further the available funds for this program. The grant, offered through the Michigan Health Endowment Fund, is titled “Community Health Impact” and the funding provided is meant to assist health care workers such as Rachael in identifying, and supporting, a specific (health-related) at-risk population within a designated area. Our concept for this project is aimed at the aging (60+) population within our three rural counties and preventative strategies to lower incident rates of Hypertension, Diabetes, and other ailments related to aging and sedentary lifestyles. We are still awaiting word from the MI Health Endowment Fund on whether our concept letter was approved, while also continuing to research and identify other potential funding opportunities that would support our CHW program.

4. Community Events: We have participated, or will be participating in the following events:

| Date | Event |
|------|-------------------------------------------------------------------------|
| 5/11 | Lifeways Celebration Event |
| 5/13 | St. Joseph County United Way “Be Here Tomorrow” Suicide Awareness Event |
| 5/30 | Dr. Seuss Event – Sturgis Headstart |
| 6/1 | Three Rivers Community Resource Roundtable |
| 6/2 | Branch County ISD Health Family Fun Day |
| 6/16 | Three Rivers Water Festival |
| 6/17 | Three Rivers Water Festival |

5. Social Media Data: May

| Social Media Data (As of June 1st, 2023) | | | | | |
|-------------------------------------------------|---------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------------------|
| | # of Followers (Facebook & Instagram) | Instagram Reach (Amount a post is viewed, commented on, shared, etc.) | Facebook Reach (Amount a post is viewed, commented on, shared, etc.) | Number & Topic of Facebook Live Events | Agency Mentions in Local Media (radio stations, local newspaper/digital articles, etc.) |
| May | 4076 | 50 <i>(Up 39% from April)</i> | 15,278 <i>(Down 1% from April)</i> | 0 | 17 |
| TOTAL TO DATE (Since 10/1/2022) | 4 NEW followers since last report | 149 | 152,299 | 7 | 76 |

6. Community Health Worker (CHW) Client Data: May

| Community Health Worker (CHW) Client Data - May 2023 | | | | | | | | |
|-------------------------------------------------------------|---------------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------|---------------------------------------|
| | # New | # Total to Date | *** "Interactions" = Supplied Resources or referred an individual to an outside agency, but not an active client (Interactions are counted under the "Referral Source" numbers, as well). **Interactions "# Total to Date" Began Reporting Numbers in January 2023. | | | | | |
| *** Interactions | 9 | 27** | | | | | | |
| Clients | 4 | 32 | | | | | | |
| | Internal (Clinic Referral & Agency Website) | External Referral (Partner Organization) | AAA | MDHHS | Internal (Clinic) Referral & Agency Website (Total to Date) | External Referral, i.e.: Partner Organization (Total to Date) | AAA (Total to Date) | MDHHS (Total to Date) |
| Referral Source | 2 | 2 | 0 | 0 | 17 | 9 | 5 | 1 |
| | Branch | St. Joseph | Hillsdale | Branch (Total to Date) | St. Joseph (Total to Date) | Hillsdale (Total to Date) | | |
| Clients by County | 0 | 2 | 2 | 8 | 20 | 4 | | |
| | In-Person (Office) | Phone | Email | In-Person (Home Visit) | In-Person: Office (Total to Date) | Phone (Total to Date) | Email (Total to Date) | In-Person: Home Visit (Total to Date) |
| Communications (sum of all communications w/each client) | 9 | 68 | 6 | 1 | 43 | 212 | 9 | 7 |
| | Open | Closed (Completed) | Closed (Unable to Complete) | Other (Specify) | Open, (Total # of Clients to Date) | Closed/Completed (Total to Date) | Closed: Unable to Complete (Total to Date) | Other: Specify (Total to Date) |
| Case Status | 19 | 3 | 1 | 0 | 32 | 7 | 6 | 0 |
| | Behavioral Health | Health Insurance | Housing | Immunization Information | Employment Issues | Family Planning & Pregnancy | At-Home Medical & Health Needs | Adult Education |
| Services Provided | 4 | 16 | 3 | 1 | 3 | 3 | 8 | 0 |
| Service Provided (Total to Date) | 11 | 39 | 20 | 6 | 13 | 7 | 13 | 7 |
| | Transportation | Food Assistance | Child Developmental/ Education Issues & Screening | Childcare Services | Clothing Needs | Domestic Concerns | Other (Specify) | |
| Services Provided Cont. | 3 | 1 | 3 | 2 | 2 | 2 | 13 (Non-Specific Resource) | |
| Service Provided (Total to Date) | 10 | 23 | 7 | 8 | 9 | 9 | 22 | |

Personal Health and Disease Prevention: June 22, 2023

Communicable Disease:

Covid: individual case reporting is still required in MI and MDHHS will continue to update case rates by county in addition to metrics on hospitalization, mortality, ED visits, and wastewater surveillance.

Highly Pathogenic Avian Influenza (HPAI): activity is currently lower than last year at this time.

Mpox: 399 cases in Michigan, 0 deaths. 5 cases have been reported in 2023. We still have concerns for a risk of summer resurgence with events and festivals.

Salmonella Outbreaks: CDC investigations continue with outbreaks associated with backyard poultry.

Influenza: activity remains low nationally. 4 pediatric deaths have been confirmed by MDHHS for the 2022-2023 season.

Wastewater Dashboard: this [article](#) is from March, 2023 which provides interesting information on pathogen detection in wastewater from Southeast Michigan. Recently, detection of Mpox virus was found which suggest that at least one person was shedding the virus during the sampling period. These are the first findings of Mpox virus from these sites in 2023. The infographic shared helps to explain the similarities and differences between wastewater monitoring and case-based surveillance.

Immunizations/STI/HIV:

June 27th is National HIV Testing Day! We are working on a press release for this topic to promote testing in the tri-county.

We are still receiving small changes and updates to Covid vaccines and clinical considerations from the CDC/MDHHS in order to simplify and streamline the scheduling/immunization process.

Women, Infant, and Children (WIC):

Our WIC Coordinator has heard brief conversation on some possible updates in waivers that might allow more flexibility in the WIC program for virtual/in-person appointments after August. We will keep you posted on any additional details that might be announced in regards to this topic.

Project Fresh is here! We have had quite a few people coming in to receive coupons for this benefit. Some discussion has also been going on about making the coupons available on the WIC card in the future instead of paper.

Children's Special Health Care Services (CSHCS), Lead, and Hearing & Vision:

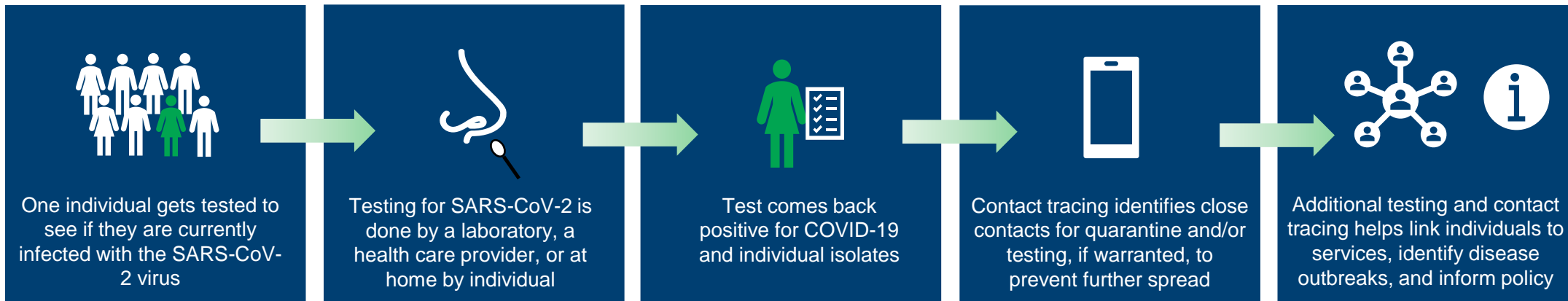
CSHCS staff continue to work on the sensory room for our Three Rivers location.

Staff has been working on some summer H/V screenings now that we have had an increase in districts changing GSRP round-ups to the summer vs the spring.

**Kali Nichols MPH
Personal Health & Disease Prevention Director**

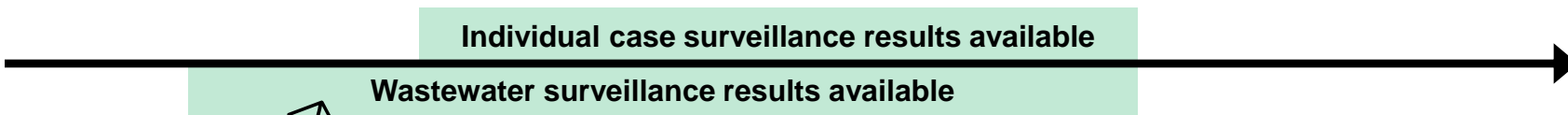
How does wastewater monitoring fit in with overall COVID-19 surveillance?

Individual Case Surveillance

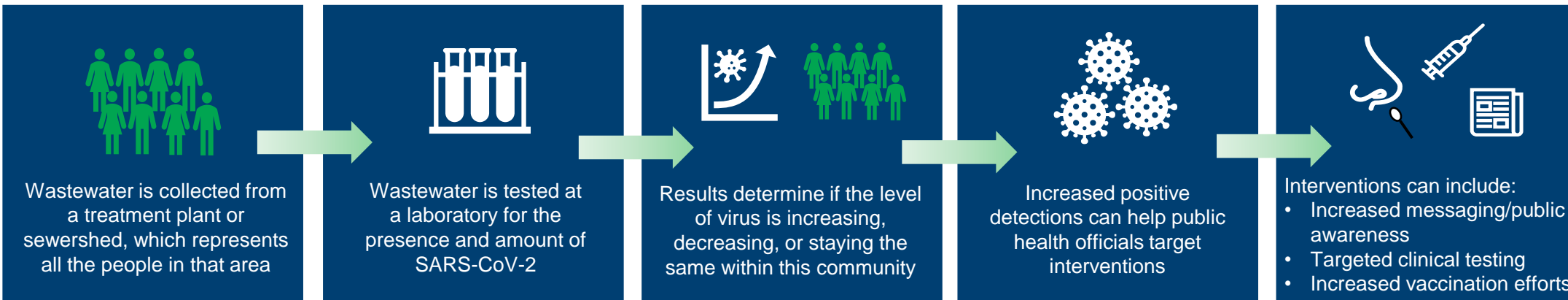


Surveillance timeline

Wastewater testing results can provide an **early warning** to public health agencies before they might be notified of positive cases.



Population-Level Wastewater Surveillance



**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

May-23

Confirmed & Probable Case Totals

| | 2022-2023 | | | | FYTD 2022-2023 | | | | 2021-2022 FYTD | | | |
|---------------------------------------|-----------|----|----|-------|----------------|-----|-----|-------|----------------|-------|-------|--------|
| | BR | HD | SJ | Total | BR | HD | SJ | Total | BR | HD | SJ | Total |
| Animal Bite/Rabies potential exposure | 1 | 3 | - | 4 | 13 | 22 | - | 35 | 10 | 43 | - | 53 |
| Blastomycosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Brucellosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Campylobacter | - | - | - | - | 8 | 7 | 2 | 17 | 9 | 7 | 3 | 19 |
| Chicken Pox | - | - | - | - | 1 | 1 | 1 | 3 | - | - | - | - |
| Chlamydia | 11 | 7 | 29 | 47 | 88 | 56 | 232 | 376 | 76 | 66 | 104 | 246 |
| Coccidioidomycosis | - | - | - | - | - | - | - | - | - | - | 1 | 1 |
| CRE Carbapenem Resistant Enterobac. | - | - | - | - | 1 | - | 1 | 2 | 1 | - | - | 1 |
| Cryptosporidiosis | - | - | - | - | 2 | 2 | 3 | 7 | 3 | - | 1 | 4 |
| Giardiasis | - | - | - | - | - | 1 | 3 | 4 | - | 1 | 3 | 4 |
| Gonorrhea | 2 | 4 | - | 6 | 16 | 32 | 29 | 77 | 24 | 24 | 62 | 110 |
| H. Influenzae Disease - Inv. | - | - | - | - | 1 | - | - | 1 | 3 | 1 | - | 4 |
| Hepatitis B - Acute | - | - | - | - | - | - | 2 | 2 | 4 | - | - | 4 |
| Hepatitis B - Chronic | - | - | - | - | 2 | - | - | 2 | 3 | - | 1 | 4 |
| Hepatitis C - Acute | 2 | - | 2 | 4 | 16 | 2 | 16 | 34 | 2 | 1 | - | 3 |
| Hepatitis C - Chronic | - | 2 | - | 2 | 9 | 16 | 14 | 39 | 13 | 1 | 5 | 19 |
| Hepatitis C Unknown | - | - | - | - | - | - | - | - | - | - | - | - |
| Histoplasmosis | - | - | - | - | 2 | - | - | 2 | 1 | - | 1 | 2 |
| HIV/AIDS | - | - | - | - | - | - | - | - | 2 | - | 2 | 4 |
| Influenza | - | - | - | - | 395 | 243 | 289 | 927 | 115 | 151 | 116 | 382 |
| Kawasaki | - | - | - | - | - | - | - | - | - | - | - | - |
| Legionellosis | - | - | - | - | - | - | 1 | 1 | - | 1 | - | 1 |
| Listeriosis | - | - | - | - | - | - | 1 | 1 | - | - | - | - |
| Lyme Disease | - | - | - | - | 1 | 1 | 3 | 5 | - | 2 | 1 | 3 |
| Measles | - | - | - | - | - | - | - | - | - | 1 | - | 1 |
| Menengitis - Aseptic | - | - | - | - | 1 | - | - | 1 | - | 1 | 1 | 2 |
| Menengitis - Bacterial | - | - | - | - | 1 | - | - | 1 | - | - | - | - |
| Meningococcal Disease | - | - | - | - | - | - | - | - | - | - | - | - |
| Mumps | - | - | - | - | - | - | - | - | - | - | - | - |
| Mycobacterium - Other | - | - | 2 | 2 | 1 | - | 16 | 17 | 3 | 7 | 2 | 12 |
| Norovirus | - | - | - | - | - | 1 | - | 1 | 1 | 2 | 2 | 5 |
| Novel Coronavirus | 26 | 20 | 22 | 68 | 947 | 160 | 176 | 1,283 | 5,499 | 5,137 | 6,341 | 16,977 |
| Pertussis | - | - | 1 | 1 | - | 2 | 8 | 10 | - | 8 | - | 8 |
| Salmonellosis | - | 2 | - | 2 | 3 | 16 | 2 | 21 | 2 | 2 | 3 | 7 |
| Scabies | - | - | - | - | 2 | - | - | 2 | - | - | - | - |
| Shiga Toxin-prod. (STEC) | - | - | 1 | 1 | 1 | - | 8 | 9 | 1 | 1 | 1 | 3 |
| Shigellosis | - | - | - | - | - | 1 | - | 1 | - | - | - | - |
| Shingles | - | - | - | - | - | 2 | - | 2 | 1 | - | - | 1 |
| Staphylococcus Aureus Infect. | - | - | - | - | - | - | - | - | - | - | - | - |
| Strep Invasive Gp A | 1 | - | 2 | 3 | 8 | 3 | 16 | 27 | - | 1 | - | 1 |
| Strep Pneumonia Inv Ds. | - | - | - | - | 4 | 3 | 8 | 15 | 2 | 7 | 2 | 11 |
| Syphilis - Primary | - | - | - | - | - | 1 | - | 1 | 1 | - | - | 1 |

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

| | May-23 | | | | | YTD 2022-2023 | | | | | YTD 2021-2022 | | | | |
|------------------------------------------------|--------|-----|----|-----|-------|---------------|-------|-----|-------|--------|---------------|-------|-----|-------|--------|
| | BR | HD | ST | TR | Total | BR | HD | ST | TR | Total | BR | HD | ST | TR | Total |
| CHILD IMMUNIZATIONS | | | | | | | | | | | | | | | |
| # Vaccines Given CHA | 90 | 120 | 41 | 63 | 314 | 937 | 1,089 | 150 | 603 | 2,779 | 929 | 1,157 | - | 761 | 2,847 |
| All VFC Doses Given | 700 | 375 | - | 631 | 1,706 | 5,910 | 3,084 | - | 5,730 | 14,724 | 5,617 | 3,179 | - | 5,597 | 14,393 |
| Waivers | 6 | 6 | 1 | 4 | 17 | 78 | 94 | 8 | 48 | 228 | 59 | 100 | 14 | 60 | 233 |
| ADULT IMMUNIZATIONS | | | | | | | | | | | | | | | |
| # Vaccines Given | 58 | 69 | 1 | 27 | 155 | 990 | 520 | 14 | 341 | 1,865 | 3,625 | 1,684 | - | 1,431 | 6,740 |
| All AVP Doses Given | 10 | 44 | - | 9 | 63 | 109 | 122 | - | 196 | 427 | 58 | 313 | - | 133 | 504 |
| COMMUNICABLE DISEASE | | | | | | | | | | | | | | | |
| TB Tests Done | 16 | 9 | - | - | 25 | 59 | 59 | - | 8 | 126 | 47 | 81 | - | 13 | 141 |
| STD treatments | 1 | - | - | 8 | 9 | 2 | 4 | 2 | 45 | 53 | 19 | 23 | 2 | 69 | 113 |
| HIV Testing | - | - | - | 11 | 11 | - | 7 | 1 | 27 | 35 | - | 1 | 2 | 25 | 28 |
| ENROLLMENTS | | | | | | | | | | | | | | | |
| Medicaid & Michild | 1 | - | 1 | 1 | 3 | 9 | 4 | 1 | 12 | 26 | 11 | 3 | - | 3 | 17 |
| REFERRAL SERVICE | | | | | | | | | | | | | | | |
| MCDC Referrals | 19 | 3 | 21 | 18 | 61 | 67 | 91 | 173 | 310 | 641 | 49 | - | 124 | 188 | 361 |
| MIHP referrals | 3 | - | 9 | 14 | 26 | 33 | 19 | 121 | 144 | 317 | 267 | 23 | 106 | 147 | 543 |
| Hearing Screens | | | | | | | | | | | | | | | |
| Pre-school | 7 | 42 | - | 27 | 76 | 302 | 517 | - | 706 | 1,525 | 246 | 336 | 64 | 373 | 1,019 |
| School Age | 1 | - | - | 54 | 55 | 1,080 | 1,058 | - | 1,679 | 3,817 | 895 | 850 | 489 | 2,038 | 4,272 |
| Vision Screens | | | | | | | | | | | | | | | |
| Pre-school | 8 | 46 | - | 13 | 67 | 335 | 574 | - | 583 | 1,492 | 302 | 387 | - | 445 | 1,134 |
| School Age | - | - | - | 181 | 181 | 2,786 | 2,187 | - | 4,480 | 9,453 | 2,959 | 1,863 | - | 3,970 | 8,792 |
| Children's Special Health Care Services | | | | | | | | | | | | | | | |
| Diagnostics | 5 | - | - | 1 | 6 | 34 | 4 | - | 1 | 39 | 13 | 10 | - | 4 | 27 |
| Assessments-Renewal | 22 | 29 | - | 31 | 82 | 137 | 162 | - | 196 | 495 | 132 | 156 | - | 159 | 447 |
| Assessments-New | 3 | 4 | - | 4 | 11 | 24 | 33 | - | 44 | 101 | 19 | 36 | - | 47 | 102 |

State Participation/Enrollment Ratio [2]:

| Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | Curr Year P/E Ratio (last 12 months) |
|--------|--------|--------|--------|--------|--------------------------------------|
| 94.9% | 95.1% | 94.9% | 94.9% | 95.6% | 94.7% |

| Months | Enrollment [3] | Initial Participation [4] | Closeout Participation [5] | % Change in Participation [6] | Participation/Enrollment Ratio[2] |
|------------|----------------|---------------------------|----------------------------|-------------------------------|-----------------------------------|
| Oct / 2021 | 4,026 | 3,485 | 3,545 | | 86.56% |
| Nov / 2021 | 3,978 | 3,319 | 3,413 | -3.72% | 83.43% |
| Dec / 2021 | 3,904 | 3,293 | 3,346 | -1.96% | 84.35% |
| Jan / 2022 | 3,931 | 3,407 | 3,470 | 3.71% | 86.67% |
| Feb / 2022 | 3,932 | 3,405 | 3,487 | 0.49% | 86.60% |
| Mar / 2022 | 4,020 | 3,585 | 3,616 | 3.70% | 89.18% |
| Apr / 2022 | 3,974 | 3,583 | 3,643 | 0.75% | 90.16% |
| May / 2022 | 4,024 | 3,628 | 3,674 | 0.85% | 90.16% |
| Jun / 2022 | 4,082 | 3,760 | 3,802 | 3.48% | 92.11% |
| Jul / 2022 | 4,073 | 3,702 | 3,782 | -0.53% | 90.89% |
| Aug / 2022 | 4,129 | 3,783 | 3,841 | 1.56% | 91.62% |
| Sep / 2022 | 4,140 | 3,849 | 3,871 | 0.78% | 92.97% |
| Oct / 2022 | 4,125 | 3,844 | 3,866 | -0.13% | 93.19% |
| Nov / 2022 | 4,149 | 3,836 | 3,892 | 0.67% | 92.46% |
| Dec / 2022 | 4,161 | 3,819 | 3,874 | -0.46% | 91.78% |
| Jan / 2023 | 4,266 | 3,984 | 4,027 | 3.95% | 93.39% |
| Feb / 2023 | 4,283 | 3,938 | 4,005 | -0.55% | 91.94% |
| Mar / 2023 | 4,325 | 4,010 | 4,034 | 0.72% | 92.72% |
| Apr / 2023 | 4,267 | 3,924 | 3,987 | -1.17% | 91.96% |
| May / 2023 | 4,248 | 3,941 | (est[7]) 4,066 | | 92.77% |
| Jun / 2023 | 0 | 0 | (est[7]) 4,027 | | |
| Jul / 2023 | 0 | 0 | 0 | | |
| Aug / 2023 | 0 | 0 | 0 | | |
| Sep / 2023 | 0 | 0 | 0 | | |

| | | | | | |
|-----------------------|--------|--------|--------|---------|--------|
| Total (Year to date) | 33,824 | 31,296 | 27,685 | | |
| Curr Year Avg | 4,228 | 3,912 | 3,955 | 802.13% | 90.32% |
| Months with Count | 8 | 8 | 7 | 7 | 8 |
| Average to Base % [8] | | 94.0% | 95.05% | | |
| Last yrs Base % [9] | | 82.9% | 84.22% | | |
| Last yrs Average | 4,018 | 3,567 | 3,624 | | 88.77% |

Estimated average participation for current year to date:

Actual average monthly participation current year to date [10]:

| |
|-------|
| 3,975 |
| 3,955 |

Funding Allocation Information

| | |
|--------------------------------------------|-----------|
| Total Funding Allocation: | \$908,156 |
| Assigned Funding Participation Count [11]: | |
| Current Yr Base: | 4,161 |
| Previous Yr Base: | 4,303 |

- [1] **Caseload:** The term used to refer to the number of clients being served in a given time. This is comprised of both enrollment and participation.
- [2] **Participation/Enrollment Ratio:** The number of clients participating divided by the number enrolled.
- [3] **Enrollment:** Number of clients certified to receive benefits in the given month. Final counts available for the month that just ended.
- [4] **Initial Participation:** Number of clients receiving benefits at the beginning of the month. Comparison between this and the closeout participation is indicative of the number of participants added over the course of the month. This can be used to inform staff of participation numbers at the start of the month and enable them to proactively improve participation before it is finalized.
- [5] **Closeout Participation:** Final number of clients who received benefits for the given month. Finalized approx. 5 weeks after the month ends.
- [6] **% Change in Participation:** The % difference in closeout participation when compared to the previous month.
- [7] **est:** It is the estimated participation for the given month. This is available prior to the closeout participation being available. It is a calculated value based on prior months' participation. **NOTE: Last two non 0 values are "Estimates"**
- [8] **Average to Base %:** Compares the current year average participation to the current year base.
- [9] **Last yrs Base %:** Compares last year's average participation to the last year base.
- [10] **Actual Avg. Part. For current year to date:** It is an average that includes the participation counts for all months in the current year where participation has been finalized.
- [11] **Assigned Funding Participant Count:** The value used in the calculation to determine the funding allocated to the local agency for the fiscal year. For additional details, refer to your agency's annual funding allocation letter.

Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the June 22 2023 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health

Food Service Sanitation

Our food staff conducted a Food Manager's Certification class in St. Joseph County on June 13, we had a total of 12 participants. Since the pandemic we have experience a lower interest rate in our classes but our staff has been promoting the classes as they conduct their inspections. During the pandemic the only option for Manager Certification was on-line and I think people started to get comfortable with this method because they could schedule the class at their convenience. We believe that in person learning has a lot of benefits and will continue to promote our classes and try to gain more participation.

We had two food service facilities change ownership in May: Subway in Sturgis, Dickey's BBQ in Coldwater. As always, we encourage you to support these new business owners.

Well and Septic

I am very happy to report that we have filled the two open sanitarian positions in Environmental Health. The Type II Non-Community Water Coordinator position has been filled by Jay Makela who is a graduate of Purdue University and comes to us with a lot of experience in both public health and related work in the corporate sector. Jay will be working with our other Type II Coordinator (Kyle Moore) and he will be working out of the Coldwater office. The other position (split program- food and general sanitation) has been filled by Olivia Jacobs who is a recent graduate of Lake Superior State University. Olivia has a degree in Natural Resources and Environment and is very anxious to start her career in Public Health. Olivia will be working in our Hillsdale office.

Other Programs

I wanted to update you on a couple water sampling activities we have been involved with. As you may remember last month I reported a large sewage leak that took place in St. Joseph County on Gleason Rd. in Fabius Twp. We were able to contact the three homeowners that where potentially impacted by the spill and obtain bacteriological samples from their wells. All three samples came back as non-detected for bacteriological contaminates. EGLE is continuing an investigation and may request further sampling in the future. The other update is for the contamination site in Hillsdale County connected to the Lucas Landfill. EGLE had previously sampled two homes that came back without any water contamination and they recently sampled four more wells. EGLE was testing for 1,4 dioxane and PFAS chemicals which are associated with potential contaminates from the landfill. The latest sampling results are not complete but there were no 1,4 dioxane components with the PFAS results still pending.

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2022/2023

| | MAY | | | | YTD 2022/2023 | | | | YTD 2021/2022 | | | |
|-------------------------------------------|-----------|-----------|-----------|-----------|---------------|-----------|------------|------------|---------------|-----------|------------|------------|
| | BR | HD | SJ | TOTAL | BR | HD | SJ | TOTAL | BR | HD | SJ | TOTAL |
| WELL/SEWAGE SYSTEM EVAL. | - | 1 | 1 | 2 | 5 | 2 | 1 | 8 | - | 1 | 10 | 11 |
| CHANGE OF USE EVALUATIONS - FIELD | 4 | 9 | 4 | 17 | 19 | 38 | 35 | 92 | 10 | 27 | 22 | 59 |
| CHANGE OF USE EVALUATIONS - OFFICE | 10 | 1 | 12 | 23 | 41 | 11 | 66 | 118 | 19 | 23 | 68 | 110 |
| ON-SITE SEWAGE DISPOSAL | | | | | | | | | | | | |
| PERMITS NEW CONSTRUCTION | 7 | 10 | 13 | 30 | 37 | 35 | 56 | 128 | 34 | 39 | 55 | 128 |
| REPAIR/REPLACEMENT | 8 | 11 | 9 | 28 | 37 | 42 | 60 | 139 | 45 | 43 | 63 | 151 |
| VACANT LAND EVALUATION | 1 | 1 | 1 | 3 | 6 | 8 | 7 | 21 | 4 | 13 | 16 | 33 |
| PERMITS DENIED | - | - | - | - | - | - | - | - | 3 | - | - | 3 |
| TOTAL | 16 | 22 | 23 | 61 | 80 | 85 | 123 | 288 | 74 | 95 | 134 | 315 |
| SEWAGE PERMITS INSPECTED | 8 | 10 | 13 | 31 | 55 | 82 | 90 | 225 | 49 | 61 | 77 | 181 |
| WELL PERMITS ISSUED | 8 | 14 | 18 | 40 | 96 | 71 | 128 | 295 | 71 | 85 | 180 | 336 |
| WELL PERMITS INSPECTED | 8 | 10 | 11 | 29 | 87 | 67 | 120 | 274 | 77 | 79 | 152 | 308 |
| FOOD SERVICE INSPECTION | | | | | | | | | | | | |
| PERMANENT | 20 | 39 | 27 | 86 | 157 | 146 | 244 | 547 | 160 | 170 | 211 | 541 |
| NEW OWNER / NEW ESTABLISHMENT | 1 | - | 2 | 3 | 5 | 9 | 11 | 25 | 3 | 8 | 8 | 19 |
| FOLLOW-UP INSPECTION | 2 | 2 | 1 | 5 | 10 | 3 | 12 | 25 | 11 | 4 | 9 | 24 |
| TEMPORARY | 3 | 6 | 4 | 13 | 8 | 9 | 17 | 34 | 5 | 19 | 19 | 43 |
| MOBILE/STFU | 6 | 10 | 12 | 28 | 17 | 21 | 26 | 64 | 10 | 9 | 17 | 36 |
| PLAN REVIEW APPLICATIONS | 2 | - | 3 | 5 | 8 | 6 | 10 | 24 | 8 | 2 | 17 | 27 |
| FOOD RELATED COMPLAINTS | - | 3 | 1 | 4 | 7 | 11 | 7 | 25 | 7 | 8 | 3 | 18 |
| FOODBORNE ILLNESS INVESTIGATED | - | - | - | - | - | - | - | - | 2 | - | - | 2 |
| FOOD CLASSES | | | | | | | | | | | | |
| MANAGEMENT CERTIFICATION CLASS | n/a | n/a | n/a | - | n/a | n/a | n/a | 69 | n/a | n/a | n/a | - |
| CAMPGROUND INSPECTION | - | - | - | - | - | - | - | - | - | 4 | 1 | 5 |
| NON-COMM WATER SUPPLY INSP. | 6 | 7 | 4 | 17 | 15 | 9 | 12 | 36 | 9 | 13 | 7 | 29 |
| SWIMMING POOL INSPECTION | - | 4 | 2 | 6 | 9 | 9 | 3 | 21 | 8 | 13 | 2 | 23 |
| PROPOSED SUBDIVISION REVIEW | - | - | - | - | - | - | - | - | 1 | - | - | 1 |
| SEPTIC TANK CLEANER | 4 | - | - | 4 | 7 | 1 | 2 | 10 | 1 | - | - | 1 |
| DHS LICENSED FACILITY INSP. | 2 | 3 | 4 | 9 | 7 | 17 | 13 | 37 | 7 | 19 | 22 | 48 |
| COMPLAINT INVESTIGATIONS | 9 | 1 | 1 | 11 | 32 | 10 | 6 | 48 | 14 | 19 | 12 | 45 |
| LONG TERM MONITORING | - | - | - | - | - | - | 14 | 14 | - | - | - | - |
| BODY ART FACILITY INSPECTIONS | - | - | - | - | 2 | 5 | 2 | 9 | 5 | 3 | - | 9 |

Establishment Inspection Report

For Date Range: 5/1/2023 - 5/31/2023 and Program: Food Service

| Name | Location | Date | Inspection Type | # P | # Pf | # P/Pf Fixed During Inspection | # Core |
|---------------------------------------------------------------|--------------|-----------|-----------------|-----|------|--------------------------------|--------|
| ALLEN UNITED METHODIST CHURCH | ALLEN | 5/10/2023 | Routine | 1 | 0 | 1 | 0 |
| Ambassador's for Christ Church | | 5/18/2023 | Pre-opening/New | 0 | 0 | 0 | 0 |
| AMERICAN LEGION 73 | Sturgis | 5/2/2023 | Routine | 0 | 0 | 0 | 0 |
| AMERICAN LEGION POST #52 | COLDWATER | 5/17/2023 | Routine | 0 | 0 | 0 | 0 |
| Angel's Concessions | Sturgis | 5/11/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| BEACH CONCESSIONS #82 | Hillsdale | 5/12/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| BEACH CONCESSIONS #91 | Hillsdale | 5/12/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| Biggby Coffee #494 | White Pigeon | 5/1/2023 | Complaint | 0 | 0 | 0 | 0 |
| Blind Island Brewery | Sturgis | 5/17/2023 | Consult | 0 | 0 | 0 | 0 |
| Branch County Coalition Against Domestic Violence - Duck Race | Coldwater | 5/26/2023 | Temporary | 0 | 0 | 0 | 0 |
| Butler Motor Speedway | Quincy | 5/18/2023 | Routine | 0 | 0 | 0 | 1 |
| CAMDEN UNITED METHODIST CHURCH | Camden | 5/4/2023 | Routine | 0 | 0 | 0 | 0 |
| CAMDEN-FRONTIER SCHOOL | Camden | 5/4/2023 | Routine | 0 | 0 | 0 | 1 |
| CAPRI DRIVE IN | COLDWATER | 5/17/2023 | Routine | 0 | 0 | 0 | 0 |
| Cavoni's | Three Rivers | 5/4/2023 | Routine | 0 | 1 | 0 | 0 |
| Center Park United Methodist Church | Three Rivers | 5/24/2023 | Progress Note | 0 | 0 | 0 | 0 |
| CHARLIES PRIDE BBQ | COLDWATER | 5/16/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| Chicken Coop of Constantine | Constantine | 5/15/2023 | Routine | 0 | 0 | 0 | 1 |
| Chickens on Fire | Coldwater | 5/26/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| Chunky Butts BBQ & Grill | Osseo | 5/12/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| City of Coldwater Softball Complex | COLDWATER | 5/9/2023 | Routine | 0 | 0 | 0 | 0 |
| COLDWATER BROADWAY GRILLE | COLDWATER | 5/18/2023 | Routine | 2 | 6 | 1 | 8 |
| COLDWATER BURGER KING #4652 | COLDWATER | 5/30/2023 | Routine | 0 | 1 | 1 | 3 |
| COLDWATER FREE METHODIST CHURCH | COLDWATER | 5/22/2023 | Routine | 0 | 0 | 0 | 0 |
| COLDWATER HIGH SCHOOL | COLDWATER | 5/3/2023 | Routine | 0 | 0 | 0 | 0 |
| Coldwater Youth Diamonds | COLDWATER | 5/9/2023 | Routine | 0 | 0 | 0 | 0 |

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| Name | Location | Date | Inspection Type | # P | # Pf | # P/Pf Fixed During Inspection | # Core |
|----------------------------------------------|--------------|-----------|-----------------|-----|------|--------------------------------|--------|
| COLON MASONIC LODGE #73 F&A | Colon | 5/30/2023 | Routine | 0 | 0 | 0 | 0 |
| Community Action Agency (Greenfield) | Hillsdale | 5/11/2023 | Routine | 0 | 0 | 0 | 0 |
| COMMUNITY ACTION AGENCY (HEAD START) | HILLSDALE | 5/11/2023 | Routine | 0 | 0 | 0 | 0 |
| COMMUNITY CHURCH OF NORTH ADAMS | North Adams | 5/1/2023 | Routine | 0 | 0 | 0 | 0 |
| CONSTANTINE LITTLE LEAGUE | Three Rivers | 5/3/2023 | Routine | 0 | 0 | 0 | 0 |
| CROCKETT'S SMOKED BBQ AND DELI | Coldwater | 5/5/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| Cronkhite Beverage Catering | Coldwater | 5/4/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| CULVER'S OF STURGIS | STURGIS | 5/24/2023 | Routine | 0 | 0 | 0 | 0 |
| DAVIS MIDDLE SCHOOL | HILLSDALE | 5/9/2023 | Routine | 0 | 0 | 0 | 0 |
| Dawn's Cafe LLC | Colon | 5/30/2023 | Routine | 0 | 0 | 0 | 0 |
| Dickey's Barbeque Pit | Coldwater | 5/4/2023 | Pre-opening/New | 0 | 0 | 0 | 2 |
| Dickey's Barbeque Pit | Coldwater | 5/11/2023 | Consult | 0 | 0 | 0 | 0 |
| DR. ROBERT W. BROWNE RECREATION CENTER | COLDWATER | 5/9/2023 | Routine | 0 | 0 | 0 | 0 |
| Drop It Like It's Tot | Huntertown | 5/4/2023 | Temporary | 0 | 0 | 0 | 0 |
| Farrand Hall Event Center | Colon | 5/12/2023 | Consult | 0 | 0 | 0 | 0 |
| Fayette Street Church of Christ | Hillsdale | 5/20/2023 | Temporary | 0 | 0 | 0 | 0 |
| FIRST UNITED METHODIST CHURCH | HILLSDALE | 5/19/2023 | Routine | 0 | 0 | 0 | 0 |
| GIER ELEMENTARY SCHOOL | HILLSDALE | 5/9/2023 | Routine | 0 | 0 | 0 | 0 |
| Gilbert Harvey House | Constantine | 5/3/2023 | Routine | 0 | 1 | 1 | 1 |
| GINOLFI'S | North Adams | 5/16/2023 | Routine | 0 | 0 | 0 | 1 |
| Healthies Sturgis | Sturgis | 5/24/2023 | Routine | 0 | 0 | 0 | 0 |
| HERE'S TO YOU PUB AND GRUB | HILLSDALE | 5/17/2023 | Routine | 0 | 0 | 0 | 0 |
| HILLSDALE ACADEMY | HILLSDALE | 5/19/2023 | Routine | 0 | 0 | 0 | 0 |
| Hillsdale County ISD - Hillsdale Preparatory | Hillsdale | 5/12/2023 | Routine | 0 | 0 | 0 | 0 |
| Hillsdale County ISD - YAP | Hillsdale | 5/5/2023 | Routine | 0 | 0 | 0 | 0 |
| HILLSDALE GOLF & COUNTRY CLUB | CAMBRIA TWP | 5/11/2023 | Routine | 0 | 2 | 2 | 0 |
| HILLSDALE HIGH SCHOOL | Hillsdale | 5/5/2023 | Routine | 0 | 0 | 0 | 0 |
| HILLSDALE HOSPITAL | HILLSDALE | 5/24/2023 | Routine | 0 | 0 | 0 | 0 |
| Hillside Lanes & Lane 17 | Hillsdale | 5/5/2023 | Routine | 0 | 1 | 1 | 1 |

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| Name | Location | Date | Inspection Type | # P | # Pf | # P/Pf Fixed During Inspection | # Core |
|-----------------------------------------|-----------------|-----------|-----------------|-----|------|--------------------------------|--------|
| MCDONALD'S-JONESVILLE | JONESVILLE | 5/18/2023 | Complaint | 1 | 0 | 1 | 1 |
| MONTGOMERY FIRE DEPARTMENT | MONTGOMERY | 5/27/2023 | Routine | 0 | 0 | 0 | 0 |
| MOSHERVILLE LADIES AID SOCIETY | SCIPIO TWP | 5/10/2023 | Routine | 1 | 0 | 1 | 0 |
| Munoz Taqueria | Sturgis | 5/30/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| My Guys Frys | Sturgis | 5/16/2023 | Consult | 0 | 0 | 0 | 0 |
| New Jerusalem Baptist Church | Three Rivers | 5/19/2023 | Temporary | 0 | 0 | 0 | 0 |
| NEW YORK TACO | Hillsdale | 5/15/2023 | Routine | 1 | 1 | 2 | 1 |
| NEW YORK TACO | Hillsdale | 5/15/2023 | Complaint | 0 | 0 | 0 | 0 |
| NORTH ADAMS PUBLIC SCHOOLS | North Adams | 5/1/2023 | Routine | 0 | 0 | 0 | 0 |
| Nottawa Communtly Schools | Sturgis | 5/10/2023 | Routine | 0 | 0 | 0 | 0 |
| OASIS RESTAURANT | Three Rivers | 5/9/2023 | Routine | 0 | 2 | 2 | 2 |
| PATHFINDER: FOOD | Centreville | 5/25/2023 | Routine | 0 | 0 | 0 | 0 |
| PENNY'S | HILLSDALE | 5/23/2023 | Routine | 0 | 0 | 0 | 0 |
| Pineapple Express | Centreville | 5/5/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| PROMEDICA - COLDWATER REGIONAL HOSPITAL | COLDWATER | 5/17/2023 | Routine | 0 | 0 | 0 | 1 |
| QUINCY BASEBALL & SOFTBALL ASSOCIATION | QUINCY | 5/31/2023 | Routine | 0 | 0 | 0 | 0 |
| QUINCY JR SR HIGH SCHOOL | QUINCY | 5/8/2023 | Routine | 0 | 0 | 0 | 0 |
| RACHAEL'S | White Pigeon | 5/9/2023 | Progress Note | 0 | 0 | 0 | 0 |
| Rooster's Wing Shack | THREE RIVERS | 5/12/2023 | Routine | 1 | 0 | 1 | 1 |
| Sidekick on Wheels | Jerome | 5/9/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| Small Town Girl Concessions | Coldwater | 5/26/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| Smokin' Steve's BBQ & Fried Pies | North Adams | 5/5/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| SOUTHWEST MICHIGAN SPEEDWAY | White Pigeon | 5/10/2023 | Progress Note | 0 | 0 | 0 | 0 |
| SPECIAL ED'S DONUTS | Somerset Center | 5/20/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| St. Paul's Lutheran Church | COLON | 5/5/2023 | Routine | 0 | 0 | 0 | 0 |
| Starbucks Coffee #61499 | Three Rivers | 5/15/2023 | Routine | 0 | 0 | 0 | 0 |
| STOUT-NESBIT AMERICAN LEGION | MONTGOMERY | 5/2/2023 | Routine | 0 | 0 | 0 | 0 |
| Subway @ 131 | THREE RIVERS | 5/22/2023 | Routine | 0 | 1 | 0 | 0 |

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| Name | Location | Date | Inspection Type | # P | # Pf | # P/Pf Fixed During Inspection | # Core |
|----------------------------------|--------------|-----------|-----------------|-----|------|--------------------------------|--------|
| Subway @ Main | Three Rivers | 5/24/2023 | Routine | 0 | 0 | 0 | 0 |
| Subway @ Tolbert | Three Rivers | 5/22/2023 | Routine | 1 | 0 | 0 | 2 |
| Subway 3489 | STURGIS | 5/2/2023 | Pre-opening/New | 0 | 0 | 0 | 5 |
| Sugar Kanes Concessions #1 | Indian River | 5/18/2023 | Temporary | 0 | 0 | 0 | 0 |
| Sugar Kanes Concessions #1 | Indian River | 5/20/2023 | Progress Note | 0 | 0 | 0 | 0 |
| Sugar Kanes Concessions #2 | Indian River | 5/18/2023 | Temporary | 0 | 0 | 0 | 0 |
| Sweet Elizas Baking Co | Bristol | 5/5/2023 | Temporary | 0 | 0 | 0 | 0 |
| Taco Bell #32990 | Sturgis | 5/2/2023 | Routine | 0 | 0 | 0 | 0 |
| The Bronson Strike Zone | Bronson | 5/25/2023 | Follow-Up | 4 | 2 | 4 | 4 |
| The Coney Cart | Osseo | 5/18/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| The House of Brisket | Kendallville | 5/31/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| THE HUNT CLUB OF HILLSDALE | HILLSDALE | 5/4/2023 | Routine | 2 | 1 | 2 | 0 |
| THE HUNT CLUB OF HILLSDALE | HILLSDALE | 5/15/2023 | Follow-Up | 2 | 0 | 2 | 0 |
| THE HUNT CLUB OF HILLSDALE | HILLSDALE | 5/25/2023 | Follow-Up | 0 | 0 | 0 | 0 |
| THE LOCAL EATERY | Hillsdale | 5/30/2023 | Routine | 2 | 0 | 2 | 1 |
| The Panini Grille LLC | Centreville | 5/26/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| THE SALVATION ARMY | HILLSDALE | 5/16/2023 | Routine | 0 | 0 | 0 | 0 |
| The Stables | Quincy | 5/31/2023 | Routine | 0 | 1 | 1 | 0 |
| The Tavern | Quincy | 5/31/2023 | Routine | 0 | 0 | 0 | 0 |
| The view on 12 | WHITE PIGEON | 5/8/2023 | Consult | 0 | 0 | 0 | 0 |
| The Well Being Cafe | Hillsdale | 5/11/2023 | Routine | 0 | 0 | 0 | 0 |
| THREE RIVERS HIGH SCHOOL | THREE RIVERS | 5/18/2023 | Routine | 0 | 0 | 0 | 0 |
| THREE RIVERS MIDDLE SCHOOL | Three Rivers | 5/18/2023 | Routine | 0 | 0 | 0 | 0 |
| Three Rivers Young Adult Program | Three Rivers | 5/25/2023 | Routine | 0 | 0 | 0 | 0 |
| Timber's Eats & Treats | Hillsdale | 5/5/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| Trinity Lutheran Church School | Sturgis | 5/2/2023 | Routine | 0 | 0 | 0 | 0 |
| Union City Fire Department | Union City | 5/25/2023 | Temporary | 0 | 0 | 0 | 0 |
| Vander Farmers | Sturgis | 5/3/2023 | Consult | 0 | 0 | 0 | 0 |
| Vander Farmers | Sturgis | 5/27/2023 | Temporary | 0 | 0 | 0 | 0 |
| Waldron Community Days | Waldron | 5/29/2023 | Temporary | 0 | 0 | 0 | 0 |
| WBET Radiothon | Centreville | 5/25/2023 | Temporary | 0 | 0 | 0 | 0 |

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Inspection Type Count

For Date Range: 5/1/2023 - 5/31/2023 and Program: Food Service

| Inspection Type | Count |
|-----------------------------|-------|
| Complaint | 4 |
| Consult | 7 |
| Follow-Up | 5 |
| Pre-opening/New | 3 |
| Progress Note | 5 |
| Routine | 86 |
| STFU/Mobile | 28 |
| Temporary | 13 |
| Total number of inspections | 151 |

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Inspection Type Count by County

For Date Range: 5/1/2023 - 5/31/2023 and Program: Food Service

| County | Inspection Type | Count |
|------------|-----------------------------|-------|
| Branch | Consult | 1 |
| | Follow-Up | 2 |
| | Pre-opening/New | 1 |
| | Routine | 20 |
| | STFU/Mobile | 6 |
| | Temporary | 3 |
| Hillsdale | Complaint | 3 |
| | Consult | 1 |
| | Follow-Up | 2 |
| | Progress Note | 2 |
| | Routine | 39 |
| | STFU/Mobile | 10 |
| St. Joseph | Temporary | 6 |
| | Complaint | 1 |
| | Consult | 5 |
| | Follow-Up | 1 |
| | Pre-opening/New | 2 |
| | Progress Note | 3 |
| | Routine | 27 |
| | STFU/Mobile | 12 |
| Temporary | 4 | |
| | Total number of inspections | 151 |

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| Name | Location | Date | Inspection Type | # P | # Pf | # P/Pf Fixed During Inspection | # Core |
|------------------------------|-----------------|-----------|-----------------|-----|------|--------------------------------|--------|
| Welton Foods Pizza Trailer | Centreville | 5/2/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| WENDY'S #4405 | Hillsdale | 5/31/2023 | Complaint | 0 | 0 | 0 | 0 |
| Wendy's #4444 | | 5/11/2023 | Routine | 1 | 0 | 1 | 2 |
| WILLIAMS ELEMENTARY SCHOOL | JONESVILLE | 5/2/2023 | Routine | 0 | 0 | 0 | 0 |
| WING HOUSE | COLDWATER | 5/4/2023 | Routine | 0 | 0 | 0 | 0 |
| WINGS ETC... | Sturgis | 5/24/2023 | Routine | 1 | 1 | 1 | 0 |
| WOODBIDGE TOWNSHIP FIRE DEPT | Hillsdale | 5/27/2023 | Temporary | 0 | 0 | 0 | 0 |
| Zero Bar and Lounge | Somerset Center | 5/22/2023 | STFU/Mobile | 0 | 0 | 0 | 0 |
| ZHENG'S SUPER GRAND BUFFET | COLDWATER | 5/3/2023 | Follow-Up | 1 | 4 | 5 | 1 |

Food Inspection Codes:

P-This indicates a priority violation which is a violation which includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to an illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation-This is an item the usually relates to general sanitation, operational controls and maintenance of facilities and equipment.

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Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 5/1/2023 Through 5/31/2023

| <u>Payee</u> | <u>Check Amount</u> | <u>Check Number</u> | <u>Effective Date</u> |
|-----------------------------------------|---------------------|---------------------|-----------------------|
| 2nd Story Marketing LLC | 1,515.00 | 53991 | 5/19/2023 |
| Abila | 1,962.83 | 23-05-05 A.01 | 5/5/2023 |
| Abila | 1,962.81 | 23-05-31 A.01 | 5/31/2023 |
| ACD.NET | 1,907.30 | 53992 | 5/19/2023 |
| Action Quick Print Plus | 69.00 | 23-05-19 A.01 | 5/19/2023 |
| Aflac District Office | 568.55 | 53989 | 5/12/2023 |
| Aflac District Office | 568.55 | 53999 | 5/26/2023 |
| Alerus Retirement Solutions | 1,981.00 | 23-05-12 R.01 | 5/12/2023 |
| Alerus Retirement Solutions | 1,981.00 | 23-05-26 R.01 | 5/26/2023 |
| Amazon Capital Services, Inc | 74.35 | 23-05-19 A.02 | 5/19/2023 |
| Armstrong Nutrition Management | 3,955.10 | 23-05-19 A.03 | 5/19/2023 |
| Beacon Properties Administration | 3,645.00 | 54001 | 5/31/2023 |
| Blue Cross Blue Shield | 58,856.51 | 23-05-19 P.01 | 5/19/2023 |
| Branch Area Transit Authority | 10,427.10 | 23-05-19 A.04 | 5/19/2023 |
| Branch County Commission | 20,677.16 | 23-05-19 A.05 | 5/19/2023 |
| Branch County Complex | 7,910.09 | 23-05-19 A.06 | 5/19/2023 |
| Branch County Complex | 5,694.28 | 23-05-31 A.02 | 5/31/2023 |
| Bryan Spratt | 1,489.00 | 53982 | 5/5/2023 |
| Card Services Center | 1,380.25 | 23-05-19 P.03 | 5/19/2023 |
| Century Bank - Hillsdale Maintenance | 2,000.00 | 23-05-31 A.03 | 5/31/2023 |
| Century Bank - Three Rivers Maintenance | 2,000.00 | 23-05-31 A.04 | 5/31/2023 |
| Century Basic | 911.22 | 23-05-12 R.02 | 5/12/2023 |
| Century Basic | 920.60 | 23-05-26 R.02 | 5/26/2023 |
| Century EFPTS | 92.73 | 23-05-12 DI.01 | 5/12/2023 |
| Century EFPTS | 24,697.54 | 23-05-12 R.03 | 5/12/2023 |
| Century EFPTS | 61.82 | 23-05-26 DI.01 | 5/26/2023 |
| Century EFPTS | 45.90 | 23-05-26 L.01 | 5/26/2023 |
| Century EFPTS | 24,437.98 | 23-05-26 R.03 | 5/26/2023 |
| Century Mastercard | 760.87 | 23-05-05 P.01 | 5/5/2023 |
| Century MERS | 46,123.68 | 23-05-05 A.02 | 5/5/2023 |
| Century State/Michigan State Treasury | 4,201.99 | 23-05-12 R.04 | 5/12/2023 |
| Century State/Michigan State Treasury | 4,194.53 | 23-05-26 R.04 | 5/26/2023 |
| Charter Communications | 137.97 | 23-05-05 P.02 | 5/5/2023 |
| Cintas Corporation Loc 351 | 141.08 | 23-05-05 P.03 | 5/5/2023 |
| City of Jonesville | 80.00 | 23-05-05 A.03 | 5/5/2023 |
| City Of Three Rivers | 143.19 | 23-05-05 A.04 | 5/5/2023 |
| City Of Three Rivers | 145.00 | 23-05-19 A.07 | 5/19/2023 |
| ConnectAmerica | 149.50 | 23-05-19 A.08 | 5/19/2023 |
| Control Solutions Inc. | 183.00 | 23-05-19 A.09 | 5/19/2023 |
| Crossroads Home Care Inc. | 574.27 | 23-05-19 A.10 | 5/19/2023 |
| CSHCS | 360.00 | 53993 | 5/19/2023 |
| Current Office Solutions | 41.35 | 23-05-05 A.05 | 5/5/2023 |
| Docuphase | 13,091.40 | 23-05-19 A.11 | 5/19/2023 |
| Frontier | 390.44 | 23-05-05 P.04 | 5/5/2023 |
| GateHouse Media Michigan Holdings, Inc. | 222.00 | 53983 | 5/5/2023 |
| GDI Services Inc. | 4,632.04 | 23-05-31 A.05 | 5/31/2023 |
| Glaxo-Smithkline Financial Inc. | 661.90 | 23-05-19 A.12 | 5/19/2023 |
| GT INDEPENDENCE | 1,640.68 | 23-05-19 A.13 | 5/19/2023 |
| Health Equity | 649.98 | 23-05-12 PR.01 | 5/12/2023 |
| Health Equity | 649.98 | 23-05-26 PR.01 | 5/26/2023 |
| Helping Angels Home Care LLC | 408.32 | 23-05-19 A.14 | 5/19/2023 |

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 5/1/2023 Through 5/31/2023

| <u>Payee</u> | <u>Check Amount</u> | <u>Check Number</u> | <u>Effective Date</u> |
|----------------------------------------------|---------------------|---------------------|-----------------------|
| Hillsdale Board Of Public Utilities | 2,006.31 | 23-05-05 P.05 | 5/5/2023 |
| Hillsdale County Treasurer | 1,255.28 | 23-05-19 A.15 | 5/19/2023 |
| HomeJoy of Kalamzoo | 3,041.24 | 23-05-19 A.16 | 5/19/2023 |
| Hospital Network Healthcare Services | 61.43 | 23-05-19 A.17 | 5/19/2023 |
| Indiana MI Power Company | 993.38 | 23-05-19 P.04 | 5/19/2023 |
| Jessica A Adams | 2,300.00 | 23-05-05 A.06 | 5/5/2023 |
| Jessica A Adams | 2,107.50 | 23-05-19 A.18 | 5/19/2023 |
| Kell & Associates, LLC | 855.00 | 23-05-05 A.07 | 5/5/2023 |
| Legal Services Of S.Central MI | 800.00 | 23-05-19 A.19 | 5/19/2023 |
| Maplecrest, LLC | 646.00 | 23-05-31 A.06 | 5/31/2023 |
| Matasha Goosby | 1,850.00 | 23-05-05 A.08 | 5/5/2023 |
| Matasha Goosby | 2,250.00 | 23-05-19 A.20 | 5/19/2023 |
| McKesson Medical-Surgical Gov. Solutions LLC | 336.05 | 23-05-05 P.06 | 5/5/2023 |
| Medical Care Alert | 813.70 | 23-05-19 A.21 | 5/19/2023 |
| MERS 5% EMPLOYEES | 10,569.43 | 23-05-05 A.09 | 5/5/2023 |
| Michigan Public Health Institute | 17,102.91 | 23-05-19 A.22 | 5/19/2023 |
| Michigan State Disbursement Unit | 190.11 | 53990 | 5/12/2023 |
| Michigan State Disbursement Unit | 190.11 | 54000 | 5/26/2023 |
| Mistel de Varona | 675.00 | 53984 | 5/5/2023 |
| Nationwide | 920.00 | 23-05-12 R.05 | 5/12/2023 |
| Nationwide | 920.00 | 23-05-26 R.05 | 5/26/2023 |
| Pitney Bowes Inc. | 161.10 | 23-05-05 P.07 | 5/5/2023 |
| Place Management | 492.67 | 53994 | 5/19/2023 |
| Principal Life Insurance Company | 1,882.13 | 23-05-05 P.08 | 5/5/2023 |
| Prompt Care Express PC | 142.00 | 53995 | 5/19/2023 |
| Richard Clark | 2,225.00 | 23-05-31 A.07 | 5/31/2023 |
| Riley Pumpkin Farm | 1,140.00 | 23-05-31 A.08 | 5/31/2023 |
| Rosati Schultz Joppich Amtsbueshler | 135.00 | 23-05-19 A.23 | 5/19/2023 |
| ROSE PEST SOLUTIONS | 80.00 | 23-05-19 A.24 | 5/19/2023 |
| Semco Energy | 80.15 | 23-05-05 P.09 | 5/5/2023 |
| Shred It | 90.00 | 23-05-05 P.10 | 5/5/2023 |
| Silver Light Cleaning | 140.00 | 53985 | 5/5/2023 |
| Social Data LLC | 9,000.00 | 23-05-05 A.10 | 5/5/2023 |
| St Joseph County COA | 11,425.89 | 23-05-19 A.25 | 5/19/2023 |
| St Joseph County Transit Authority | 1,486.95 | 23-05-19 A.26 | 5/19/2023 |
| St. Joseph Community Co-op | 1,801.11 | 23-05-19 A.27 | 5/19/2023 |
| Staples | 1,075.12 | 23-05-05 P.11 | 5/5/2023 |
| State of Mich EGLE | 170.00 | 53986 | 5/5/2023 |
| State of Mich EGLE | 17.00 | 53987 | 5/5/2023 |
| State of Michigan-Dept | 23.00 | 53996 | 5/19/2023 |
| Sturgis Public Schools | 125.00 | 53997 | 5/19/2023 |
| Thurston Woods Village | 4,392.90 | 53998 | 5/19/2023 |
| TMK Worldwide, LLC | 142.00 | 23-05-05 A.11 | 5/5/2023 |
| Verizon | 999.50 | 23-05-05 P.12 | 5/5/2023 |
| VRI INC. | 216.00 | 23-05-19 A.28 | 5/19/2023 |
| Wal-Mart Community | 265.75 | 23-05-05 P.13 | 5/5/2023 |
| Xmission | 418.71 | 53988 | 5/5/2023 |
| Report Total | 349,386.27 | | |

Branch-Hillsdale-St Joseph Community Health Agency

Balance Sheet

As of 5/31/2023

Assets

| | |
|--------------------------------|----------------------------|
| Cash on Hand | 8,274.46 |
| Cash with County Treasurer | 3,833,534.43 |
| Community Foundation Grant | 309,955.94 |
| Cash HD Building Maintenance | 42,450.00 |
| Cash TR Building Maintenance | 90,000.00 |
| Accounts Receivable | 45,136.51 |
| Due from State | (160,663.87) |
| Due from Other Funding Sources | 85,580.78 |
| Prepaid Expenses | 145,205.94 |
| Biologic Inventory | <u>97,672.73</u> |
| Total Assets | <u>4,497,146.92</u> |

Liabilities

| | |
|--------------------------|----------------------------|
| Accounts Payable | 159,375.56 |
| Payroll Liabilites | 135,564.10 |
| Capital Improvements | 25,000.00 |
| Deferred Revenue | 564,499.57 |
| Deferred Revenue BR | 19,186.00 |
| Deferred Revenue HD | 20,205.00 |
| Deferred Revenue SJ | 26,915.00 |
| Biologics | <u>97,672.73</u> |
| Total Liabilities | <u>1,048,417.96</u> |

Net Assets

| | |
|-------------------------|----------------------------|
| Operation Fund Balance | 468,702.17 |
| Restricted Fund Balance | 353,770.26 |
| Designated Fund Balance | <u>2,626,256.53</u> |
| Total Net Assets | <u>3,448,728.96</u> |

| | |
|----------------------------------|----------------------------|
| Total Liabilities and Net Assets | <u>4,497,146.92</u> |
|----------------------------------|----------------------------|

Prior Year Fund Balance Comparison at 5/31/2022:

| | |
|------------------------------|----------------------------|
| Operation Fund Balance | 665,103.29 |
| Restricted Fund Balance | 397,589.07 |
| Designated Fund Balance | <u>2,379,445.80</u> |
| Total Fund Balance \$ | <u>3,442,138.16</u> |

BHSJ Community Health Agency
 Schedule of Cash Receipts and Disbursements
 December 31, 2022 thru
 May 31, 2023

| | | |
|-----------------------------------------|----|------------------------|
| Plus: Cash Receipts | \$ | 732,683.01 |
| Less: Cash Disbursements For Payroll/AP | \$ | (715,782.48) |
| 12/31/2022 Cash Balance | | \$ 4,184,583.04 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 721,777.83 |
| Less: Cash Disbursements For Payroll/AP | \$ | (601,733.04) |
| 1/31/2023 Cash Balance | | \$ 4,304,627.83 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 242,699.30 |
| Less: Cash Disbursements For Payroll/AP | \$ | (516,761.72) |
| 2/28/2023 Cash Balance | | \$ 4,030,565.41 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 466,507.25 |
| Less: Cash Disbursements For Payroll/AP | \$ | (686,310.45) |
| 3/31/2023 Cash Balance | | \$ 3,810,762.21 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 867,660.47 |
| Less: Cash Disbursements For Payroll/AP | \$ | (537,992.62) |
| 4/30/2023 Cash Balance | | \$ 4,140,430.06 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 530,201.24 |
| Less: Cash Disbursements For Payroll/AP | \$ | (565,168.11) |
| 5/31/2023 Cash Balance | | \$ 4,105,463.19 |

BRANCH HILLSDALE ST JOSEPH COMMUNITY HEALTH AGENCY

Expense by Program - 5/31/2023

| Program | Program Title | Month | Year to Date | Amend #1 | Expended | |
|---------|---------------|---------------------------------------|--------------|------------|--------------|---------|
| * | 010 | Agency Support | 8,631.28 | 84,561.08 | 76,942.00 | 109.90% |
| * | 325 | CSHCS | 0.00 | 162,871.26 | 188,729.00 | 86.29% |
| ** | 032 | Emergency Preparedness | 14,311.80 | 106,951.70 | 124,575.00 | 85.85% |
| * | 185 | Dental Outreach | 1,818.98 | 10,908.84 | 14,423.00 | 75.63% |
| * | 008 | Salary & Fringe Payoff | 18,260.90 | 66,613.61 | 95,000.00 | 70.11% |
| ** | 326 | Vision (ELPHS) | 4,912.65 | 71,196.22 | 103,289.00 | 68.92% |
| | 345 | Lead Testing | 2,240.25 | 15,967.27 | 23,852.00 | 66.94% |
| | 021 | Dental Clinic - Three Rivers | 3,645.00 | 29,160.00 | 43,740.00 | 66.66% |
| | 012 | Area Agency on Aging | 89,600.31 | 950,086.78 | 1,459,572.00 | 65.09% |
| | 605 | General EH Services | 4,031.98 | 25,331.54 | 39,010.00 | 64.93% |
| | 714 | Onsite Sewage Disposal | 38,303.88 | 240,649.85 | 370,596.00 | 64.93% |
| | 721 | Drinking Water Supply | 38,303.88 | 240,649.85 | 370,596.00 | 64.93% |
| | 109 | WIC | 87,166.06 | 683,960.68 | 1,072,171.00 | 63.79% |
| | 338 | Immunization Vaccine Handling | 22,393.54 | 183,612.95 | 291,551.00 | 62.97% |
| | 327 | Hearing (ELPHS) | 5,868.10 | 63,508.69 | 102,164.00 | 62.16% |
| | 115 | MCH Enabling Women | 2,254.20 | 28,700.63 | 47,663.00 | 60.21% |
| | 704 | Food Service | 47,470.38 | 316,034.56 | 527,317.00 | 59.93% |
| | 341 | Infectious Disease | 18,121.87 | 168,714.36 | 282,780.00 | 59.66% |
| | 331 | STD | 11,506.66 | 81,821.71 | 140,077.00 | 58.41% |
| | 108 | WIC Breastfeeding | 9,312.76 | 73,018.06 | 127,978.00 | 57.05% |
| | 138 | Immunization IAP | 44,978.08 | 450,681.95 | 857,133.00 | 52.58% |
| | 201 | CSF Carseats | 2,036.26 | 14,050.49 | 26,983.00 | 52.07% |
| | 332 | HIV Prevention | 2,029.01 | 16,383.47 | 31,480.00 | 52.04% |
| | 014 | VOCA | 12,108.40 | 106,515.94 | 205,743.00 | 51.77% |
| | 107 | Medicaid Outreach | 481.52 | 7,059.43 | 14,202.00 | 49.70% |
| | 255 | Community Health Direction | 18,357.08 | 58,664.66 | 125,000.00 | 46.93% |
| | 200 | ELPHS Marketing | 4,779.95 | 44,386.55 | 98,198.00 | 45.20% |
| | 745 | Type II Water | 14,507.81 | 92,145.37 | 208,528.00 | 44.18% |
| | 363 | 363 CVDIMS Covid Immz Supplemental | 3,141.49 | 67,100.20 | 156,496.00 | 42.87% |
| | 352 | ELCCT Contact Tracing, testing doord, | 30,264.06 | 254,476.57 | 606,617.00 | 41.95% |
| | 024 | MERS Pension Underfunded Liability | 4,805.23 | 17,662.75 | 44,590.00 | 39.61% |
| | 029 | Dental Clinic - Hillsdale | 563.97 | 5,545.91 | 14,000.00 | 39.61% |
| | 101 | Workforce Development | 17,793.72 | 21,971.14 | 57,798.00 | 38.01% |
| | 329 | MCH Enabling Children | 1,041.69 | 18,419.69 | 48,551.00 | 37.93% |
| | 355 | COVID-19 PH Workforce Supplemental | 167.42 | 52,748.07 | 172,904.00 | 30.50% |
| | 371 | CSHCS Vaccine Initiative | 3,875.43 | 3,932.66 | 14,213.00 | 27.66% |
| | 023 | Capital Expenditures | 0.00 | 48,150.00 | 193,000.00 | 24.94% |

| | | | | | |
|----------------------|---------------------------------------|--------------------------|----------------------------|----------------------------|----------------------|
| 207 | MCRH Community Health Workers | 7,061.36 | 68,421.08 | 291,777.00 | 23.44% |
| 112 | CSHCS Medicaid Outreach | 23,346.23 | 24,063.44 | 112,254.00 | 21.43% |
| 724 | PFAS - Westside Landfill | 73.20 | 628.19 | 3,101.00 | 20.25% |
| 035 | Vector Borne Disease Surveillance | 3,825.30 | 4,524.29 | 34,018.00 | 13.29% |
| 096 | CSHCS Donations SJ | 0.00 | 4,048.45 | 32,412.02 | 12.49% |
| 405 | Grant Writing | (0.24) | 379.94 | 3,718.00 | 10.21% |
| 097 | CSHCS Donations BR HD | 360.00 | 2,419.43 | 27,765.29 | 8.71% |
| 374 | EOACV Expanding Older Adult Access to | 1,782.36 | 2,982.62 | 45,339.00 | 6.57% |
| 378 | Monkeypox Virus Response | 135.78 | 768.27 | 15,095.00 | 5.08% |
| 723 | PFAS Response - White Pigeon | 102.57 | 152.06 | 8,066.00 | 1.88% |
| 212 | Medical Marijuana BR | 553.97 | 594.32 | 0.00 | 0.00% |
| 230 | Medical Marijuana HD | 454.47 | 467.91 | 0.00 | 0.00% |
| 275 | Medical Marijuana SJ | 307.71 | 361.51 | 0.00 | 0.00% |
| 715 | EGLT Monitoring | 127.74 | 521.18 | 0.00 | 0.00% |
| 716 | EGLT Campgrounds | 931.70 | 974.55 | 0.00 | 0.00% |
| 717 | EGLT Swimming | 58.51 | 1,133.18 | 0.00 | 0.00% |
| 718 | EGLT Septage | 149.62 | 2,456.95 | 0.00 | 0.00% |
| 719 | EGLT Body Art | (0.41) | 628.64 | 0.00 | 0.00% |
| 722 | PFAS Response | <u>0.00</u> | <u>0.00</u> | <u>1,371.00</u> | <u>0.00%</u> |
| Total Expense | | <u>628,355.47</u> | <u>4,999,740.50</u> | <u>8,952,377.31</u> | <u>55.85%</u> |

The Agency is currently 10.81% under budget.

*8/12 Months = 66.66%

**8/9 Months = 88.88%

Programs Over Budget as of 5/31/2023

RU 010: The current revenue for this program is over budget (at 109.90%), causing expenses to also show over budget. This will fall in line with budget as the year progresses and we will make adjustments at next budget amendment.
109.90%

RU 325: Budget for RU 325 must be fully expended before expenses can be charged to RU 112. When looking at these two budgets together as one the program is under by budget at 62.10%.
86.29%

RU 032: 9-Month Program - within budget 88.88%
85.85%

RU 185: Over budget due to increase in staff time. We will make appropriate adjustments at the next budget amendment.
75.63%

RU 008: Over budget due to long-term employees retiring. The funding for this RU is all set aside in the designated fund balance. This program will fall in line as the year progresses.
70.11%

RU 326: 9-Month Program - within budget 88.88%
68.72%

June 19, 2023 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jon Houtz at 11:01 AM. Roll call was completed as follows: Jon Houtz and Steve Lanius. Jared Hoffmaster was absent.

Also present from BHSJ: Theresa Fisher and Brenae Gruner

Mr. Lanius moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.


New Business:

- Mr. Lanius moved to recommend that the full Board approve the FY23 Budget Amendment #2 as presented, with support from Mr. Houtz. The motion passed unopposed.
- Mr. Lanius moved to recommend that the full Board approve the FY24 Original Budget as presented, with support from Mr. Houtz. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full Board approve the proposed change to the Sturgis lease, with support from Mr. Lanius. The motion passed unopposed.
- The 2022 MERS Annual Actuarial Valuation Report was discussed but no action was taken.

Public Comment: No public comments were given.

With no further business, the meeting was adjourned at 11:29 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

June 21, 2023 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Committee-Chair, Tom Matthew, at 8:30 AM with the Pledge of Allegiance to the Flag of the United States led by Commissioner Leininger. Roll call was completed as follows: Tom Matthew, Rusty Baker, and Brent Leininger.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter.

Mr. Leininger moved to approve the agenda with support from Mr. Baker. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Leininger moved to recommend that the full Board accept the resignation of Joanna Adams and approve the appointment of Sandra Leslie to the AAA Advisory Committee with support from Mr. Baker. The motion passed unopposed.
- The committee reviewed and discussed cycle 8 of the Michigan Local Public Health Accreditation report but no action was taken.
- The committee reviewed and discussed the recently completed Community Health Needs Assessment and the Community Health Improvement Plan but no action was taken.

Public Comment: No public comments were given.

With no further business, Mr. Leininger moved to adjourn the meeting with support from Mr. Baker. The motion passed unopposed and the meeting was adjourned at 9:18 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

From: "Joanna Adams" <AdamsJ4@michigan.gov>
To: "Laura Sutter" <sutterl@bhsj.org>
Sent: Wednesday, May 31, 2023 9:56:14 AM
Subject: Advisory Committee

Good morning Laura,

As previously discussed, I would like to formally request to be removed from the Advisory Committee. For MDHHS representation, I would like to request Madelene Wirgau and Sandra Leslie for those roles. Please let me know if you have any questions.

Thank you,

Joanna

Joanna Adams

Adult Services Supervisor

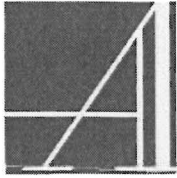
Berrien and St. Joseph Counties

Michigan Department of Health and Human Services

Ph: (269) 252-1508

Adamsj4@michigan.gov

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Area
Agency on
Aging (IIIC)
Branch-St. Joseph

Supporting Seniors, Promoting Independence

AREA AGENCY ON AGING REGION IIIC

570 N. Marshall Road
Coldwater, MI 49036
(517) 278-2538
www.bhsl.org/aaa

CITIZEN'S INTEREST FORM

The following questionnaire is designed to obtain specific information as to your interest and qualifications for serving on the Area Agency on Aging (IIIC) Advisory Committee. Feel free to utilize the back of this form for additional comments that you may wish to submit. Please return completed questionnaire to the Area Agency on Aging Director's Office, 570 N. Marshall Road, Coldwater, MI 49036. If you have any questions or would like to submit electronically, please call (517) 278-2538.

(Please print)

Date: 05/12/2023 Telephone Number: [REDACTED]

Email Address: Leslies@michigan.gov

Name: Sandra Leslie

Home Address: 692 E. Main St, Centreville, Mi 49032
Street City Zip

Employment: DHHS

Present service activities (i.e.; church, scouts, civic, etc.): church

Interests: bowling, singing, meeting new people

What special experience, education or interest do you have for serving on the Advisory Committee?

I served on the advisory committee in the past with Laura Sutter and just recently shown interest in serving again.

I like meeting new people and learning about other agencies and resources

Additional Comments: _____

Affiliation or Member type: (Check all that apply!)

Age 60 or greater (per bylaws, 50% are 60+) Focal Point Representative (i.e. Commission on Aging) Human Service/Social Service Representative (i.e. MDHHS, CMH)

Health Service Representative (i.e. hospital, physician's office) Consumer/Volunteer/Community Leader (i.e. elected official, advocate, caregiver of someone 60+)

Signature: sandra leslie

**BRANCH-HILLSDALE-ST.JOSEPH
COMMUNITY HEALTH AGENCY**

FISCAL YEAR 2022-23

Budget Amendment #2

June 22, 2023

**BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
OCTOBER 2022- SEPTEMBER 2023
Budget Amendment #2 - 6/22/2023**

TOTAL REVENUES

| | STATE/FED | ELPHS | COUNTY APPROP | FEES OTHER | Amended 2 BUDGET | DIFFERENCE | AMENDED 1 BUDGET |
|------------------------------------|--------------|--------------|-------------------|-------------------|-------------------|------------------|-------------------|
| | \$ 5,963,618 | \$ 1,061,220 | \$ 790,027 | \$ 1,656,226 | \$ 9,471,091 | \$ 473,669 | \$ 8,997,422 |
| | 63.0% | 11.2% | 8.3% | 17.5% | | | |
| OTHER: | | | | | | | |
| Salary/Fringe Payoff 008 | | | | \$ 95,000 | \$ 95,000 | \$ - | \$ 95,000 |
| Capital Improvements 023 | \$ - | \$ - | \$ 85,000 | \$ 142,630 | \$ 227,630 | \$34,630.00 | \$ 193,000 |
| MERS Pension Underfunded 024 | | | \$ 22,590 | \$ 22,000 | \$ 44,590 | \$0.00 | \$ 44,590 |
| Dental Clinic - St. Joseph Co. 021 | \$ - | \$ - | \$ - | \$ 43,740 | \$ 43,740 | \$0.00 | \$ 43,740 |
| Dental Clinic - Hillsdale Co. 029 | \$ - | \$ - | \$ - | \$ 14,000 | \$ 14,000 | \$0.00 | \$ 14,000 |
| CSHCS Dontations - SJ 096 | | | | \$ 32,412 | \$ 32,412 | \$0.00 | \$ 32,412 |
| CSHCS Dontations - BR/HD 097 | | | | \$ 27,765 | \$ 27,765 | \$0.00 | \$ 27,765 |
| TOTAL OTHER | \$ - | \$ - | \$ 107,590 | \$ 377,547 | \$ 485,137 | \$ 34,630 | \$ 450,507 |

| CORE SUPPORT SERVICES: | | | | | | | |
|-------------------------------|---------------------|-------------|------------------|-------------------|---------------------|---------------------|---------------------|
| General Administration 010 | \$ - | \$ - | \$ - | \$ 112,002 | \$ 112,002 | \$35,060.00 | \$ 76,942 |
| Area Agency on Aging 012 | \$ 1,458,269 | \$ - | \$ - | \$ 91,152 | \$ 1,549,421 | \$89,849.00 | \$ 1,459,572 |
| VOCA 014 | \$ 205,743 | \$ - | \$ - | \$ - | \$ 205,743 | \$0.00 | \$ 205,743 |
| Emergency Preparedness 032 | \$ 130,932 | \$ - | \$ 49,286 | \$ - | \$ 180,218 | \$10,599.00 | \$ 169,619 |
| TOTAL CORE SUPPORT | \$ 1,794,944 | \$ - | \$ 49,286 | \$ 203,154 | \$ 2,047,384 | \$135,508.00 | \$ 1,911,876 |

| PREVENTION SERVICES: | | | | | | | |
|------------------------------------|---------------------|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|
| Medicaid Outreach 107 | \$ 5,594 | \$ - | \$ 5,594 | \$ - | \$ 11,188 | (\$3,014.00) | \$ 14,202 |
| WIC Breastfeeding 108 | \$ 91,678 | \$ - | \$ 41,955 | \$ - | \$ 133,633 | \$5,654.00 | \$ 127,979 |
| WIC - Women, Infants, & Chil 109 | \$ 931,626 | \$ - | \$ 163,077 | \$ 5,500 | \$ 1,100,203 | \$28,032.00 | \$ 1,072,171 |
| CSHCS Medicaid Outreach 112 | \$ 40,126 | \$ - | \$ 72,477 | \$ - | \$ 112,603 | \$349.00 | \$ 112,254 |
| MCH Enabling Women 115 | \$ 46,800 | \$ - | \$ 140 | \$ - | \$ 46,940 | (\$724.00) | \$ 47,664 |
| Immunization IAP 138 | \$ 758,805 | \$ - | \$ - | \$ 113,600 | \$ 872,405 | \$15,272.00 | \$ 857,133 |
| Dental Outreach 185 | | | | \$ 16,880 | \$ 16,880 | \$2,457.00 | \$ 14,423 |
| Children's Special Health Car. 325 | \$ 190,729 | \$ - | \$ - | \$ - | \$ 190,729 | \$2,000.00 | \$ 188,729 |
| School Vision 326 | \$ 28,000 | \$ 48,509 | \$ 9,216 | \$ 14,000 | \$ 99,725 | (\$3,564.00) | \$ 103,289 |
| School Hearing 327 | \$ 26,000 | \$ 48,509 | \$ 10,259 | \$ 12,000 | \$ 96,768 | (\$5,396.00) | \$ 102,164 |
| MCH Enabling Children 329 | \$ 47,609 | \$ - | \$ 549 | \$ - | \$ 48,158 | (\$393.00) | \$ 48,511 |
| STD Prevention & Control 331 | \$ - | \$ 98,026 | \$ 29,598 | \$ 800 | \$ 128,424 | (\$11,653.00) | \$ 140,077 |
| HIV Prevention & Control 332 | \$ 20,000 | \$ - | \$ 7,136 | \$ - | \$ 27,136 | (\$4,344.00) | \$ 31,480 |
| Immunization Vaccine Handlir 338 | \$ 74,814 | \$ 165,117 | \$ 1,414 | \$ 48,460 | \$ 289,805 | (\$1,746.00) | \$ 291,551 |
| Infectious Disease 341 | \$ 8,844 | \$ 196,652 | \$ 6,115 | \$ 66,500 | \$ 278,111 | (\$4,669.00) | \$ 282,780 |
| Lead Testing 345 | \$ 18,000 | \$ - | \$ 8,718 | \$ - | \$ 26,718 | \$2,866.00 | \$ 23,852 |
| Epi Lab Contact Tracing, CI. 352 | \$ 606,095 | \$ - | \$ 483 | \$ - | \$ 606,578 | (\$39.00) | \$ 606,617 |
| COVID PH Workforce Devel 355 | \$ 330,707 | \$ - | \$ 1,035 | \$ - | \$ 331,742 | \$158,838.00 | \$ 172,904 |
| CDC COVID Immz 363 | \$ 214,332 | \$ - | \$ 608 | \$ - | \$ 214,940 | \$58,444.00 | \$ 156,496 |
| CSHCS Vaccine 371 | \$ 14,007 | \$ - | \$ 321 | \$ - | \$ 14,328 | \$115.00 | \$ 14,213 |
| AAA Expand Vaccine to Adu 374 | \$ 13,577 | \$ - | \$ 388 | \$ - | \$ 13,965 | (\$115.00) | \$ 14,080 |
| AAA COVID Immz Support 375 | \$ 46,627 | \$ - | \$ 59 | \$ - | \$ 46,686 | \$15,427.00 | \$ 31,259 |
| Monkeypox Response 378 | \$ 15,000 | \$ - | \$ 333 | \$ - | \$ 15,333 | \$ 238 | \$ 15,095 |
| TOTAL PREVENTION | \$ 3,528,970 | \$ 556,813 | \$ 359,475 | \$ 277,740 | \$ 4,727,998 | \$254,035.00 | \$ 4,468,963 |

| HEALTH PROMOTION: | | | | | | | |
|---------------------------------|-------------------|-------------|------------------|-------------------|-------------------|-------------------|-------------------|
| Workforce Development 101 | \$ 48,535 | \$ - | \$ 8,131 | \$ - | \$ 56,666 | (\$1,132.00) | \$ 57,798 |
| Car seat 201 | \$ - | \$ - | \$ 22,793 | \$ - | \$ 22,793 | (\$4,190.00) | \$ 26,983 |
| Community Stabilization (Me 200 | \$ - | \$ - | \$ - | \$ 85,730 | \$ 85,730 | (\$12,468.00) | \$ 98,198 |
| MI Center Rural Health 207 | \$ 291,385 | \$ - | \$ 505 | \$ - | \$ 291,890 | \$113.00 | \$ 291,777 |
| Community Health Services 255 | \$ - | \$ - | \$ - | \$ 110,000 | \$ 110,000 | (\$15,000.00) | \$ 125,000 |
| Medical Marihuana BR 212 | \$ 19,858 | \$ - | \$ 599 | \$ - | \$ 20,457 | \$20,457.00 | \$ - |
| Medical Marihuana HD 230 | \$ 10,815 | \$ - | \$ 857 | \$ - | \$ 11,672 | \$11,672.00 | \$ - |
| Medical Marihuana SJ 275 | \$ 7,236 | \$ - | \$ 520 | \$ - | \$ 7,756 | \$7,756.00 | \$ - |
| Grant Writing 405 | \$ - | \$ - | \$ 2,615 | \$ - | \$ 2,615 | (\$1,103.00) | \$ 3,718 |
| TOTAL HEALTH PROMOTION | \$ 377,829 | \$ - | \$ 36,020 | \$ 195,730 | \$ 609,579 | \$6,105.00 | \$ 603,474 |

| ENVIRONMENTAL HEALTH PROTECTION | | | | | | | |
|----------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|------------------|---------------------|
| Vector Borne Disease Surveil 035 | \$ 27,000 | \$ - | \$ 6,421 | \$ - | \$ 33,421 | (\$597.00) | \$ 34,018 |
| General Environmental Healt 605 | \$ - | \$ - | \$ 11,168 | \$ 1,000 | \$ 12,168 | (\$26,842.00) | \$ 39,010 |
| Food Protection 704 | \$ - | \$ 159,151 | \$ 78,909 | \$ 302,337 | \$ 540,397 | \$13,080.00 | \$ 527,317 |
| Onsite Sewage 714 | \$ - | \$ 182,499 | \$ 73,788 | \$ 122,000 | \$ 378,287 | \$7,691.00 | \$ 370,596 |
| EGLE LT Monitoring 715 | \$ 3,480 | \$ - | \$ 2 | \$ - | \$ 3,482 | \$3,482.00 | \$ - |
| EGLE Campground 716 | \$ 4,600 | \$ - | \$ 9 | \$ 13,750 | \$ 18,359 | \$18,359.00 | \$ - |
| EGLE Swimming 717 | \$ 4,620 | \$ - | \$ 7 | \$ 10,000 | \$ 14,627 | \$14,627.00 | \$ - |
| EGLE Septage 718 | \$ 3,120 | \$ - | \$ 8 | \$ 3,200 | \$ 6,328 | \$6,328.00 | \$ - |
| Body Art 719 | \$ 4,800 | \$ - | \$ 2 | \$ 768 | \$ 5,570 | \$5,570.00 | \$ - |
| Drinking Water Supply 721 | \$ - | \$ 162,757 | \$ 66,530 | \$ 149,000 | \$ 378,287 | \$7,691.00 | \$ 370,596 |
| PFAS - Lear Siegler 722 | \$ 1,329 | \$ - | \$ 86 | \$ - | \$ 1,415 | \$44.00 | \$ 1,371 |
| PFAS - White Pigeon 723 | \$ 8,042 | \$ - | \$ 37 | \$ - | \$ 8,079 | \$14.00 | \$ 8,065 |
| PFAS - Westside Landfill 724 | \$ 2,644 | \$ - | \$ 43 | \$ - | \$ 2,687 | (\$414.00) | \$ 3,101 |
| Type II Water 745 | \$ 202,240 | \$ - | \$ 646 | \$ - | \$ 202,886 | (\$5,642.00) | \$ 208,528 |
| TOTAL ENVIRONMENTAL HEALTH | \$ 261,875 | \$ 504,407 | \$ 237,656 | \$ 602,055 | \$ 1,605,993 | \$ 43,391 | \$ 1,562,602 |

Total Amended 2 Budget Revenues \$ 9,471,091

Total Amended 1 Budget Revenues \$ 8,997,422

Total Original Budget Revenues \$ 8,372,787

Difference \$ 473,669

**TOTAL LOCAL DOLLARS TO AGENCY FY 2022-23
\$ 790,027.00**

TOTAL EXPENSES

| | Original Budget 2022-23 | Amended 1 Budget 2022-23 | Amended 2 Budget 2022-23 | DIFFERENCE |
|-------------------------------------------|----------------------------|-----------------------------|-----------------------------|-------------------|
| | \$ 8,372,787 | \$ 8,997,422 | \$ 9,471,091 | 473,669 |
| OTHER: | | | | |
| Salary/Fringe Payoff | \$ 70,000 | \$ 95,000 | \$ 95,000 | 0 |
| Capital Improvements | \$ 73,000 | \$ 193,000 | \$ 227,630 | 34,630 |
| MERS Pension Underfunded | \$ 44,590 | \$ 44,590 | \$ 44,590 | 0 |
| Dental Clinic - St. Joseph Co. | \$ 53,310 | \$ 43,740 | \$ 43,740 | 0 |
| Dental Clinic - Hillsdale Co. | \$ 14,000 | \$ 14,000 | \$ 14,000 | 0 |
| CSHCS Donations - SJ | \$ - | \$ 32,412 | \$ 32,412 | 0 |
| CSHCS Donations - BR/HD | \$ - | \$ 27,765 | \$ 27,765 | 0 |
| TOTAL OTHER | \$ 254,900 | \$ 450,507 | \$ 485,137 | \$ 34,630 |
| CORE SUPPORT SERVICES: | | | | |
| General Administration | \$ 28,490 | \$ 76,942 | \$ 112,002 | 35,060 |
| Area Agency on Aging | \$ 1,340,379 | \$ 1,459,572 | \$ 1,549,421 | 89,849 |
| VOCA | \$ 205,743 | \$ 205,743 | \$ 205,743 | 0 |
| Emergency Preparedness | \$ 164,450 | \$ 169,619 | \$ 180,218 | 10,599 |
| TOTAL CORE SUPPORT | \$ 1,739,062 | \$ 1,911,876 | \$ 2,047,384 | \$ 135,508 |
| PREVENTION SERVICES: | | | | |
| Medicaid Outreach | \$ 21,292 | \$ 14,202 | \$ 11,188 | (3,014) |
| WIC - Breastfeeding | \$ 129,305 | \$ 127,979 | \$ 133,633 | 5,654 |
| WIC - Women, Infants, & Children | \$ 1,040,439 | \$ 1,072,171 | \$ 1,100,203 | 28,032 |
| CSHCS Medicaid Outreach | \$ 89,427 | \$ 112,254 | \$ 112,603 | 349 |
| MCH Enabling Women | \$ 55,796 | \$ 47,664 | \$ 46,940 | (724) |
| Dental Outreach | \$ 23,552 | \$ 14,423 | \$ 16,880 | 2,457 |
| Immunization Clinics | \$ 829,035 | \$ 857,133 | \$ 872,405 | 15,272 |
| Immunization/Vaccine Handling | \$ 304,787 | \$ 291,551 | \$ 289,805 | (1,746) |
| Children's Special Health Care Services | \$ 186,729 | \$ 188,729 | \$ 190,729 | 2,000 |
| School Vision & Hearing Clinics | \$ 208,765 | \$ 205,453 | \$ 196,493 | (8,960) |
| MCH Enabling Children | \$ 43,828 | \$ 48,551 | \$ 48,158 | (393) |
| STD Prevention & Control | \$ 146,080 | \$ 140,077 | \$ 128,424 | (11,653) |
| HIV Prevention & Control | \$ 37,460 | \$ 31,480 | \$ 27,136 | (4,344) |
| Infectious Disease | \$ 295,888 | \$ 282,780 | \$ 278,111 | (4,669) |
| Lead Testing | \$ 26,009 | \$ 23,852 | \$ 26,718 | 2,866 |
| Epi Lab Contact Tracing, CI, TC, VM, WA S | \$ 606,800 | \$ 606,617 | \$ 606,578 | (39) |
| COVID PH Workforce Development | \$ 172,753 | \$ 172,904 | \$ 331,742 | 158,838 |
| CDC COVID-19 Immz | \$ 292,697 | \$ 156,496 | \$ 214,940 | 58,444 |
| CSHCS Vaccine | \$ 14,074 | \$ 14,213 | \$ 14,328 | 115 |
| AAA Expand Vaccine to Adults | \$ - | \$ 14,080 | \$ 13,965 | (115) |
| AAA COVID Immz Support | \$ 15,950 | \$ 31,259 | \$ 46,686 | 15,427 |
| Monkeypox Virus Response | \$ - | \$ 15,095 | \$ 15,333 | 238 |
| TOTAL PREVENTION | \$ 4,540,666 | \$ 4,468,963 | \$ 4,722,998 | \$ 254,035 |
| HEALTH PROMOTION: | | | | |
| Workforce Development | \$ 56,863 | \$ 57,798 | \$ 56,666 | (1,132) |
| Car seat | \$ 25,383 | \$ 26,983 | \$ 22,793 | (4,190) |
| Community Stabilization (Marketing) | \$ 88,888 | \$ 98,198 | \$ 85,730 | (12,468) |
| Community Health Services | \$ - | \$ 125,000 | \$ 110,000 | (15,000) |
| MI Center Rural Health | \$ 205,368 | \$ 291,777 | \$ 291,890 | 113 |
| Medical Marihuana BR | \$ - | \$ - | \$ 20,457 | 20,457 |
| Medical Marihuana HD | \$ - | \$ - | \$ 11,672 | 11,672 |
| Medical Marihuana SJ | \$ - | \$ - | \$ 7,756 | 7,756 |
| Grant Writing | \$ 11,485 | \$ 3,718 | \$ 2,615 | (1,103) |
| TOTAL HEALTH PROMOTION | \$ 421,347 | \$ 603,474 | \$ 609,579 | \$ 6,105 |
| ENVIRONMENTAL HEALTH PROTECTION | | | | |
| Vector Borne | \$ 32,837 | \$ 34,018 | \$ 33,421 | (597) |
| General Environmental Health | \$ 38,839 | \$ 39,010 | \$ 12,168 | (26,842) |
| Food Protection | \$ 508,151 | \$ 527,317 | \$ 540,397 | 13,080 |
| Onsite Sewage | \$ 368,969 | \$ 370,596 | \$ 378,287 | 7,691 |
| Drinking Water Supply | \$ 368,969 | \$ 370,596 | \$ 378,287 | 7,691 |
| EGLE LT Monitoring | \$ - | \$ - | \$ 3,482 | 3,482 |
| EGLE Campground | \$ - | \$ - | \$ 18,359 | 18,359 |
| EGLE Swimming | \$ - | \$ - | \$ 14,627 | 14,627 |
| EGLE Septage | \$ - | \$ - | \$ 6,328 | 6,328 |
| Body Art | \$ - | \$ - | \$ 5,570 | 5,570 |
| PFAS - Lear Siegler | \$ - | \$ 1,371 | \$ 1,415 | 44 |
| PFAS - White Pigeon | \$ - | \$ 8,065 | \$ 8,079 | 14 |
| PFAS - Westside Landfill | \$ - | \$ 3,101 | \$ 2,687 | (414) |
| Type II Water | \$ 99,047 | \$ 208,528 | \$ 202,886 | (5,642) |
| TOTAL ENVIRONMENTAL HEALTH | \$ 1,416,812 | \$ 1,562,602 | \$ 1,605,993 | \$ 43,391 |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #2 10/1/2022 - 9/30/2023 | Prepared By: Brenae Gruner 1/26/2023 | | | | | | | |
|-------------------------------------------------------------------------------------------------|--------------------------------------|---------------------|---------------------------|-------------------------|---------|-------------------------------|-------------------------|-----------------------------|
| | Approved By: Board of Health | | | | | | | |
| | 008 | 009 | 010 | 012 | 014 | 021 | 023 | 024 |
| PROGRAM EXPENSES | SALARYFRINGE PAYOFF | SPACE ALLOCATION | GENERAL ADMINISTRATION | AREA AGENCY ON AGING | VOCA | DENTAL CLINIC THREE RIVERS | CAPITAL IMPROVEMENTS | MERS PENSION UNDERFUNDED |
| 1. SALARIES & WAGES | 95,000 | | 443,949 | 210,353 | 80,376 | | | |
| 2. FRINGE BENEFITS | | | 584,600 | 81,415 | 43,020 | | | 44,590 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | 227,630 | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | 1,084,257 | 1,500 | | | |
| 5. SUPPLIES & MATERIALS | | | 62,600 | 15,600 | 7,500 | | | |
| 6. TRAVEL | | | 12,000 | 12,000 | 10,000 | | | |
| 7. COMMUNICATION | | | 28,000 | 5,000 | 2,000 | | | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | |
| 9. SPACE COSTS | | 305,176 | | | | | | |
| SPACE ALLOCATION | | (305,176) | 126,656 | 5,352 | 2,656 | - | - | - |
| 10. ALL OTHERS (ADP & MISC.) | | | 211,375 | 36,917 | 17,023 | 43,740 | | |
| TOTAL PROGRAM EXPENSES | 95,000 | - | 1,469,180 | 1,450,894 | 164,074 | 43,740 | 227,630 | 44,590 |
| 1. INDIRECT COST | | - | (1,357,178) | 98,527 | 41,669 | - | - | - |
| 33.76891% | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | | |
| PREVENTION SERVICES | | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | |
| TOTAL INDIRECT COST | - | - | (1,357,178) | 98,527 | 41,669 | - | - | - |
| TOTAL EXPENDITURES | 95,000 | - | 112,002 | 1,549,421 | 205,743 | 43,740 | 227,630 | 44,590 |
| SOURCE OF FUNDS | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | 40 | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | 1,458,269 | 205,743 | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | 32,504 | | | | |
| 9. LOCAL - NON ELPHS | | | | 26,092 | | | | |
| 10. LOCAL - NON ELPHS | | | | | | 43,740 | | |
| 11. OTHER - NON ELPHS | 95,000 | | 111,962 | 32,556 | | | | 22,000 |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | |
| 20. MCH FUNDING | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | | | | | 85,000 | 22,590 |
| 22. INKIND MATCH | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | |
| TOTAL SOURCE OF FUNDS | 95,000 | - | 112,002 | 1,549,421 | 205,743 | 43,740 | 85,000 | 44,590 |
| | - | - | - | (0) | 0 | - | - | - |
| USE OF DESIGNATED FUND BALANCE | | | | | | | 142,630 | |
| USE OF FUND BALANCE | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #2 10/1/2022 - 9/30/2023 | | 029 | 032 - 9 Mth | 32 - 3 Mth | 35 | 96 | 97 | 101 | 107 |
|-------------------------------------------------------------------------------------------------|--|----------------------------|-------------------------------|-------------------------------|-------------------------|--------------------|--------------------|--------------------------|----------------------|
| PROGRAM EXPENSES | | DENTAL CLINIC HILLSDALE | PUBLIC HEALTH EMERG. PREP. | PUBLIC HEALTH EMERG. PREP. | VECTOR BORNE DISEASE | CSHCS DONATIONS | CSHCS DONATIONS | WORKFORCE DEVELOPMENT | MEDICAID OUTREACH |
| 1. SALARIES & WAGES | | | 52,578 | 17,526 | 17,703 | | | 7,270 | 3,432 |
| 2. FRINGE BENEFITS | | | 27,190 | 9,063 | 1,661 | | | 1,946 | 1,173 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | | | 2,800 | 1,235 | 210 | | | 100 | 675 |
| 6. TRAVEL | | | 3,000 | 2,000 | 6,000 | | | 100 | 350 |
| 7. COMMUNICATION | | | 14,000 | 4,000 | 25 | | | 50 | 100 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | | - | 1,019 | 340 | 283 | | | 138 | 107 |
| 10. ALL OTHERS (ADP & MISC.) | | 14,000 | 4,800 | 4,750 | 1,000 | 32,412 | 27,765 | 43,950 | 850 |
| TOTAL PROGRAM EXPENSES | | 14,000 | 105,387 | 38,914 | 26,882 | 32,412 | 27,765 | 53,554 | 6,687 |
| 1. INDIRECT COST | | - | 26,937 | 8,979 | 6,539 | | | 3,112 | 1,555 |
| 33.76891% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | | | 2,601 |
| PREVENTION SERVICES | | | | | | | | | 346 |
| IMMUNIZATION DISTRIBUTION | | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| TOTAL INDIRECT COST | | - | 26,937 | 8,979 | 6,539 | | | 3,112 | 4,502 |
| TOTAL EXPENDITURES | | 14,000 | 132,324 | 47,893 | 33,421 | 32,412 | 27,765 | 56,666 | 11,189 |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | 5,594 |
| 7. REQUIRED MATCH - LOCAL | | | 9,820 | 3,273 | | | | | 5,594 |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | 14,000 | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | 32,412 | 27,765 | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | 98,199 | 32,733 | 27,000 | | | 48,535 | - |
| 14. ELPHS MDHHS HEARING | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | 24,305 | 11,887 | 6,421 | | | 8,131 | |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | | |
| TOTAL SOURCE OF FUNDS | | 14,000 | 132,324 | 47,893 | 33,421 | 32,412 | 27,765 | 56,666 | 11,189 |
| | | - | 0 | 0 | - | - | - | 0 | - |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #2 10/1/2022 - 9/30/2023 | | 108 | 109 | 112 | 115 | 138 | 185 | 199 | 200 |
|-------------------------------------------------------------------------------------------------|---------------|-------------|----------------|--------------|---------------|----------|------------|--------------|--------|
| | WIC | WIC | CSHCS MEDICAID | MCH ENABLING | IMMUNIZATION/ | DENTAL | PREVENTION | COMMUNITY | |
| PROGRAM EXPENSES | BREASTFEEDING | RESIDENTIAL | OUTREACH | WOMEN | IAP | OUTREACH | SERV ADM. | STABLIZATION | |
| 1. SALARIES & WAGES | 52,902 | 464,568 | | 15,048 | 231,763 | 8,959 | 61,701 | 40,594 | |
| 2. FRINGE BENEFITS | 6,810 | 202,171 | | 4,815 | 83,666 | 3,288 | 13,305 | 18,964 | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | 8,100 | 28,700 | | 3,000 | 243,950 | 100 | 725 | 700 | |
| 6. TRAVEL | 3,200 | 10,000 | | 500 | 3,500 | 25 | 2,000 | 1,200 | |
| 7. COMMUNICATION | 1,150 | 19,000 | | 250 | 6,200 | 100 | 500 | 500 | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | 8,792 | 33,545 | - | 303 | 21,955 | 248 | 41,773 | 560 | |
| 10. ALL OTHERS (ADP & MISC.) | 25,432 | 64,420 | | 12,225 | 348,575 | 25 | 1,800 | 3,100 | |
| TOTAL PROGRAM EXPENSES | 106,386 | 822,404 | - | 36,141 | 939,610 | 12,744 | 121,804 | 65,618 | |
| 1. INDIRECT COST | 20,164 | 225,151 | - | 6,708 | 106,517 | 4,135 | 25,329 | 20,112 | |
| 33.76891% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | 2,601 | 2,601 | | 2,601 | 2,601 | | | | |
| PREVENTION SERVICES | 4,482 | 50,047 | | 1,491 | 23,677 | | (147,132) | | |
| IMMUNIZATION DISTRIBUTION | | | | | (200,000) | | | | |
| CSHCS DISTRIBUTION | | | 112,602 | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| TOTAL INDIRECT COST | 27,247 | 277,799 | 112,602 | 10,799 | (67,205) | 4,135 | (121,804) | 20,112 | |
| TOTAL EXPENDITURES | 133,633 | 1,100,203 | 112,602 | 46,940 | 872,405 | 16,880 | - | 85,730 | |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | 6,000 | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | 5,500 | | | 105,100 | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | 387,016 | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | 300,000 | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | 40,126 | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | 40,126 | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | 2,500 | 16,880 | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | | | |
| 13. MDHHS COMPREHENSIVE | 91,678 | 931,626 | | | 71,789 | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | | 46,800 | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 41,955 | 163,077 | 32,351 | 140 | | | | | |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | | | |
| MDHHS LOCAL COMM STABLIZATION | | | | | | | | | 85,730 |
| TOTAL SOURCE OF FUNDS | 133,633 | 1,100,203 | 112,602 | 46,940 | 872,405 | 16,880 | - | 85,730 | |
| | (0) | | | | | | | | |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #2 10/1/2022 - 9/30/2023 | | 201 | 207 | 212 | 230 | 255 | 275 | 325 | 326 |
|-------------------------------------------------------------------------------------------------|--|-----------|---------------------------|---------------------|------------------------|------------------------------|------------------------|------------------------|--------|
| PROGRAM EXPENSES | | CARSEAT | MI CENTER RURAL HEALTH | MARIJUANA BRANCH | MARIJUANA HILLSDALE | COMMUNITY HEALTH SERVICES | MARIJUANA ST JOSEPH | CSHCS OR & ADVOCACY | VISION |
| 1. SALARIES & WAGES | | 12,495 | 74,644 | 3,610 | 2,800 | 72,887 | 2,600 | 155,546 | 38,961 |
| 2. FRINGE BENEFITS | | 956 | 21,625 | 1,897 | 1,597 | 29,899 | 1,347 | 33,059 | 16,388 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | | 100 | 7,000 | 100 | 100 | 2,550 | 100 | 5,200 | 3,275 |
| 6. TRAVEL | | 3,000 | 15,000 | 25 | 25 | 4,000 | 25 | 6,000 | 3,500 |
| 7. COMMUNICATION | | 300 | 4,000 | 25 | 25 | 500 | 25 | 2,150 | 250 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | | - | 1,111 | 40 | 40 | 1,493 | 40 | 3,404 | 1,831 |
| 10. ALL OTHERS (ADP & MISC.) | | 1,400 | 136,000 | 12,900 | 5,600 | 8,175 | 2,286 | 17,525 | 10,075 |
| TOTAL PROGRAM EXPENSES | | 18,251 | 259,380 | 18,597 | 10,187 | 119,504 | 6,423 | 222,884 | 74,279 |
| 1. INDIRECT COST | | 4,542 | 32,509 | 1,860 | 1,485 | 34,710 | 1,333 | 63,690 | 18,691 |
| | | 33.76891% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | (44,214) | | 2,601 | 2,601 |
| PREVENTION SERVICES | | | | | | | | 14,157 | 4,155 |
| IMMUNIZATION DISTRIBUTION | | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | (112,602) | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| TOTAL INDIRECT COST | | 4,542 | 32,509 | 1,860 | 1,485 | (9,504) | 1,333 | (32,155) | 25,446 |
| TOTAL EXPENDITURES | | 22,793 | 291,889 | 20,457 | 11,672 | 110,000 | 7,756 | 190,729 | 99,725 |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | | | 14,000 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | 19,858 | 10,815 | | 7,236 | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | | 28,000 |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | | | 9,216 |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | 291,385 | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | | | | | | 116,729 | |
| 14. ELPHS MDHHS HEARING | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | 48,509 |
| 16. ELPHS MDHHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | 22,793 | 505 | 599 | 857 | | 520 | | |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | | 74,000 | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | 110,000 | | | |
| TOTAL SOURCE OF FUNDS | | 22,793 | 291,889 | 20,457 | 11,672 | 110,000 | 7,756 | 190,729 | 99,725 |
| | | - | - | - | - | | (0) | - | - |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #2 10/1/2022 - 9/30/2023 | | 327 | 329 | 331 | 332 | 338 | 341 | 345 | 352 |
|-------------------------------------------------------------------------------------------------|-----------|---------|-------------------------------------|---------------------------|-------------------|-----------------------------------|-----------------------|-----------------|-----------------------------------------|
| PROGRAM EXPENSES | | HEARING | MCH - ENABLING SERVICES CHILDREN | SEXUAL TRANS. DISEASES | HIV PREVENTION | IMMUNIZATION/ VACCINE HANDLING | INFECTIOUS DISEASE | LEAD TESTING | EPI LAB CAP CT, CI FC VM WA SERVICES |
| 1. SALARIES & WAGES | | 37,989 | 12,094 | 52,726 | 11,346 | 34,437 | 95,181 | 13,932 | 148,004 |
| 2. FRINGE BENEFITS | | 16,133 | 3,621 | 18,083 | 3,709 | 15,594 | 28,938 | 2,753 | 57,233 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | | 2,100 | 20,800 | 2,950 | 815 | 1,750 | 56,345 | 650 | 19,500 |
| 6. TRAVEL | | 3,200 | 150 | 1,000 | 350 | 400 | 1,600 | 1,000 | 6,000 |
| 7. COMMUNICATION | | 500 | 150 | 250 | 50 | 3,000 | 1,050 | 150 | 6,000 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | | 1,831 | 231 | 2,283 | 252 | 1,072 | 3,266 | 126 | 2,528 |
| 10. ALL OTHERS (ADP & MISC.) | | 10,075 | 2,025 | 19,305 | 1,800 | 10,300 | 37,900 | 1,220 | 280,000 |
| TOTAL PROGRAM EXPENSES | | 71,828 | 39,071 | 96,597 | 18,322 | 66,554 | 224,280 | 19,831 | 519,265 |
| 1. INDIRECT COST | | 18,276 | 5,307 | 23,911 | 5,084 | 16,895 | 41,914 | 5,635 | 69,306 |
| | 33.76891% | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | 2,601 | 2,601 | 2,601 | 2,601 | 2,601 | 2,601 | | 2,601 |
| PREVENTION SERVICES | | 4,063 | 1,180 | 5,315 | 1,130 | 3,756 | 9,317 | 1,252 | 15,406 |
| IMMUNIZATION DISTRIBUTION | | | | | | 200,000 | | | |
| CSHCS DISTRIBUTION | | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| TOTAL INDIRECT COST | | 24,940 | 9,087 | 31,827 | 8,815 | 223,251 | 53,831 | 6,887 | 87,313 |
| TOTAL EXPENDITURES | | 96,768 | 48,158 | 128,424 | 27,136 | 289,805 | 278,111 | 26,718 | 606,578 |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | 12,000 | | 800 | | 500 | 500 | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | 47,710 | 66,000 | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | 26,000 | | | | 38,000 | 3,000 | 10,000 | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | 10,259 | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | 250 | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | 5,398 | | 606,095 |
| 13. MDHHS COMPREHENSIVE | | | | | 20,000 | 29,814 | 446 | | |
| 14. ELPHS MDHHS HEARING | | 48,509 | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | 98,026 | | 165,117 | 196,652 | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | 47,609 | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | 549 | 29,598 | 7,136 | 1,414 | 6,115 | 8,718 | 483 |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | 7,000 | | 8,000 | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | | |
| TOTAL SOURCE OF FUNDS | | 96,768 | 48,158 | 128,424 | 27,136 | 289,805 | 278,111 | 26,718 | 606,578 |
| USE OF DESIGNATED FUND BALANCE | | | | (0) | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #2 10/1/2022 - 9/30/2023 | | | | | | | | | |
|-------------------------------------------------------------------------------------------------|-----------------|------------|---------|-----------------|--------------|-----------|---------|----------------|------------|
| | 355 | 363 | 371 | 374 | 375 | 378 | 405 | 605 | 704 |
| | COVID PH | CDC | CSHCS | AAA | AAA COVID | MONKEYPOX | GRANT | GENERAL | FOOD |
| PROGRAM EXPENSES | WORKFORCE DEVEL | COVID IMMZ | VACCINE | COVID VAC TO OL | IMMZ SUPPORT | RESPONSE | WRITING | ENVIRO. HEALTH | PROTECTION |
| 1. SALARIES & WAGES | 97,980 | 68,927 | 1,050 | 1,546 | 3,024 | 4,472 | 1,137 | 392,682 | 259,816 |
| 2. FRINGE BENEFITS | 23,981 | 29,118 | 246 | 558 | 1,109 | 722 | 251 | 122,914 | 76,718 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | 5,000 | 3,300 | 500 | 1,100 | 4,625 | 1,050 | 55 | 7,600 | 5,250 |
| 6. TRAVEL | 10,000 | 5,000 | 25 | - | 3,000 | 500 | 25 | 30,000 | 16,000 |
| 7. COMMUNICATION | 2,500 | 1,050 | 25 | 1,000 | 100 | 250 | 25 | 2,000 | 1,500 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | 96 | 1,476 | 45 | 51 | 102 | 85 | 28 | 22,736 | 14,969 |
| 10. ALL OTHERS (ADP & MISC.) | 151,000 | 63,000 | 12,000 | 9,000 | 33,330 | 6,500 | 625 | 41,750 | 49,900 |
| TOTAL PROGRAM EXPENSES | 290,557 | 171,871 | 13,891 | 13,254 | 45,290 | 13,579 | 2,146 | 619,682 | 424,152 |
| 1. INDIRECT COST | 41,185 | 33,109 | 438 | 710 | 1,396 | 1,754 | 469 | 174,111 | 113,644 |
| 33.76891% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | 2,601 | | | | | | 2,601 | 2,601 |
| PREVENTION SERVICES | | 7,360 | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | (784,225) | |
| TOTAL INDIRECT COST | 41,185 | 43,069 | 438 | 710 | 1,396 | 1,754 | 469 | (607,513) | 116,244 |
| TOTAL EXPENDITURES | 331,742 | 214,940 | 14,328 | 13,965 | 46,686 | 15,333 | 2,615 | 12,168 | 540,397 |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | | | 264,000 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | 46,627 | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | | | 1,000 | |
| 12. MDHHS NON COMPREHENSIVE | 330,707 | 214,332 | | 13,577 | | 15,000 | | | |
| 13. MDHHS COMPREHENSIVE | | | 14,007 | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | 159,151 |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 1,035 | 608 | 321 | 388 | 59 | 333 | 2,615 | 11,168 | 78,909 |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | | 17,931 |
| TOTAL SOURCE OF FUNDS | 331,742 | 214,940 | 14,328 | 13,965 | 46,686 | 15,333 | 2,615 | 12,168 | 519,991 |
| | - | 0 | - | (0) | - | - | - | 0 | (0) |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | 20,406 |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #2 10/1/2022 - 9/30/2023 | | | | | | | | | |
|-------------------------------------------------------------------------------------------------|---------------|------------|------------|----------|---------|----------|--------------|--------------|--------------|
| | 714 | 715 | 716 | 717 | 718 | 719 | 721 | 722 | 723 |
| | ONSITE SEWAGE | EGLE | EGLE | EGLE | EGLE | EGLE | DRINKING | PFAS | PFAS |
| PROGRAM EXPENSES | DISPOSAL | LT MONITOR | CAMPGROUND | SWIMMING | SEPTAGE | BODY ART | WATER SUPPLY | Lear Siegler | White Pigeon |
| 1. SALARIES & WAGES | | 564 | 3,323 | 2,449 | 2,935 | 810 | | 200 | 943 |
| 2. FRINGE BENEFITS | | 191 | 900 | 750 | 875 | 297 | | 73 | 293 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | | | | | | | | | |
| 6. TRAVEL | | 500 | 1,200 | 500 | 500 | 500 | | 50 | 400 |
| 7. COMMUNICATION | | | | | | | | | 25 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | | - | | | | | | - | - |
| 10. ALL OTHERS (ADP & MISC.) | | | | | | | | 1,000 | 6,000 |
| TOTAL PROGRAM EXPENSES | - | 1,255 | 5,423 | 3,699 | 4,310 | 1,606 | - | 1,323 | 7,661 |
| 1. INDIRECT COST | - | 255 | 1,426 | 1,080 | 1,286 | 374 | - | 92 | 417 |
| 33.76891% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | | | |
| PREVENTION SERVICES | | | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | | |
| ENVIRONMENTAL HEALTH | 378,287 | 1,971 | 11,510 | 9,847 | 732 | 3,590 | 378,287 | | |
| TOTAL INDIRECT COST | 378,287 | 2,226 | 12,936 | 10,928 | 2,019 | 3,964 | 378,287 | 92 | 417 |
| TOTAL EXPENDITURES | 378,287 | 3,482 | 18,359 | 14,627 | 6,328 | 5,570 | 378,287 | 1,415 | 8,079 |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | 122,000 | | 13,750 | 10,000 | 3,200 | 768 | 149,000 | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHS) | - | 3,480 | 4,600 | 4,620 | 3,120 | - | - | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | | | | |
| 12. MDHS NON COMPREHENSIVE | | | | | | | | 1,329 | 8,042 |
| 13. MDHS COMPREHENSIVE | | | | | | | | | |
| 14. ELPHS MDHS HEARING | | | | | | | | | |
| 15. ELPHS MDHS VISION | | | | | | | | | |
| 16. ELPHS MDHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | 162,757 | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | 182,499 | | | | | | | | |
| 20. MCH FUNDING | | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 73,788 | 2 | 9 | 7 | 8 | 2 | 66,530 | 86 | 37 |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHS FIXED UNIT RATE | | | | | | 4,800 | | | |
| MDHS LOCAL COMM STABILIZATION | | | | | | | | | |
| TOTAL SOURCE OF FUNDS | 378,287 | 3,482 | 18,359 | 14,627 | 6,328 | 5,570 | 378,287 | 1,415 | 8,079 |
| | - | 0 | - | - | (0) | - | - | - | - |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

Annual Budget for Comprehensive Local Health Services

| Local Agency Branch-Hillsdale-St. Joseph CHA Budget Amendment #2 10/1/2022 - 9/30/2023 | | | |
|-------------------------------------------------------------------------------------------------|---------------------------|------------------|----------------|
| | 724 | 745 | |
| PROGRAM EXPENSES | PFAS Westside Landfill | TYPE II WATER | GRAND TOTAL |
| 1. SALARIES & WAGES | 721 | 84,002 | 3,499,555 |
| 2. FRINGE BENEFITS | 211 | 47,884 | 1,687,598 |
| 3. CAP EXP FOR EQUIP & FAC | | | 227,630 |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | 1,085,757 |
| 5. SUPPLIES & MATERIALS | 50 | 4,350 | 532,210 |
| 6. TRAVEL | 65 | 5,000 | 184,415 |
| 7. COMMUNICATION | 25 | 1,300 | 109,100 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | - |
| 9. SPACE COSTS | | | 305,176 |
| SPACE ALLOCATION | - | 2,313 | (0) |
| 10. ALL OTHERS (ADP & MISC.) | 1,300 | 13,500 | 1,839,651 |
| TOTAL PROGRAM EXPENSES | 2,372 | 158,349 | 9,471,092 |
| 1. INDIRECT COST | 315 | 44,537 | 0 |
| 33.76891% | | | - |
| 2. COST ALLOCATION PLAN/OTHER | | | - |
| COMMUNITY HEALTH SERVICES | | | (0) |
| PREVENTION SERVICES | | | (0) |
| IMMUNIZATION DISTRIBUTION | | | - |
| CSHCS DISTRIBUTION | | | - |
| ENVIRONMENTAL HEALTH | | | - |
| TOTAL INDIRECT COST | 315 | 44,537 | (0) |
| TOTAL EXPENDITURES | 2,687 | 202,886 | 9,471,092 |
| SOURCE OF FUNDS | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | 596,558 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | 224,310 |
| | | | 820,868 |
| 3. FED/STATE FUNDING (NON-MDHHS) | | 202,240 | 1,966,608 |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | 492,016 |
| 5. FEDERALLY PROVIDED VACCINES | | | 300,000 |
| 6. FEDERAL MEDICAID OUTREACH | | | 45,720 |
| | | | 2,804,344 |
| 7. REQUIRED MATCH - LOCAL | | | 78,289 |
| 8. LOCAL - NON ELPHS | | | 32,504 |
| 9. LOCAL - NON ELPHS | | | 26,092 |
| 10. LOCAL - NON ELPHS | | | 57,740 |
| 11. OTHER - NON ELPHS | | | 342,325 |
| | | | 458,661 |
| 12. MDHHS NON COMPREHENSIVE | 2,644 | | 1,488,508 |
| 13. MDHHS COMPREHENSIVE | | | 1,482,556 |
| | | | 2,971,064 |
| 14. ELPHS MDHHS HEARING | | | 48,509 |
| 15. ELPHS MDHHS VISION | | | 48,509 |
| 16. ELPHS MDHHS OTHER | | | 459,795 |
| 17. ELPHS FOOD | | | 159,151 |
| 18. ELPHS PRIVATE/TYPE III WATER | | | 162,757 |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | 182,499 |
| | | | 1,061,220 |
| 20. MCH FUNDING | | | 94,409 |
| 21. LOCAL - COUNTY APPROPRIATIONS | 43 | 646 | 711,739 |
| 22. INKIND MATCH | | | |
| 23. MDHHS FIXED UNIT RATE | | | 93,800 |
| MDHHS LOCAL COMM STABILIZATION | | | 213,661 |
| TOTAL SOURCE OF FUNDS | 2,687 | 202,886 | 9,308,056 |
| | - | - | 0 |
| USE OF DESIGNATED FUND BALANCE | | | 163,036 |
| USE OF FUND BALANCE | | | |

| | |
|-----------|-------------------------|
| 820,868 | Fees |
| 790,027 | Local Approp |
| 7,024,837 | State/Federal |
| 672,323 | Other |
| 163,036 | Designated Fund Balance |

9,471,091 Total Revenues

790,027.25 Agency FY County Approp.

0.00 Under (OVER) County FY Allocations

**BRANCH-HILLSDALE-ST.JOSEPH
COMMUNITY HEALTH AGENCY**

FISCAL YEAR 2023-24

Original Budget

June 22, 2023

BRANCH-HILLSDALE-ST. JOSEPH
 COMMUNITY HEALTH AGENCY
 OCTOBER 2023- SEPTEMBER 2024
 Original - 6/22/2023

TOTAL REVENUES

| | STATE/FED | ELPHS | COUNTY APPROP | FEES OTHER | Original BUDGET | DIFFERENCE | AMENDED 2 BUDGET |
|----------------------------------------|---------------------|-------------------|-------------------|-------------------|---------------------|-----------------------|---------------------|
| | \$ 5,111,340 | \$ 1,061,220 | \$ 790,027 | \$ 1,648,540 | \$ 8,611,127 | \$ (859,964) | \$ 9,471,091 |
| | 59.4% | 12.3% | 9.2% | 19.1% | | | |
| OTHER: | | | | | | | |
| Salary/Fringe Payoff 008 | | | | \$ 80,000 | \$ 80,000 | \$ (15,000) | \$ 95,000 |
| Capital Improvements 023 | \$ - | \$ - | \$ 85,000 | \$ - | \$ 85,000 | (\$142,630.00) | \$ 227,630 |
| MERS Pension Underfunded 024 | | | \$ 22,590 | \$ 22,000 | \$ 44,590 | \$ 0.00 | \$ 44,590 |
| Dental Clinic - St. Joseph Co. 021 | \$ - | \$ - | \$ - | \$ 43,740 | \$ 43,740 | \$ 0.00 | \$ 43,740 |
| Dental Clinic - Hillsdale Co. 029 | \$ - | \$ - | \$ - | \$ 14,000 | \$ 14,000 | \$ 0.00 | \$ 14,000 |
| CSHCS Dontations - SJ 096 | | | \$ 35,864 | \$ 35,864 | \$ 35,864 | \$ 3,452.00 | \$ 32,412 |
| CSHCS Dontations - BR/HD 097 | | | \$ 25,346 | \$ 25,346 | \$ 25,346 | (\$2,419.00) | \$ 27,765 |
| TOTAL OTHER | \$ - | \$ - | \$ 107,590 | \$ 220,950 | \$ 328,540 | \$ (156,597) | \$ 485,137 |
| CORE SUPPORT SERVICES: | | | | | | | |
| General Administration 010 | \$ - | \$ - | \$ - | \$ 112,002 | \$ 112,002 | \$ 0.00 | \$ 112,002 |
| Area Agency on Aging 012 | \$ 1,278,891 | \$ - | \$ - | \$ 91,152 | \$ 1,370,043 | (\$179,378.00) | \$ 1,549,421 |
| VOCA 014 | \$ 205,743 | \$ - | \$ - | \$ - | \$ 205,743 | \$ 0.00 | \$ 205,743 |
| Emergency Preparedness 032 | \$ 130,932 | \$ - | \$ 32,183 | \$ - | \$ 163,115 | (\$17,103.00) | \$ 180,218 |
| TOTAL CORE SUPPORT | \$ 1,615,566 | \$ - | \$ 32,183 | \$ 203,154 | \$ 1,850,903 | (\$196,481.00) | \$ 2,047,384 |
| PREVENTION SERVICES: | | | | | | | |
| Medicaid Outreach 107 | \$ 5,600 | \$ - | \$ 5,600 | \$ - | \$ 11,200 | \$12.00 | \$ 11,188 |
| WIC Breastfeeding 108 | \$ 89,014 | \$ - | \$ 49,683 | \$ - | \$ 138,697 | \$5,064.00 | \$ 133,633 |
| WIC - Women, Infants, & Chi 109 | \$ 908,156 | \$ - | \$ 159,508 | \$ 48,000 | \$ 1,115,664 | \$15,461.00 | \$ 1,100,203 |
| CSHCS Medicaid Outreach 112 | \$ 39,867 | \$ - | \$ 72,009 | \$ - | \$ 111,876 | (\$727.00) | \$ 112,603 |
| MCH Enabling Women 115 | \$ 46,800 | \$ - | \$ 43 | \$ - | \$ 46,843 | (\$97.00) | \$ 46,940 |
| Immunization IAP 138 | \$ 790,488 | \$ - | \$ - | \$ 113,600 | \$ 904,088 | \$31,683.00 | \$ 872,405 |
| Dental Outreach 185 | | | | \$ 18,195 | \$ 18,195 | \$1,315.00 | \$ 16,880 |
| Children's Special Health Car 325 | \$ 190,729 | \$ - | \$ - | \$ - | \$ 190,729 | \$ 0.00 | \$ 190,729 |
| School Vision 326 | \$ 38,000 | \$ 48,509 | \$ 12,051 | \$ 14,000 | \$ 112,560 | \$12,835.00 | \$ 99,725 |
| School Hearing 327 | \$ 38,000 | \$ 48,509 | \$ 10,826 | \$ 14,000 | \$ 111,335 | \$14,567.00 | \$ 96,768 |
| MCH Enabling Children 329 | \$ 47,609 | \$ - | \$ - | \$ - | \$ 47,609 | (\$549.00) | \$ 48,158 |
| STD Prevention & Control 331 | \$ - | \$ 98,026 | \$ 35,999 | \$ 800 | \$ 134,825 | \$6,401.00 | \$ 128,424 |
| HIV Prevention & Control 332 | \$ 20,000 | \$ - | \$ 9,088 | \$ - | \$ 29,088 | \$1,952.00 | \$ 27,136 |
| Immunization Vaccine Handli 338 | \$ 39,814 | \$ 165,117 | \$ 338 | \$ 88,460 | \$ 293,729 | \$3,924.00 | \$ 289,805 |
| Infectious Disease 341 | \$ 446 | \$ 196,652 | \$ 6,136 | \$ 69,500 | \$ 272,734 | (\$5,377.00) | \$ 278,111 |
| Lead Testing 345 | \$ 8,000 | \$ - | \$ 13,509 | \$ 3,000 | \$ 24,509 | (\$2,209.00) | \$ 26,718 |
| Epi Lab Contact Tracing, CI, 352 | \$ 505,079 | \$ - | \$ 1,013 | \$ - | \$ 506,092 | (\$100,486.00) | \$ 606,578 |
| COVID PH Workforce Devel 355 | \$ - | \$ - | \$ - | \$ - | \$ - | (\$331,742.00) | \$ 331,742 |
| CDC COVID Immz 363 | \$ 214,332 | \$ - | \$ 565 | \$ - | \$ 214,897 | (\$43.00) | \$ 214,940 |
| CSHCS Vaccine 371 | \$ 7,520 | \$ - | \$ 476 | \$ - | \$ 7,996 | (\$6,332.00) | \$ 14,328 |
| AAA Expand Vaccine to Adt 374 | \$ - | \$ - | \$ - | \$ - | \$ - | (\$13,965.00) | \$ 13,965 |
| AAA COVID Immz Support 375 | \$ - | \$ - | \$ - | \$ - | \$ - | (\$46,686.00) | \$ 46,686 |
| Monkeypox Response 378 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (15,333) | \$ 15,333 |
| TOTAL PREVENTION | \$ 2,989,454 | \$ 556,813 | \$ 376,844 | \$ 369,555 | \$ 4,292,666 | (\$430,332.00) | \$ 4,722,998 |
| HEALTH PROMOTION: | | | | | | | |
| Workforce Development 101 | \$ 48,535 | \$ - | \$ 8,103 | \$ - | \$ 56,638 | (\$28.00) | \$ 56,666 |
| Car seat 201 | \$ - | \$ - | \$ 27,273 | \$ - | \$ 27,273 | \$4,480.00 | \$ 22,793 |
| Community Stabilization (Mz 200 | \$ - | \$ - | \$ - | \$ 97,163 | \$ 97,163 | \$11,433.00 | \$ 85,730 |
| MI Center Rural Health 207 | \$ 186,554 | \$ - | \$ 743 | \$ - | \$ 187,297 | (\$104,593.00) | \$ 291,890 |
| Community Health Services 255 | \$ - | \$ - | \$ - | \$ 115,000 | \$ 115,000 | \$5,000.00 | \$ 110,000 |
| Medical Marihuana BR 212 | \$ - | \$ - | \$ - | \$ - | \$ - | (\$20,457.00) | \$ 20,457 |
| Medical Marihuana HD 230 | \$ - | \$ - | \$ - | \$ - | \$ - | (\$11,672.00) | \$ 11,672 |
| Medical Marihuana SJ 275 | \$ - | \$ - | \$ - | \$ - | \$ - | (\$7,756.00) | \$ 7,756 |
| Grant Writing 405 | \$ - | \$ - | \$ 3,845 | \$ - | \$ 3,845 | \$1,230.00 | \$ 2,615 |
| TOTAL HEALTH PROMOTION | \$ 235,089 | \$ - | \$ 39,964 | \$ 212,163 | \$ 487,216 | (\$122,363.00) | \$ 609,579 |
| ENVIRONMENTAL HEALTH PROTECTION | | | | | | | |
| Vector Borne Disease Survei 035 | \$ 27,000 | \$ - | \$ 6,304 | \$ - | \$ 33,304 | (\$117.00) | \$ 33,421 |
| General Environmental Healt 605 | \$ - | \$ - | \$ 172,072 | \$ 1,000 | \$ 173,072 | \$160,904.00 | \$ 12,168 |
| Food Protection 704 | \$ - | \$ 159,151 | \$ 40,508 | \$ 344,000 | \$ 543,659 | \$3,262.00 | \$ 540,397 |
| Onsite Sewage 714 | \$ 12,000 | \$ 172,628 | \$ 5,909 | \$ 124,000 | \$ 314,537 | (\$63,750.00) | \$ 378,287 |
| EGLE LT Monitoring 715 | \$ 3,480 | \$ - | \$ 374 | \$ - | \$ 3,854 | \$372.00 | \$ 3,482 |
| EGLE Campground 716 | \$ 4,600 | \$ - | \$ 310 | \$ 13,750 | \$ 18,660 | \$301.00 | \$ 18,359 |
| EGLE Swimming 717 | \$ 4,620 | \$ - | \$ 1,596 | \$ 10,000 | \$ 16,216 | \$1,589.00 | \$ 14,627 |
| EGLE Septage 718 | \$ 3,120 | \$ - | \$ 3,163 | \$ 3,200 | \$ 9,483 | \$3,155.00 | \$ 6,328 |
| Body Art 719 | \$ 4,800 | \$ - | \$ 181 | \$ 768 | \$ 5,749 | \$179.00 | \$ 5,570 |
| Drinking Water Supply 721 | \$ - | \$ 172,628 | \$ 767 | \$ 146,000 | \$ 319,395 | (\$58,892.00) | \$ 378,287 |
| PFAS - Lear Siegler 722 | \$ 1,329 | \$ - | \$ 31 | \$ - | \$ 1,360 | (\$55.00) | \$ 1,415 |
| PFAS - White Pigeon 723 | \$ 8,042 | \$ - | \$ 7 | \$ - | \$ 8,049 | (\$30.00) | \$ 8,079 |
| PFAS - Westside Landfill 724 | \$ - | \$ - | \$ 1,535 | \$ - | \$ 1,535 | (\$1,152.00) | \$ 2,687 |
| Type II Water 745 | \$ 202,240 | \$ - | \$ 689 | \$ - | \$ 202,929 | \$43.00 | \$ 202,886 |
| TOTAL ENVIRONMENTAL HEALTH | \$ 271,231 | \$ 504,407 | \$ 233,446 | \$ 642,718 | \$ 1,651,802 | \$ 45,809 | \$ 1,605,993 |

Total Original Budget Revenues \$ 8,611,127 (8,611,127.00)

Total Amended 2 Budget Revenues \$ 9,471,091

Difference \$ (859,964)

TOTAL LOCAL DOLLARS TO AGENCY FY 2023-24
 \$ 790,027.00

TOTAL EXPENSES

| | Amended 1 Budget 2022-23 | Amended 2 Budget 2022-23 | Original Budget 2023-24 | DIFFERENCE |
|-------------------------------------------|-----------------------------|-----------------------------|----------------------------|---------------------|
| | \$ 8,997,422 | \$ 9,471,091 | \$ 8,611,127 | (859,964) |
| OTHER: | | | | |
| Salary/Fringe Payoff | \$ 95,000 | \$ 95,000 | \$ 80,000 | (15,000) |
| Capital Improvements | \$ 193,000 | \$ 227,630 | \$ 85,000 | (142,630) |
| MERS Pension Underfunded | \$ 44,590 | \$ 44,590 | \$ 44,590 | 0 |
| Dental Clinic - St. Joseph Co. | \$ 43,740 | \$ 43,740 | \$ 43,740 | 0 |
| Dental Clinic - Hillsdale Co. | \$ 14,000 | \$ 14,000 | \$ 14,000 | 0 |
| CSHCS Donations - SJ | \$ 32,412 | \$ 32,412 | \$ 35,864 | 3,452 |
| CSHCS Donations - BR/HD | \$ 27,765 | \$ 27,765 | \$ 25,346 | (2,419) |
| TOTAL OTHER | \$ 450,507 | \$ 485,137 | \$ 328,540 | \$ (156,597) |
| CORE SUPPORT SERVICES: | | | | |
| General Administration | \$ 76,942 | \$ 112,002 | \$ 112,002 | 0 |
| Area Agency on Aging | \$ 1,459,572 | \$ 1,549,421 | \$ 1,370,043 | (179,378) |
| VOCA | \$ 205,743 | \$ 205,743 | \$ 205,743 | 0 |
| Emergency Preparedness | \$ 169,619 | \$ 180,218 | \$ 163,115 | (17,103) |
| TOTAL CORE SUPPORT | \$ 1,911,876 | \$ 2,047,384 | \$ 1,850,903 | \$ (196,481) |
| PREVENTION SERVICES: | | | | |
| Medicaid Outreach | \$ 14,202 | \$ 11,188 | \$ 11,200 | 12 |
| WIC - Breastfeeding | \$ 127,979 | \$ 133,633 | \$ 138,697 | 5,064 |
| WIC - Women, Infants, & Children | \$ 1,072,171 | \$ 1,100,203 | \$ 1,115,664 | 15,461 |
| CSHCS Medicaid Outreach | \$ 112,254 | \$ 112,603 | \$ 111,876 | (727) |
| MCH Enabling Women | \$ 47,664 | \$ 46,940 | \$ 46,843 | (97) |
| Dental Outreach | \$ 14,423 | \$ 16,880 | \$ 18,195 | 1,315 |
| Immunization Clinics | \$ 857,133 | \$ 872,405 | \$ 904,088 | 31,683 |
| Immunization/Vaccine Handling | \$ 291,551 | \$ 289,805 | \$ 293,729 | 3,924 |
| Children's Special Health Care Services | \$ 188,729 | \$ 190,729 | \$ 190,729 | 0 |
| School Vision & Hearing Clinics | \$ 205,453 | \$ 196,493 | \$ 223,895 | 27,402 |
| MCH Enabling Children | \$ 48,551 | \$ 48,158 | \$ 47,609 | (549) |
| STD Prevention & Control | \$ 140,077 | \$ 128,424 | \$ 134,825 | 6,401 |
| HIV Prevention & Control | \$ 31,480 | \$ 27,136 | \$ 29,088 | 1,952 |
| Infectious Disease | \$ 282,780 | \$ 278,111 | \$ 272,734 | (5,377) |
| Lead Testing | \$ 23,852 | \$ 26,718 | \$ 24,509 | (2,209) |
| Epi Lab Contact Tracing, CI, TC, VM, WA S | \$ 606,617 | \$ 606,578 | \$ 506,092 | (100,486) |
| COVID PH Workforce Development | \$ 172,904 | \$ 331,742 | \$ - | (331,742) |
| CDC COVID-19 Immz | \$ 156,496 | \$ 214,940 | \$ 214,897 | (43) |
| CSHCS Vaccine | \$ 14,213 | \$ 14,328 | \$ 7,996 | (6,332) |
| AAA Expand Vaccine to Adults | \$ 14,080 | \$ 13,965 | \$ - | (13,965) |
| AAA COVID Immz Support | \$ 31,259 | \$ 46,686 | \$ - | (46,686) |
| Monkeypox Virus Response | \$ 15,095 | \$ 15,333 | \$ - | (15,333) |
| TOTAL PREVENTION | \$ 4,468,963 | \$ 4,722,998 | \$ 4,292,666 | \$ (430,332) |
| HEALTH PROMOTION: | | | | |
| Workforce Development | \$ 57,798 | \$ 56,666 | \$ 56,638 | (28) |
| Car seat | \$ 26,983 | \$ 22,793 | \$ 27,273 | 4,480 |
| Community Stabilization (Marketing) | \$ 98,198 | \$ 85,730 | \$ 97,163 | 11,433 |
| Community Health Services | \$ 125,000 | \$ 110,000 | \$ 115,000 | 5,000 |
| MI Center Rural Health | \$ 291,777 | \$ 291,890 | \$ 187,297 | (104,593) |
| Medical Marihuana BR | \$ - | \$ 20,457 | \$ - | (20,457) |
| Medical Marihuana HD | \$ - | \$ 11,672 | \$ - | (11,672) |
| Medical Marihuana SJ | \$ - | \$ 7,756 | \$ - | (7,756) |
| Grant Writing | \$ 3,718 | \$ 2,615 | \$ 3,845 | 1,230 |
| TOTAL HEALTH PROMOTION | \$ 603,474 | \$ 609,579 | \$ 487,216 | \$ (122,363) |
| ENVIRONMENTAL HEALTH PROTECTION | | | | |
| Vector Borne | \$ 34,018 | \$ 33,421 | \$ 33,304 | (117) |
| General Environmental Health | \$ 39,010 | \$ 12,168 | \$ 173,072 | 160,904 |
| Food Protection | \$ 527,317 | \$ 540,397 | \$ 543,659 | 3,262 |
| Onsite Sewage | \$ 370,596 | \$ 378,287 | \$ 314,537 | (63,750) |
| Drinking Water Supply | \$ 370,596 | \$ 378,287 | \$ 319,395 | (58,892) |
| EGLE LT Monitoring | \$ - | \$ 3,482 | \$ 3,854 | 372 |
| EGLE Campground | \$ - | \$ 18,359 | \$ 18,660 | 301 |
| EGLE Swimming | \$ - | \$ 14,627 | \$ 16,216 | 1,589 |
| EGLE Septage | \$ - | \$ 6,328 | \$ 9,483 | 3,155 |
| Body Art | \$ - | \$ 5,570 | \$ 5,749 | 179 |
| PFAS - Lear Siegler | \$ 1,371 | \$ 1,415 | \$ 1,360 | (55) |
| PFAS - White Pigeon | \$ 8,065 | \$ 8,079 | \$ 8,049 | (30) |
| PFAS - Westside Landfill | \$ 3,101 | \$ 2,687 | \$ 1,535 | (1,522) |
| Type II Water | \$ 208,528 | \$ 202,886 | \$ 202,929 | 43 |
| TOTAL ENVIRONMENTAL HEALTH | \$ 1,562,602 | \$ 1,605,993 | \$ 1,651,802 | \$ 45,809 |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Original Budget 10/1/2023 - 9/30/2024 | Prepared By: Brenae Gruner 6/15/2023 | | | | | | | | |
|---------------------------------------------------------------------------------------------|--------------------------------------|------------|----------------|-------------|---------|---------------|--------------|--------------|---------------|
| | Approved By: Board of Health | | | | | | | | |
| | 008 | 009 | 010 | 012 | 014 | 021 | 023 | 024 | 029 |
| PROGRAM EXPENSES | SALARYFRINGE | SPACE | GENERAL | AREA AGENCY | VOCA | DENTAL CLINIC | CAPITAL | MERS PENSION | DENTAL CLINIC |
| | PAYOFF | ALLOCATION | ADMINISTRATION | ON AGING | | THREE RIVERS | IMPROVEMENTS | UNDERFUNDED | HILLSDALE |
| 1. SALARIES & WAGES | 80,000 | | 415,334 | 226,195 | 93,775 | | | | |
| 2. FRINGE BENEFITS | | | 589,602 | 88,408 | 42,733 | | | 44,590 | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | 85,000 | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | 903,108 | 1,500 | | | | |
| 5. SUPPLIES & MATERIALS | | | 62,600 | 6,100 | 3,000 | | | | |
| 6. TRAVEL | | | 12,000 | 12,000 | 8,000 | | | | |
| 7. COMMUNICATION | | | 28,000 | 3,000 | 1,500 | | | | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | 297,902 | | | | | | | |
| SPACE ALLOCATION | | (297,902) | 120,624 | 5,355 | 2,646 | - | - | - | - |
| 10. ALL OTHERS (ADP & MISC.) | | | 211,375 | 23,469 | 8,154 | 43,740 | | | 14,000 |
| TOTAL PROGRAM EXPENSES | 80,000 | - | 1,439,535 | 1,267,635 | 161,308 | 43,740 | 85,000 | 44,590 | 14,000 |
| 1. INDIRECT COST | | - | (1,327,533) | 102,408 | 44,435 | - | - | - | - |
| 32.55162% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | | | |
| PREVENTION SERVICES | | | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| TOTAL INDIRECT COST | - | - | (1,327,533) | 102,408 | 44,435 | - | - | - | - |
| TOTAL EXPENDITURES | 80,000 | - | 112,002 | 1,370,043 | 205,743 | 43,740 | 85,000 | 44,590 | 14,000 |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | 40 | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | 1,278,891 | 205,743 | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | 32,504 | | | | | |
| 9. LOCAL - NON ELPHS | | | | 26,092 | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | 43,740 | | | 14,000 |
| 11. OTHER - NON ELPHS | 80,000 | | 111,962 | 32,556 | | | | 22,000 | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | | | | | 85,000 | 22,590 | |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | | |
| TOTAL SOURCE OF FUNDS | 80,000 | - | 112,002 | 1,370,043 | 205,743 | 43,740 | 85,000 | 44,590 | 14,000 |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Original Budget 10/1/2023 - 9/30/2024 | | | | | | | | | |
|---------------------------------------------------------------------------------------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|------------------|
| | 032 - 9 Mth | 32 - 3 Mth | 35 | 96 | 97 | 101 | 107 | 108 | 109 |
| | PUBLIC HEALTH | PUBLIC HEALTH | VECTOR BORNE | CSHCS | CSHCS | WORKFORCE | MEDICAID | WIC | WIC |
| PROGRAM EXPENSES | EMERG. PREP. | EMERG. PREP. | DISEASE | DONATIONS | DONATIONS | DEVELOPMENT | OUTREACH | BREASTFEEDING | RESIDENTIAL |
| 1. SALARIES & WAGES | 47,836 | 15,945 | 18,110 | | | 7,136 | 3,594 | 59,780 | 479,823 |
| 2. FRINGE BENEFITS | 22,994 | 7,665 | 1,722 | | | 2,143 | 1,151 | 7,094 | 214,011 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | 2,800 | 1,235 | 210 | | | 100 | 675 | 3,600 | 14,700 |
| 6. TRAVEL | 3,000 | 2,000 | 6,000 | | | 100 | 350 | 3,200 | 10,000 |
| 7. COMMUNICATION | 14,000 | 4,000 | 25 | | | 50 | 100 | 1,150 | 18,711 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | 1,010 | 337 | 281 | | | 137 | 99 | 9,150 | 35,188 |
| 10. ALL OTHERS (ADP & MISC.) | 4,800 | 4,750 | 500 | 35,864 | 25,346 | 43,950 | 850 | 25,600 | 64,420 |
| TOTAL PROGRAM EXPENSES | 96,441 | 35,932 | 26,848 | 35,864 | 25,346 | 53,617 | 6,819 | 109,574 | 836,853 |
| 1. INDIRECT COST | 23,056 | 7,685 | 6,456 | | | 3,021 | 1,545 | 21,769 | 225,854 |
| 32.55162% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | 2,490 | 2,490 | 2,490 |
| PREVENTION SERVICES | | | | | | | 345 | 4,864 | 50,467 |
| IMMUNIZATION DISTRIBUTION | | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| TOTAL INDIRECT COST | 23,056 | 7,685 | 6,456 | | | 3,021 | 4,380 | 29,123 | 278,811 |
| TOTAL EXPENDITURES | 119,497 | 43,617 | 33,304 | 35,864 | 25,346 | 56,638 | 11,199 | 138,697 | 1,115,664 |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | | 8,000 |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | 5,600 | | |
| 7. REQUIRED MATCH - LOCAL | 9,820 | 3,273 | | | | | 5,600 | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | 35,864 | 25,346 | | | | 40,000 |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | | | - |
| 13. MDHHS COMPREHENSIVE | 98,199 | 32,733 | 27,000 | | | 48,535 | - | 89,014 | 908,156 |
| 14. ELPHS MDHHS HEARING | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 11,478 | 7,611 | 6,304 | | | 8,103 | | 49,683 | 159,508 |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | | |
| TOTAL SOURCE OF FUNDS | 119,497 | 43,618 | 33,304 | 35,864 | 25,346 | 56,638 | 11,199 | 138,697 | 1,115,664 |
| | (0) | (0) | - | - | - | - | - | 0 | - |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Original Budget 10/1/2023 - 9/30/2024 | | 112 | 115 | 138 | 185 | 199 | 200 | 201 | 207 |
|---------------------------------------------------------------------------------------------|----------------------------|-----------------------|----------------------|--------------------|-------------------------|----------------------------|---------------|---------------------------|---------|
| PROGRAM EXPENSES | CSHCS MEDICAID OUTREACH | MCH ENABLING WOMEN | IMMUNIZATION/ IAP | DENTAL OUTREACH | PREVENTION SERV ADM. | COMMUNITY STABILIZATION | CARSEAT | MI CENTER RURAL HEALTH | |
| 1. SALARIES & WAGES | | 14,223 | 250,134 | 10,018 | 65,188 | 51,470 | 16,380 | 71,800 | |
| 2. FRINGE BENEFITS | | 5,079 | 92,535 | 3,348 | 14,689 | 17,222 | 1,253 | 11,327 | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | | 3,000 | 243,950 | 100 | 725 | 700 | 100 | 7,000 | |
| 6. TRAVEL | | 500 | 3,500 | 25 | 2,000 | 1,200 | 3,000 | 8,000 | |
| 7. COMMUNICATION | | 250 | 6,200 | 100 | 500 | 500 | 300 | 2,000 | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | - | 289 | 22,736 | 228 | 40,618 | 611 | - | 1,111 | |
| 10. ALL OTHERS (ADP & MISC.) | | 13,325 | 346,075 | 25 | 1,800 | 3,100 | 500 | 59,000 | |
| TOTAL PROGRAM EXPENSES | - | 36,666 | 965,130 | 13,844 | 125,521 | 74,803 | 21,533 | 160,238 | |
| 1. INDIRECT COST | - | 6,283 | 111,544 | 4,351 | 26,001 | 22,360 | 5,740 | 27,059 | |
| 32.55162% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | 2,490 | 2,490 | | | | | | |
| PREVENTION SERVICES | | 1,404 | 24,924 | | (151,522) | | | | |
| IMMUNIZATION DISTRIBUTION | | | (200,000) | | | | | | |
| CSHCS DISTRIBUTION | 111,875 | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| TOTAL INDIRECT COST | 111,875 | 10,177 | (61,041) | 4,351 | (125,521) | 22,360 | 5,740 | 27,059 | |
| TOTAL EXPENDITURES | 111,875 | 46,843 | 904,089 | 18,195 | - | 97,163 | 27,273 | 187,297 | |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | 6,000 | | - | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | 105,100 | | - | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | 415,111 | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | 300,000 | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | 39,867 | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | 39,867 | | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | 2,500 | 18,195 | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | | | 186,554 |
| 13. MDHHS COMPREHENSIVE | | | 75,378 | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | 46,800 | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 32,142 | 43 | | | | | 27,273 | 743 | |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | 97,163 | | | |
| TOTAL SOURCE OF FUNDS | 111,875 | 46,843 | 904,089 | 18,195 | - | 97,163 | 27,273 | 187,297 | |
| | - | (0) | 0 | - | - | - | - | - | |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Original Budget 10/1/2023 - 9/30/2024 | | 255 | 325 | 326 | 327 | 329 | 331 | 332 | 338 |
|---------------------------------------------------------------------------------------------|------------------------------|------------------------|----------------|----------------|-------------------------------------|---------------------------|-------------------|-----------------------------------|--------|
| | COMMUNITY HEALTH SERVICES | CSHCS OR & ADVOCACY | VISION | HEARING | MCH - ENABLING SERVICES CHILDREN | SEXUAL TRANS. DISEASES | HIV PREVENTION | IMMUNIZATION/ VACCINE HANDLING | |
| PROGRAM EXPENSES | | | | | | | | | |
| 1. SALARIES & WAGES | 78,540 | 158,303 | 38,319 | 38,319 | 9,362 | 57,136 | 12,533 | 38,039 | |
| 2. FRINGE BENEFITS | 28,185 | 34,805 | 26,937 | 26,937 | 3,688 | 19,189 | 4,165 | 16,883 | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | 2,550 | 4,700 | 3,275 | 2,100 | 20,800 | 2,950 | 815 | 750 | |
| 6. TRAVEL | 4,000 | 6,000 | 3,500 | 3,200 | 300 | 1,000 | 350 | 400 | |
| 7. COMMUNICATION | 500 | 1,650 | 250 | 500 | 250 | 250 | 50 | 3,000 | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | 1,644 | 3,226 | 1,724 | 1,724 | 222 | 2,109 | 236 | 994 | |
| 10. ALL OTHERS (ADP & MISC.) | 7,175 | 14,525 | 10,075 | 10,075 | 5,300 | 19,305 | 1,800 | 9,300 | |
| TOTAL PROGRAM EXPENSES | 122,594 | 223,209 | 84,081 | 82,856 | 39,922 | 101,938 | 19,948 | 69,366 | |
| 1. INDIRECT COST | 34,741 | 62,860 | 21,242 | 21,242 | 4,248 | 24,845 | 5,435 | 17,878 | |
| 32.55162% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | (42,334) | 2,490 | 2,490 | 2,490 | 2,490 | 2,490 | 2,490 | 2,490 | |
| PREVENTION SERVICES | | 14,046 | 4,747 | 4,747 | 949 | 5,552 | 1,214 | 3,995 | |
| IMMUNIZATION DISTRIBUTION | | | | | | | | 200,000 | |
| CSHCS DISTRIBUTION | | (111,875) | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| TOTAL INDIRECT COST | (7,594) | (32,480) | 28,479 | 28,479 | 7,687 | 32,887 | 9,140 | 224,363 | |
| TOTAL EXPENDITURES | 115,000 | 190,729 | 112,560 | 111,335 | 47,609 | 134,825 | 29,088 | 293,729 | |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | 14,000 | 14,000 | | 800 | | 500 | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | 47,710 | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | 38,000 | 38,000 | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | 12,051 | 10,826 | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | | | 250 | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | | | - |
| 13. MDHHS COMPREHENSIVE | | 116,729 | | | | | 20,000 | 29,814 | |
| 14. ELPHS MDHHS HEARING | | | | 48,509 | | | | | - |
| 15. ELPHS MDHHS VISION | | | 48,509 | | | | | | - |
| 16. ELPHS MDHHS OTHER | | | | | | 98,026 | | 165,117 | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | | | 47,609 | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | | | 0 | 35,999 | 9,088 | 338 | |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | 74,000 | | | | | | 10,000 | |
| MDHHS LOCAL COMM STABILIZATION | 115,000 | | | | | | | | |
| TOTAL SOURCE OF FUNDS | 115,000 | 190,729 | 112,560 | 111,335 | 47,609 | 134,825 | 29,088 | 253,729 | |
| - | | | | | 0 | | 0 | (0) | |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | 40,000 |
| USE OF FUND BALANCE | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Original Budget 10/1/2023 - 9/30/2024 | | | | | | | | | | |
|---------------------------------------------------------------------------------------------|----------------|---------------|--------------------|----------------|--------------|--------------|------------------|----------------|----------------|---------|
| | 341 | 345 | 352 | 363 | 371 | 405 | 605 | 704 | 714 | |
| | INFECTIOUS | LEAD | EPI LAB CAP CT, CI | CDC | CSHCS | GRANT | GENERAL | FOOD | ONSITE SEWAGE | |
| PROGRAM EXPENSES | DISEASE | TESTING | FC VM WA SERVICES | COVID IMMZ | VACCINE | WRITING | ENVIRO. HEALTH | PROTECTION | DISPOSAL | |
| 1. SALARIES & WAGES | 103,257 | 12,830 | 150,663 | 73,173 | 2,033 | 1,882 | 179,862 | 253,051 | 113,321 | |
| 2. FRINGE BENEFITS | 30,564 | 2,449 | 57,517 | 40,687 | 536 | 447 | 60,672 | 90,654 | 35,706 | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | 39,345 | 650 | 13,500 | 3,300 | 500 | 55 | 5,600 | 2,450 | | |
| 6. TRAVEL | 1,600 | 1,000 | 7,000 | 5,000 | 25 | 25 | 8,000 | 16,000 | 8,000 | |
| 7. COMMUNICATION | 1,050 | 150 | 6,000 | 1,050 | 25 | 25 | 2,000 | 1,500 | 250 | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | | |
| SPACE ALLOCATION | 3,234 | 124 | 2,515 | 1,452 | 43 | 28 | 21,297 | 14,231 | 50 | |
| 10. ALL OTHERS (ADP & MISC.) | 37,900 | 1,220 | 183,500 | 42,400 | 4,000 | 625 | 47,850 | 51,400 | 750 | |
| TOTAL PROGRAM EXPENSES | 216,950 | 18,424 | 420,695 | 167,063 | 7,161 | 3,087 | 325,281 | 429,287 | 158,077 | |
| 1. INDIRECT COST | 43,561 | 4,974 | 67,766 | 37,063 | 836 | 758 | 78,298 | 111,882 | 48,511 | |
| 32.55162% | | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | 2,490 | | 2,490 | 2,490 | | | 2,490 | 2,490 | | |
| PREVENTION SERVICES | 9,734 | 1,111 | 15,142 | 8,282 | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | (232,996) | | 107,950 | |
| TOTAL INDIRECT COST | 55,785 | 6,085 | 85,398 | 47,836 | 836 | 758 | (152,208) | 114,372 | 156,460 | |
| TOTAL EXPENDITURES | 272,734 | 24,509 | 506,093 | 214,898 | 7,997 | 3,845 | 173,072 | 543,659 | 314,537 | |
| SOURCE OF FUNDS | | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | 500 | | | | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | 66,000 | | | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | | 1,000 | | | |
| 12. MDHHS NON COMPREHENSIVE | | | 505,079 | 214,332 | | | | | | |
| 13. MDHHS COMPREHENSIVE | 446 | | | | 7,520 | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | 196,652 | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | 159,151 | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | | 172,628 |
| 20. MCH FUNDING | | | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 6,136 | 13,509 | 1,014 | 566 | 477 | 3,845 | 172,072 | 40,508 | 5,909 | |
| 22. INKIND MATCH | | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | 8,000 | | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | | | |
| TOTAL SOURCE OF FUNDS | 269,734 | 21,509 | 506,093 | 214,898 | 7,997 | 3,845 | 173,072 | 473,659 | 314,537 | |
| | - | - | 0 | 0 | 0 | - | (0) | (0) | 0 | |
| USE OF DESIGNATED FUND BALANCE | 3,000 | 3,000 | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | | |

**Annual Budget
for
Comprehensive Local Health Services**

| Local Agency Branch-Hillsdale-St. Joseph CHA Original Budget 10/1/2023 - 9/30/2024 | | | | | | | | | |
|---------------------------------------------------------------------------------------------|--------------|---------------|---------------|--------------|--------------|----------------|--------------|--------------|-------------------|
| | 715 | 716 | 717 | 718 | 719 | 721 | 722 | 723 | 724 |
| | EGLE | EGLE | EGLE | EGLE | EGLE | DRINKING | PFAS | PFAS | PFAS |
| PROGRAM EXPENSES | LT MONITOR | CAMPGROUND | SWIMMING | SEPTAGE | BODY ART | WATER SUPPLY | Lear Siegler | White Pigeon | Westside Landfill |
| 1. SALARIES & WAGES | 1,044 | 6,481 | 5,909 | 3,338 | 2,075 | 115,016 | 400 | 400 | 400 |
| 2. FRINGE BENEFITS | 400 | 1,601 | 1,714 | 993 | 455 | 35,760 | 147 | 147 | 147 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | | | | | | | | | |
| 6. TRAVEL | 500 | 2,500 | 500 | 500 | 250 | 10,000 | 25 | 25 | - |
| 7. COMMUNICATION | 25 | 25 | 25 | 25 | 25 | 250 | - | - | - |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | 50 | 50 | 50 | 50 | 50 | 50 | 10 | 10 | 10 |
| 10. ALL OTHERS (ADP & MISC.) | 325 | 275 | 50 | 50 | 250 | 750 | 600 | 7,289 | 800 |
| TOTAL PROGRAM EXPENSES | 2,344 | 10,933 | 8,249 | 4,956 | 3,105 | 161,826 | 1,182 | 7,871 | 1,357 |
| 1. INDIRECT COST | 470 | 2,631 | 2,482 | 1,410 | 824 | 49,080 | 178 | 178 | 178 |
| 32.55162% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | | | |
| PREVENTION SERVICES | | | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | | | |
| ENVIRONMENTAL HEALTH | 1,039 | 5,096 | 5,485 | 3,116 | 1,820 | 108,489 | | | |
| TOTAL INDIRECT COST | 1,509 | 7,727 | 7,967 | 4,526 | 2,644 | 157,569 | 178 | 178 | 178 |
| TOTAL EXPENDITURES | 3,854 | 18,660 | 16,216 | 9,483 | 5,749 | 319,395 | 1,360 | 8,049 | 1,535 |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | 13,750 | 10,000 | 3,200 | 768 | 146,000 | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | 3,480 | 4,600 | 4,620 | 3,120 | - | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | 1,329 | 8,042 | - |
| 13. MDHHS COMPREHENSIVE | | | | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | 172,628 | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 374 | 310 | 1,596 | 3,163 | 181 | 767 | 31 | 7 | 1,535 |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | 4,800 | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | | |
| TOTAL SOURCE OF FUNDS | 3,854 | 18,660 | 16,216 | 9,483 | 5,749 | 319,395 | 1,360 | 8,049 | 1,535 |
| (0) | | - | (0) | - | - | - | (0) | - | (0) |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

for
Comprehensive Local Health Services

| Local Agency Branch-Hillsdale-St. Joseph CHA Original Budget 10/1/2023 - 9/30/2024 | | |
|---------------------------------------------------------------------------------------------|----------------|------------------|
| | 745 | |
| | TYPE II | GRAND |
| PROGRAM EXPENSES | WATER | TOTAL |
| 1. SALARIES & WAGES | 102,901 | 3,485,329 |
| 2. FRINGE BENEFITS | 33,484 | 1,722,437 |
| 3. CAP EXP FOR EQUIP & FAC | | 85,000 |
| 4. CONTRACTUAL (SUBCONTRACTS) | | 904,608 |
| 5. SUPPLIES & MATERIALS | 2,850 | 456,785 |
| 6. TRAVEL | 6,000 | 160,575 |
| 7. COMMUNICATION | 1,500 | 100,761 |
| 8. COUNTY/CITY CENTRAL SERVICES | | - |
| 9. SPACE COSTS | | 297,902 |
| SPACE ALLOCATION | 2,299 | - |
| 10. ALL OTHERS (ADP & MISC.) | 9,500 | 1,397,732 |
| TOTAL PROGRAM EXPENSES | 158,533 | 8,611,128 |
| 1. INDIRECT COST | 44,395 | 0 |
| 32.55162% | | - |
| 2. COST ALLOCATION PLAN/OTHER | | - |
| COMMUNITY HEALTH SERVICES | | (0) |
| PREVENTION SERVICES | | (0) |
| IMMUNIZATION DISTRIBUTION | | - |
| CSHCS DISTRIBUTION | | - |
| ENVIRONMENTAL HEALTH | - | (0) |
| TOTAL INDIRECT COST | 44,395 | (0) |
| TOTAL EXPENDITURES | 202,929 | 8,611,127 |
| SOURCE OF FUNDS | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | 607,558 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | 226,810 |
| | | 834,368 |
| 3. FED/STATE FUNDING (NON-MDHHS) | 202,240 | 1,714,694 |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | 491,111 |
| 5. FEDERALLY PROVIDED VACCINES | | 300,000 |
| 6. FEDERAL MEDICAID OUTREACH | | 45,466 |
| | | 2,551,271 |
| 7. REQUIRED MATCH - LOCAL | | 81,436 |
| 8. LOCAL - NON ELPHS | | 32,504 |
| 9. LOCAL - NON ELPHS | | 26,092 |
| 10. LOCAL - NON ELPHS | | 57,740 |
| 11. OTHER - NON ELPHS | | 369,673 |
| | | 486,009 |
| 12. MDHHS NON COMPREHENSIVE | | 915,336 |
| 13. MDHHS COMPREHENSIVE | | 1,453,524 |
| | | 2,368,860 |
| 14. ELPHS MDHHS HEARING | | 48,509 |
| 15. ELPHS MDHHS VISION | | 48,509 |
| 16. ELPHS MDHHS OTHER | | 459,795 |
| 17. ELPHS FOOD | | 159,151 |
| 18. ELPHS PRIVATE/TYPER III WATER | | 172,628 |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | 172,628 |
| | | 1,061,220 |
| 20. MCH FUNDING | | 94,409 |
| 21. LOCAL - COUNTY APPROPRIATIONS | 689 | 708,591 |
| 22. INKIND MATCH | | |
| 23. MDHHS FIXED UNIT RATE | | 96,800 |
| | | 212,163 |
| TOTAL SOURCE OF FUNDS | 202,929 | 8,495,127 |
| | 0 | 0 |
| USE OF DESIGNATED FUND BALANCE | | 116,000 |
| USE OF FUND BALANCE | | |

| | |
|-----------|-------------------------|
| 834,368 | Fees |
| 790,027 | Local Approp |
| 6,172,560 | State/Federal |
| 698,172 | Other |
| 116,000 | Designated Fund Balance |

8,611,127 Total Revenues

790,027.25 Agency FY County Approp.

(0.00) Under (OVER) County FY Allocations

Sturgis Satellite Clinic Lease

Introduction: In 2017 the Agency opened a satellite location in Sturgis, MI at Maplecrest Plaza at the location known as Medical Commons II. Sturgis has an estimated population of 11,067 according to the ACS 2021, in a county with a total population of 60,758 as per US Census for 2021. The Agency's location in Three Rivers left residents in Sturgis who lacked good access to transportation without necessary public health services such as WIC and immunizations, so providing services in Sturgis was a priority.

The location we rent in Sturgis is 969 sq ft and the Board approved expanding this by an additional 629 sq ft in March 2020, for a total of 1598 sq ft. The landlord is currently renovating the additional space, and the Board approved reimbursement for building expenses not to exceed \$10,000 on March 23, 2023. The project is estimate to cost a total of \$32,000, and the landlord has agreed to absorb the remaining \$22,000 cost of the build out.

Request: The landlord has requested a modification to the current lease, to change from a Gross lease to a Triple-Net lease in section 4, remove the strike out in sections 5 for insurance and section 21 for utilities, and delete the other conditions detailed in section 14. This change is being requested, to move the burden of these costs from the landlord to BHSJ. When the Medical Commons II building was fully occupied, these costs were not a significant issue for the landlord, but as other leases have expired or changed, it has become more of an issue.

Recommendation by Administration: The health department's clients benefit an Agency presence in Sturgis and bringing services to the community of Sturgis continues to be a priority. The recommended change to the terms of the lease is a compromise solution that will, over the life of the lease, not cover the \$22,000 capital expenditure the landlord is investing to renovate the Agency's space this year. The administrative recommendation is to approve the recommended changes to the lease for the remainder of the lease term.

Lease Agreement – Amended Terms

Amendment Date: June __, 2023

Effective Date: July 1st, 2023

Location: 1555 E Chicago Rd Suite C, Sturgis, Michigan 49091

Please consider this document an amendment to the lease dtd October 17th 2016 for the location listed above. By our signatures below we Maplecrest LLC and Branch-Hillsdale-St. Joseph Community Health Agency do hereby agree to include the following:

Change to Section 4 “Gross Lease” to read “Triple-Net Lease.

Remove strikeouts from Section 5 Insurance and Section 21 Utilities.

Delete Section 14.

Note: Section 34 provision for security deposit null and void as it was applied to first month’s rent.

We appreciate our business relationship with you and look forward to many mutually beneficial years.

Witness whereof, the parties hereto have executed this Addendum to Lease this ___ day of June, 2023.

Landlord: Maplecrest LLC

Witness

Nancy Phillips, Member

Tenant: Branch-Hillsdale-St. Joseph Community Health Agency

Witness

Rebecca Burns, Health Officer

Commencement Date _____

Final Expiration Date _____

COMMERCIAL TRIPLE-NET LEASE

1. This LEASE made this 17th day of October, 2016

By and between Lessor;

MAPLECREST, LLC
1509 East Chicago Road
Sturgis, Michigan 49091
PH: 269.651.4205 FX: 269.659.1080
EM: nancyphillips@yahoo.com

hereinafter designated as the LANDLORD

and Lessee;

Branch-Hillsdale-St. Joseph Community Health Agency
570 North Marshall Road
Coldwater, MI 49036

hereinafter designated as the TENANT

2. DESCRIPTION *Witnesseth*: The LANDLORD, in consideration of the rents to be paid and the covenants and agreements to be performed by the TENANT, does hereby lease unto the TENANT the following described premises situated in the City of STURGIS, State of MICHIGAN, County of ST. JOSEPH to wit 1555 B East Chicago Road consisting of APPROXIMATELY 969 square feet more or less of Mall Space, in the Strip Center called MAPLECREST PLAZA

3. TERM For the term of FIVE (5) years, with TWO (2), FIVE (5) year option(s)* to renew, from and after the First (1st) day of Commencement date* as indicated above fully to be completed and ended, the TENANT yielding and paying during the continuance of this Lease unto the LANDLORD. *options to renew shall be exercised in writing 120 days prior to current term expiration. The option terms are to be negotiated.

4. RENT For rent of said premises for said term, the minimum sum of THIRTY FIVE THOUSAND FOUR EVEN DOLLARS (\$35,004.00) dollars, in lawful money of the United States payable in monthly installments of FIVE HUNDRED FIFTY EVEN DOLLARS (\$550.00) for the first year, FIVE HUNDRED AND SIXTY SEVEN EVEN DOLLARS (\$567.00) for the second year, FIVE HUNDRED NINETY EVEN DOLLARS (\$590.00) for the third and fourth year, and SIX HUNDRED TWENTY EVEN DOLLARS (\$620.00) for the fifth year to be paid in advance, upon the FIRST day of each month and every month. Rent for the option periods to be negotiated. THIS LEASE is to be considered a GROSS LEASE. The Tenant hereby hires the said premises for the said term as above mentioned and covenants well and truly to pay, or cause to be paid unto the LANDLORD at the dates and times mentioned, the rent above reserved.

5. INSURANCE In addition to the rentals hereinbefore specified, the TENANT agrees to pay as additional rental, their pro-rate costs, based upon the percentage of square feet being leased vs. the total square feet of the business center building(s) of insurance coverage's purchased by the LANDLORD for fire and general liability insurance. The TENANT also agrees to pay any increase of premiums for insurance against loss by fire that may be charged during the term of this lease, on the amount of insurance now carried by the LANDLORD on the premises and the improvements situated on said premises, resulting from the business carried on the leased premises by the TENANT or the character of its occupancy, whether or not the LANDLORD has consented to the same. It is expressly agreed and understood that the insurance coverage's procured by the Landlord do not inure to the benefit of the TENANT. Upon request by the TENANT, the LANDLORD agrees to provide the TENANT with a certificate of insurance.

6. DEFAULT If the TENANT shall default in any payment or expenditure other than rent required to be paid or expended by the TENANT under the terms hereof, the LANDLORD may at his option make such payment or expenditure, in which event the amount thereof shall be payable as rental to the LANDLORD by the TENANT on the next ensuing rent day together with interest at (11%) ELEVEN PERCENT per annum from the date of such payments or expenditure by the LANDLORD and on default in such payment the LANDLORD shall have the same remedies as on default of rent.

7. PAYMENTS All payments of rent or other sums to be made to the LANDLORD shall be made at such place as the LANDLORD shall designate in writing from time to time.

8. ASSIGNMENT The TENANT covenants not to assign or transfer this Lease or hypothecate or mortgage the same or sublet said premises or any part thereof without the written consent of the LANDLORD. Any assignment transfer, hypothecation, mortgage or subletting without said written consent shall give the LANDLORD the right to terminate this lease and to re-enter and re-possess the leased premises.

9. BANKRUPTCY and INSOLVENCY The tenant agrees that if the estate created hereby shall be taken in execution, or by other processes of the law, or if the TENANT shall be declared bankrupt or insolvent according to the law, or any receiver be appointed for the business property of the TENANT, or if any assignment shall be made of TENANT'S property for the benefit of creditors, then and in such event this Lease may be cancelled at the option of the LANDLORD.

10. The LANDLORD reserves the right to subject and subordinate this Lease at all times to the lien of any mortgage or mortgages now or hereafter place upon the LANDLORD'S interest in the said premises and on the land and buildings of which the said premises are a part or upon any buildings hereinafter places upon the land of which the leased premises form a part. And the TENANT covenants and agrees to executed and deliver upon demand such further instrument or instruments

subordinating this Lease to the lien of any such mortgages as shall be desired by the LANDLORD and any mortgagees or proposed mortgagees and hereby irrevocably appoints the LANDLORD the attorney-in-fact of the TENANT to execute and deliver any such instruments for and in the name of the TENANT.

11. **USE and OCCUPANCY** It is understood and agreed between the parties that said premises during the continuance of this Lease shall be used and occupied for "W.I.C. CLINIC" and for no other purpose without written consent of the LANDLORD, and that the TENANT will not use the premises for any purpose in violation of any law, municipal ordinance or regulation, and that on any breach of this agreement the LANDLORD may at his option terminate this Lease for with and re-enter and re-possess the leased premises.

12. **FIRE** It is understood and agreed that if the premises hereby leased are damaged or destroyed in whole or in part by fire or other casualty during the term hereof, the LANDLORD will repair and restore to the same good tenable condition with reasonable dispatch, and that the rent herein provided for shall abate entirely in case the entire premises are un-tenantable and pro-rata for the portion rendered un-tenantable, in case a part only is un-tenantable condition provided, however, that if the TENANT shall fail to adjust his own insurance or to remove his damaged goods, wares, equipment or property within a reasonable time, and as a result thereof the repairing and restoration is delayed, there shall be no abatement of rental during the period of such resulting delay, and provided further that there shall be no abatement of rental if such fire or other cause damaging or destroying the leased premises shall result from the negligence or willful act of the TENANT, his agents or employees, and provided further that if the TENANT shall use any part of the leased premises for storage during the period of repair a reasonable charge shall be made therefore against the TENANT, and provided further that in case the leased premises, or the building of which they are a part, shall be destroyed to the extent of more than one-half of the value thereof, the LANDLORD may at his option terminate this Lease forthwith by a written notice to the TENANT.

13. The TENANT further covenants and agrees that he will, at his own expense, during the continuation of this Lease, keep the said premises and every part thereof in as good repair and at the expiration of the term yield and deliver up the same in like condition as when taken, reasonable use and wear thereof and damage by the elements excepted. The TENANT shall not make alterations or improvements to said premises without the LANDLORD'S written consent, and all alterations, additions or improvements made by either of the parties hereto upon the premises, except movable office furniture and trade fixtures put in at the expense of the TENANT, shall be the property of the LANDLORD, and shall remain upon and be surrendered with the premises at the termination of this Lease, without molestation or injury. The TENANT covenants and agrees that if the demised premises consists of only a part of a structure owned or controlled by the LANDLORD, the LANDLORD may enter the demised premises at reasonable times and repair pipes, wires and other appliances or make any repairs deemed by the LANDLORD essential to the use and occupancy of other parts of the LANDLORD'S building.

14. **OTHER CONDITIONS** - Utilities are included in the base rent. The security deposit will be applied to your first month rent. If the program and or funding is cut then the TENANT would notify the LANDLORD with a sixty day notice in writing that the lease would be terminated; in which case the

LANDLORD will not hold the TENANT responsible for the remainder of the LEASE.

15. **RESERVATION** The LANDLORD reserves the right of free access at all times to the roof of said leased premises and reserves the right to rent said roof for advertising purposes. The TENANT shall not erect any structures for storage or any aerial, or use the roof for any purpose without the consent in writing of the LANDLORD.

16. The TENANT shall not perform any acts or carry on any practices which may injure the building or be a nuisance or menace to other TENANTS in the building and shall keep premises under his control (including adjoining drives, streets, alleys or yards) clean and free from rubbish, dirt, snow and ice at all times, and it is further agreed that in the event the TENANT shall not comply with these provisions, the LANDLORD may enter upon said premises and have rubbish, dirt, and ashes removed and the sidewalks cleaned, in which event the TENANT agrees to pay all charges that the LANDLORD shall pay for hauling rubbish, ashes and dirt, or cleaning walks. Said charges shall be paid to the LANDLORD by the TENANT as soon as the bill is presented to him and the LANDLORD shall have the same remedy as is provided in Paragraph 6 of this Lease in the event of TENANT'S failure to pay.

17. The TENANT further acknowledges that he has examined the leased premises prior to the making of this Lease, and knows the condition thereof, and that no representations as to the condition or state of repairs thereof have been made by the LANDLORD, or his agent; which are not herein expressed, and the TENANT hereby accepts the leased premises in their present condition at the execution of this Lease.

18. The LANDLORD shall not be responsible or liable to the TENANT for any loss or damage that may be occasioned by or through the acts or omissions of persons occupying adjoining premises adjacent to or connected with the premises hereby leased or any part of the building of which the leased premises are a part or for any loss or damage resulting to the TENANT or the property from bursting, stoppage or leaking of water, gas, sewer, or steam pipes.

19. **RE-RENTING** The TENANT hereby agrees that for a period commencing 90 days prior to the termination of this Lease, the LANDLORD may show the premises to prospective TENANTS, and 60 days prior to the termination of this Lease, may display in and about said premises and in the windows thereof, the usual and ordinary "TO RENT" signs.

20. It is hereby agreed that in the event of the TENANT herein holding over after the termination of this lease, thereafter the tenancy shall be from a month to month in the absence of a written agreement to the contrary.

21. **GAS, WATER, HEAT, ELECTRICITY, SEWER, AND ANY OTHER COMMON UTILITIES** The TENANT will pay all charges made against said premises for gas, water, heat, and electricity during the continuance of this Lease, as the same shall become due.

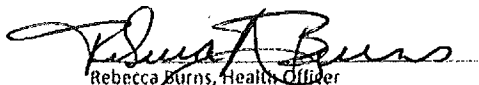
22. It is further agreed that all signs and advertising displayed in and about the premises shall be such only as advertise the business carried on upon said premises, and that the LANDLORD shall control the character and size thereof, and that no sign shall be displayed excepting such as shall be approved in writing by the LANDLORD, and that no awning shall be installed or used on the exterior of said building unless approved in writing by the LANDLORD.

23. The LANDLORD shall have the right to enter upon the leased premises at all reasonable hours for purpose of inspecting the same. If the LANDLORD deems any repairs necessary he may demand that the TENANT make the same and if the TENANT refuses or neglects forthwith to commence such repairs and complete the same with reasonable dispatch the LANDLORD may make or cause to be made such repairs and shall not be responsible to the TENANT for any loss or damage that may accrue to his stock or business by reason thereof, and if the LANDLORD makes or causes to be made such repairs the TENANT agrees that he will forthwith on demand pay to the LANDLORD the cost thereof with interest at 11% per annum, and if he shall make default in such payment the LANDLORD shall have the remedies provided in Paragraph 6 hereof.

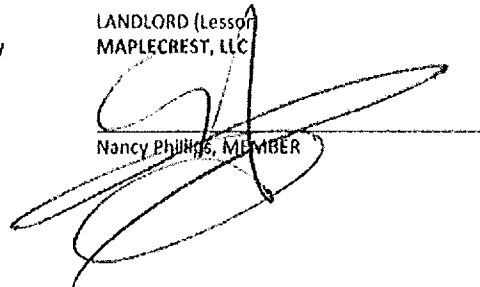
24. **RE-ENTRY** In case any rent shall be due and unpaid or if default be made in any of the covenants herein contained, or if said leased premises shall be deserted or vacated, then it shall be lawful for the LANDLORD, his certain attorney, heirs, representatives and assigns, to re-enter into and repossess the said premises and the TENANT and each and every occupant to remove and put out.
25. **QUIET ENJOYMENT** The LANDLORD covenants that the said TENANT, on payment of all the aforesaid installments and performing all the covenants aforesaid, shall and may peacefully and quietly have, hold, and enjoy the said demised premises for the term aforesaid.
26. **EXPENSES - DAMAGES RE-ENTRY** In the event that the LANDLORD shall, during the period covered by this lease, obtain possession of said premises by re-entry, summary proceedings, or otherwise, the TENANT hereby agrees to pay the LANDLORD the expense incurred in obtaining possession of said premises, and also all expenses and commissions which may be paid in and about the letting of the same, and all other damages.
27. **REMEDIES NOT EXCLUSIVE** It is agreed that each and every of the rights, remedies and benefits provided by this Lease shall be cumulative, and shall not be exclusive of any other of said rights, remedies and benefits, or of any other rights, remedies and benefits allowed by law.
28. **WAIVER** One or more waivers of any covenant or condition by the LANDLORD shall not be construed as a waiver of a further breach of the same covenant or condition.
29. **DELAY OF POSSESSION** It is understood that if the TENANT shall be unable to enter into and occupy the premises hereby leased at the time above provided, by reason of the holding over of any previous occupant of said premises, or as a result of any cause or reason beyond the direct control of the LANDLORD, the LANDLORD shall not be liable in damages to the TENANT therefore, but during the period the TENANT shall be unable to occupy said premises as hereinbefore provided, the rental therefore shall be abated and the LANDLORD is to be the sole judge as to when the premises are ready for occupancy.
30. **NOTICES** Whenever under this Lease a provision is made for notice of any kind it shall be deemed sufficient notice and service thereof if such notice to the TENANT is in writing addressed to the TENANT at his last known Post Office address or at the leased premises and deposited in the mail with postage and if such notice to the LANDLORD is in writing addressed to the last known Post Office address of the LANDLORD and deposited in the mail with postage prepaid. Notice need be sent to only one TENANT or LANDLORD where the TENANT or LANDLORD is more than one person.
31. It is agreed that in this Lease the word "he" shall be used synonymous with the words "she", "it" and "they" and the word "him" synonymous with the words "her", "its" and "their".
32. The covenants, conditions and agreements made and entered into by the parties hereto are declared binding on their respective heirs, successors, representatives and assigns.
33. In the event security is given, Paragraph 34 on the last page shall be deemed a part of this Lease.
34. **SECURITY PROVISION** The LANDLORD herewith acknowledges the receipt of FIVE HUNDRED FIFTY EVEN DOLLARS (\$550.00) dollars which shall be retained for the faithful performance of all the covenants, conditions, and agreements of this lease, but in no event shall the LANDLORD be obligated to apply the same upon rents or other charges in arrears or upon damages for the TENANT'S failure to perform the said covenants, conditions, and agreements; the LANDLORD may so apply the security at his option; and the TENANT'S right to the possession of the premises for non-payment of rent or for other reason shall not in any event be affected by reason of the fact that the LANDLORD holds his security. The said sum if not applied toward the payment of rent in arrears or toward the payment of damages suffered by the LANDLORD by reason of the TENANT'S breach of the covenants, conditions, and agreements of this lease is to be returned to the TENANT when this lease is terminated, according to these terms, and in no event is the said security to be returned until the TENANT has vacated the premises and delivered possession to the Lessor. In the event that the LANDLORD repossesses himself of the said premises because of the TENANT'S default or because of the TENANT'S failure to carry out the covenants, conditions, and agreements of this Lease, the LANDLORD may apply the said security upon all damages suffered to the date of said repossession and may retain the said security to apply upon such damages as may be suffered or shall accrue thereafter by reason of the TENANT'S default or breach. The LANDLORD shall not be obliged to keep the said security as a separate fund, but may mix the said security with his own funds.
35. **SEVERABILITY** If any provision of this Lease shall be declared invalid or unenforceable, the remainder of the Lease shall continue in full force and effect.

In Witness Whereof, The parties hereto have set their hands and seals, this 17 day of Oct., 2016.

TENANT (Lessee)
Branch-Hillsdale-St. Joseph Community Health Agency


Rebecca Burns, Health Officer

LANDLORD (Lessor)
MAPLECREST, LLC


Nancy Phillips, MEMBER

Current Lease Agreement

| Current Space | | | Yearly Cost per Sq Ft | Cost/Year | Cost/Month |
|---------------|---------|---------------|-----------------------|------------|------------|
| 969 | Year 7 | July 1, 23-24 | \$8.00 | \$7,752.00 | \$646.00 |
| Sq Ft | Year 8 | July 1, 24-25 | \$8.00 | \$7,752.00 | \$646.00 |
| | Year 9 | July 1, 25-26 | \$8.50 | \$8,236.50 | \$686.38 |
| | Year 10 | July 1, 26-27 | \$8.50 | \$8,236.50 | \$686.38 |

Proposed Change

| Yearly Cost per Sq Ft | Cost/Year | Cost/Month | Monthly Increase |
|-----------------------|------------|------------|------------------|
| \$9.50 | \$9,205.50 | \$767.13 | \$121.13 |
| \$9.50 | \$9,205.50 | \$767.13 | \$121.13 |
| \$10.00 | \$9,690.00 | \$807.50 | \$121.13 |
| \$10.00 | \$9,690.00 | \$807.50 | \$121.13 |

| Added Space | | | Yearly Cost per Sq Ft | Cost/Year | Cost/Month |
|-------------|---------|---------------|-----------------------|------------|------------|
| 629 | Year 7 | July 1, 23-24 | \$8.00 | \$5,032.00 | \$419.33 |
| Sq Ft | Year 8 | July 1, 24-25 | \$8.00 | \$5,032.00 | \$419.33 |
| | Year 9 | July 1, 25-26 | \$8.50 | \$5,346.50 | \$445.54 |
| | Year 10 | July 1, 26-27 | \$8.50 | \$5,346.50 | \$445.54 |

| Yearly Cost per Sq Ft | Cost/Year | Cost/Month | Monthly Increase |
|-----------------------|------------|------------|------------------|
| \$9.50 | \$5,975.50 | \$497.96 | \$78.63 |
| \$9.50 | \$5,975.50 | \$497.96 | \$78.63 |
| \$10.00 | \$6,290.00 | \$524.17 | \$78.62 |
| \$10.00 | \$6,290.00 | \$524.17 | \$78.62 |

| Total Space Cost After Expansion | | | Yearly Cost per Sq Ft | Cost/Year | Cost/Month |
|----------------------------------|---------|---------------|-----------------------|-------------|------------|
| 1598 | Year 7 | July 1, 23-24 | \$8.00 | \$12,784.00 | \$1,065.33 |
| Sq Ft | Year 8 | July 1, 24-25 | \$8.00 | \$12,784.00 | \$1,065.33 |
| | Year 9 | July 1, 25-26 | \$8.50 | \$13,583.00 | \$1,131.92 |
| | Year 10 | July 1, 26-27 | \$8.50 | \$13,583.00 | \$1,131.92 |

| Yearly Cost per Sq Ft | Cost/Year | Cost/Month | Monthly Increase |
|-----------------------|-------------|------------|------------------|
| \$9.50 | \$15,181.00 | \$1,265.08 | \$199.75 |
| \$9.50 | \$15,181.00 | \$1,265.08 | \$199.75 |
| \$10.00 | \$15,980.00 | \$1,331.67 | \$199.75 |
| \$10.00 | \$15,980.00 | \$1,331.67 | \$199.75 |

Public Health Accreditation in Michigan

The agency participated in Accreditation site visits by state reviewers in April. [The reports created from those site visits are now available](#) on the Board of Health Resources section of the agency's website, and were shared with the Program, Policy & Appeals committee. Local Public Health Accreditation (LPHA) was paused during the pandemic and recently restarted in April. Our agency is the second local health department in Michigan to go through the newly started process. As this was a restart of a paused initiative following huge losses in staff and knowledge at the local health department level due to pandemic response; this cycle of accreditation focuses primarily on technical assistance. There are no designations of the Minimum Program Requirements (MPR's) as Met, Not Met, or Met with Conditions as there will be in future cycles. Some of the reviews were not helpful as the reviewers just came down to ask how staff were doing and did not review any records, while others did a "regular" review and provided recommendations for program improvement. Feedback has been provided to MDHHS on our experience, which will be used to improve this cycle of accreditation for the remaining local health departments.

[Cycle 8 Michigan Local Public Health Accreditation Site Visit Report](#)

Community Health Needs Assessment (CHNA) & Community Health Improvement Plan (CHIP)

The Agency hired an independent contractor to facilitate the and prepare a Community Health Needs Assessment and Community Health Improvement Plan. The contractor, Marcus Cheatham, has wrapped up the work on both the assessments and the improvement plan, and is in the process of finishing up the final presentations at the human services groups in each county.

There are separate Community Health Needs Assessment (CHNA) reports for each county. Each report is 55 pages long and available on our website. The Community Health Improvement plan is the same throughout the district. The reports can be found by visiting www.bhsj.org, clicking on Organizational Documents in the blue banner at the bottom of the screen, and then selecting Community Health Needs Assessment Documents, or by clicking the links below:

- [Community Health Needs Assessment and Community Health Improvement Plan Documents](#)
- [Branch County Community Health Needs Assessment Report](#)
- [Hillsdale County Community Health Needs Assessment Report](#)
- [St. Joseph County Community Health Needs Assessment Report](#)
- [Community Health Improvement Plan](#)



Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report

December 31, 2022 - Branch-Hillsdale-St Joseph Comm Hlth Agcy (1202)





Spring 2023

Branch-Hillsdale-St Joseph Comm Hlth Agcy

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Branch-Hillsdale-St Joseph Comm Hlth Agcy (1202) as of December 31, 2022. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, the Michigan Constitution, and governing statutes. Branch-Hillsdale-St Joseph Comm Hlth Agcy is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2022,
- Establish contribution requirements for the fiscal year beginning January 1, 2024,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with state reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2022. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI Sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, the MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are reviewed regularly through a comprehensive study, most recently in the Fall of 2021. The MERS Retirement Board adopted a Dedicated Gains Policy at the February 17, 2022 Board meeting. The Dedicated Gains Policy automatically reduces the assumed rate of investment return in conjunction with recognizing excess investment gains to mitigate the impact on employer contributions the first year. The policy was effective with the December 31, 2021 annual actuarial valuation.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202 reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

<https://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2022AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation, including the assumed rate of investment return, are reasonable for purposes of the measurement.

This report reflects the impact of COVID-19 experience through December 31, 2022. At this time, no future assumptions have been adjusted as a result of COVID-19. Actual future experience will be reflected in each subsequent annual valuation, as experience emerges.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of Branch-Hillsdale-St Joseph Comm Hlth Agcy as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Rebecca L. Stouffer, Mark Buis, Kurt Dosson, and Shana M. Neeson are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.



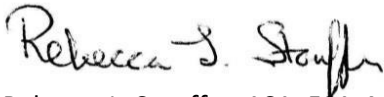
The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting, or investment advice.

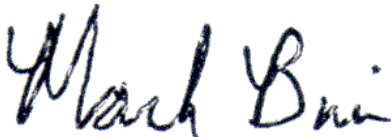
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

Sincerely,
Gabriel, Roeder, Smith & Company



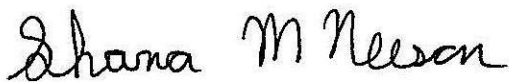
Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



Kurt Dosson, ASA, FCA, MAAA



Shana M. Neeson, ASA, FCA, MAAA



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Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While the funded ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

| | 12/31/2022 | 12/31/2021 |
|---------------|------------|------------|
| Funded Ratio* | 94% | 93% |

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Required Employer Contributions

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions.

Effective with the December 31, 2021 valuation, the MERS Retirement Board adopted a Dedicated Gains Policy which allows for recognition of asset gains in excess of a set threshold in combination with lowering the assumed rate of investment return. Effective with the 2020 and 2019 valuations respectively, the MERS Retirement Board adopted updated demographic and economic assumptions. The combined impact of the prior 2020 and 2019 demographic and economic assumption changes may be phased in. This valuation reflects the last year of phase-in. The combined impact of the past economic and demographic changes will be fully reflected in the 2023 annual actuarial valuation.

By default, MERS will invoice you based on the amount in the “No Phase-in” columns. This amount will be considered the minimum required contribution unless you request to be billed the “Phase-in” rates. If you wish to be billed using the phased-in rates, please contact MERS, at which point the alternate minimum required contribution will be the amount in the “Phase-in” columns.

| | Percentage of Payroll | | | | Monthly \$ Based on Projected Payroll | | | |
|-----------------------------------------------------|-----------------------|-----------------|-----------------|-----------------|---------------------------------------|-----------------|-----------------|-----------------|
| | Phase-in | No Phase-in | Phase-in | No Phase-in | Phase-in | No Phase-in | Phase-in | No Phase-in |
| Valuation Date: | 12/31/2022 | 12/31/2022 | 12/31/2021 | 12/31/2021 | 12/31/2022 | 12/31/2022 | 12/31/2021 | 12/31/2021 |
| Fiscal Year Beginning: | January 1, 2024 | January 1, 2024 | January 1, 2023 | January 1, 2023 | January 1, 2024 | January 1, 2024 | January 1, 2023 | January 1, 2023 |
| Division | | | | | | | | |
| 01 - Gnrl | - | - | - | - | \$ 42,484 | \$ 45,735 | \$ 36,810 | \$ 43,312 |
| Total Municipality - Estimated Monthly Contribution | | | | | \$ 42,484 | \$ 45,735 | \$ 36,810 | \$ 43,312 |
| Total Municipality - Estimated Annual Contribution | | | | | \$ 509,808 | \$ 548,820 | \$ 441,720 | \$ 519,744 |

Employee contribution rates:

| Valuation Date: | Employee Contribution Rate | |
|-----------------|----------------------------|------------|
| | 12/31/2022 | 12/31/2021 |
| Division | | |
| 01 - Gnrl | 3.00% | 3.00% |

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more “Surplus” divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up one or more Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division(s) could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality’s total assets, unfunded accrued liability, and funded status; however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above. With the implemented Dedicated Gains policy, market gains and losses will continue to be smoothed over five years; however, since excess returns are used to lower the investment assumption, there will be fewer gains to smooth in down markets. Having additional funds in Surplus divisions will assist plans with navigating any market volatility.



Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2024 for the entire employer would be \$48,727, instead of \$45,735.

How and Why Do These Numbers Change?

In a defined benefit plan, contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2),
- Changes in actuarial assumptions and methods (see the Appendix), and
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

These impacts are reflected in various tables in the report. For more information, please contact your Regional Manager.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **7.00%** per year. This, along with all of our other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the “What If” projection scenarios later in this report.

Assumption and Method Change in 2022

Effective February 17, 2022, the MERS Retirement Board adopted a dedicated gains policy that automatically lowers the assumed rate of investment return by using excess asset gains to mitigate large increases in required contributions to the Plan. Full details of this dedicated gains policy are available in the Actuarial Policy found on the MERS [website](#). Some goals of the dedicated gains policy are to:

- Provide a systematic approach to lower the assumed rate of investment return between experience studies, and
- Use excess gains to cover both the increase in normal cost and any increase in UAL payment the first contribution year after application (i.e., minimize the first-year impact (i.e., increase) in employer contributions).

The dedicated gains policy was implemented with the December 31, 2021 annual actuarial valuation and was reflected in the computed employer contribution amounts beginning in fiscal year 2023.



Investment performance measured for the one-year period ending December 31, 2022 did not result in excess gains for use in lowering the assumed rate of investment return. As a result, this assumption remains at 7.00%.

Furthermore, there were no other assumption or method changes in 2022.

Protecting MI Pension Grant Program

On July 1, 2022, Michigan lawmakers passed the state budget for the 2022-23 fiscal year. As a part of the budget, \$750 million was earmarked for underfunded municipal pension plans in counties, cities, townships, villages and road commissions across the state. Known as the **Protecting MI Pension Grant Program**, the legislation is designed to support municipal plans that are under 60% funded.

As of the valuation date the amount of funds and list of grant recipients is not yet known. Any funds received by municipalities will be considered in a future valuation.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short-term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. After initial application of asset smoothing, remaining excess market gains are used to buy down the assumed rate of investment return and increase the level of valuation assets, to the extent allowed by the dedicated gains policy. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. **The (smoothed) actuarial rate of return for 2022 was 3.51%, while the actual market rate of return was (10.61%).** To see historical details of the market rate of return compared to the smoothed actuarial rate of return, refer to this report's Appendix or view the "[How Smoothing Works](#)" [video](#) on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2022, the actuarial value of assets is 116% of market value due to asset smoothing. This means that there are deferred investment losses, which will put upward pressure on contributions in the short term.

If the December 31, 2022 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 81% (instead of 94%); and
- Your total employer contribution requirement for the fiscal year starting January 1, 2024 would be \$801,444 (instead of \$548,820).

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore, the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.



- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption. Lower investment returns would generally result in higher required employer contributions, and vice versa. The three economic scenarios below provide a quantitative risk assessment for the impact of investment returns on the plan's projected financial condition for funding purposes.

The relative impact of the economic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2022 valuation and are for the municipality in total, not by division. These results do not reflect a phase-in of the impact of the actuarial assumptions updated in the 2020 and 2019 valuations. There is no phase-in of dedicated gains.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.

| 12/31/2022 Valuation Results | Lower Future Annual Returns | Lower Future Annual Returns | Valuation Assumptions |
|------------------------------------------------|-----------------------------|-----------------------------|-----------------------|
| Investment Return Assumption | 5.00% | 6.00% | 7.00% |
| Accrued Liability | \$ 24,224,622 | \$ 21,605,312 | \$ 19,416,144 |
| Valuation Assets ¹ | \$ 18,275,951 | \$ 18,275,951 | \$ 18,275,951 |
| Unfunded Accrued Liability | \$ 5,948,671 | \$ 3,329,361 | \$ 1,140,193 |
| Funded Ratio | 75% | 85% | 94% |
| Monthly Normal Cost | \$ 15,715 | \$ 11,646 | \$ 8,610 |
| Monthly Amortization Payment | \$ 76,053 | \$ 55,825 | \$ 37,125 |
| Total Employer Contribution² | \$ 91,768 | \$ 67,471 | \$ 45,735 |

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Projection Scenarios

The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic assumption scenarios. All three projections account for the past investment experience that will continue to affect the actuarial rate of return in the short term.

The 7.00% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 7.00% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively and make contributions in addition to the minimum requirements. The 6.00% and 5.00% projection scenarios provide an indication of the potential required employer contribution if



these assumptions were met over the long term.

Your municipality includes one or more Surplus divisions. Extra contributions in a Surplus division may be used to reduce future employer contributions or to accelerate the date by which the municipality becomes 100% funded. The timing and use of these Surplus assets within the plan is discretionary. Certain employers have special funding arrangements that may differ from the Actuarial Policy.

The Funded Percentage graph shows projections of funded status under the 7.00% investment return assumption, both including the Surplus assets (contributed as of the valuation date), and without the Surplus assets. The graph including the Surplus assets assumes these Surplus assets grow with interest and are not used to lower future employer contributions. We modeled the projections including the Surplus assets in this fashion because the use of these assets within the plan is discretionary by the employer and we do not know when and how the employer will use them. Once the employer uses these Surplus assets, any future employer contributions are expected to be lower than those shown in the projections.

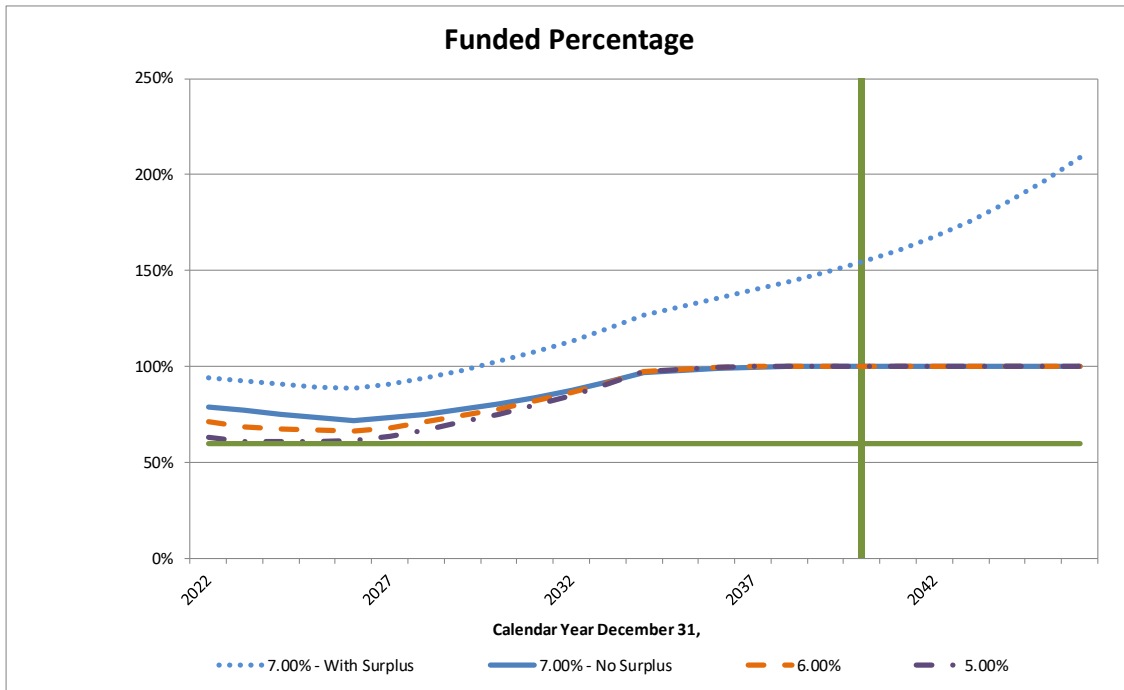
| Valuation Year Ending 12/31 | Fiscal Year Beginning 1/1 | Actuarial Accrued Liability | Valuation Assets ² | Funded Percentage | Estimated Annual Employer Contribution ³ |
|----------------------------------------|---------------------------|-----------------------------|-------------------------------|-------------------|-----------------------------------------------------|
| 7.00%¹ - NO PHASE-IN | | | | | |
| 2022 | 2024 | \$ 19,416,144 | \$ 15,350,651 | 79% | \$ 548,820 |
| 2023 | 2025 | \$ 19,700,000 | \$ 15,200,000 | 77% | \$ 629,000 |
| 2024 | 2026 | \$ 19,900,000 | \$ 14,900,000 | 75% | \$ 714,000 |
| 2025 | 2027 | \$ 20,100,000 | \$ 14,700,000 | 73% | \$ 800,000 |
| 2026 | 2028 | \$ 20,100,000 | \$ 14,500,000 | 72% | \$ 888,000 |
| 2027 | 2029 | \$ 20,200,000 | \$ 14,800,000 | 73% | \$ 916,000 |
| 6.00%¹ - NO PHASE-IN | | | | | |
| 2022 | 2024 | \$ 21,605,312 | \$ 15,350,651 | 71% | \$ 809,652 |
| 2023 | 2025 | \$ 21,900,000 | \$ 15,000,000 | 69% | \$ 894,000 |
| 2024 | 2026 | \$ 22,100,000 | \$ 14,900,000 | 68% | \$ 975,000 |
| 2025 | 2027 | \$ 22,200,000 | \$ 14,800,000 | 67% | \$ 1,060,000 |
| 2026 | 2028 | \$ 22,200,000 | \$ 14,800,000 | 66% | \$ 1,150,000 |
| 2027 | 2029 | \$ 22,200,000 | \$ 15,100,000 | 68% | \$ 1,190,000 |
| 5.00%¹ - NO PHASE-IN | | | | | |
| 2022 | 2024 | \$ 24,224,622 | \$ 15,350,651 | 63% | \$ 1,101,216 |
| 2023 | 2025 | \$ 24,500,000 | \$ 14,900,000 | 61% | \$ 1,190,000 |
| 2024 | 2026 | \$ 24,600,000 | \$ 15,000,000 | 61% | \$ 1,270,000 |
| 2025 | 2027 | \$ 24,700,000 | \$ 15,000,000 | 61% | \$ 1,350,000 |
| 2026 | 2028 | \$ 24,700,000 | \$ 15,100,000 | 61% | \$ 1,440,000 |
| 2027 | 2029 | \$ 24,600,000 | \$ 15,700,000 | 64% | \$ 1,490,000 |

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

² Valuation Assets do not include assets from Surplus divisions, if any.

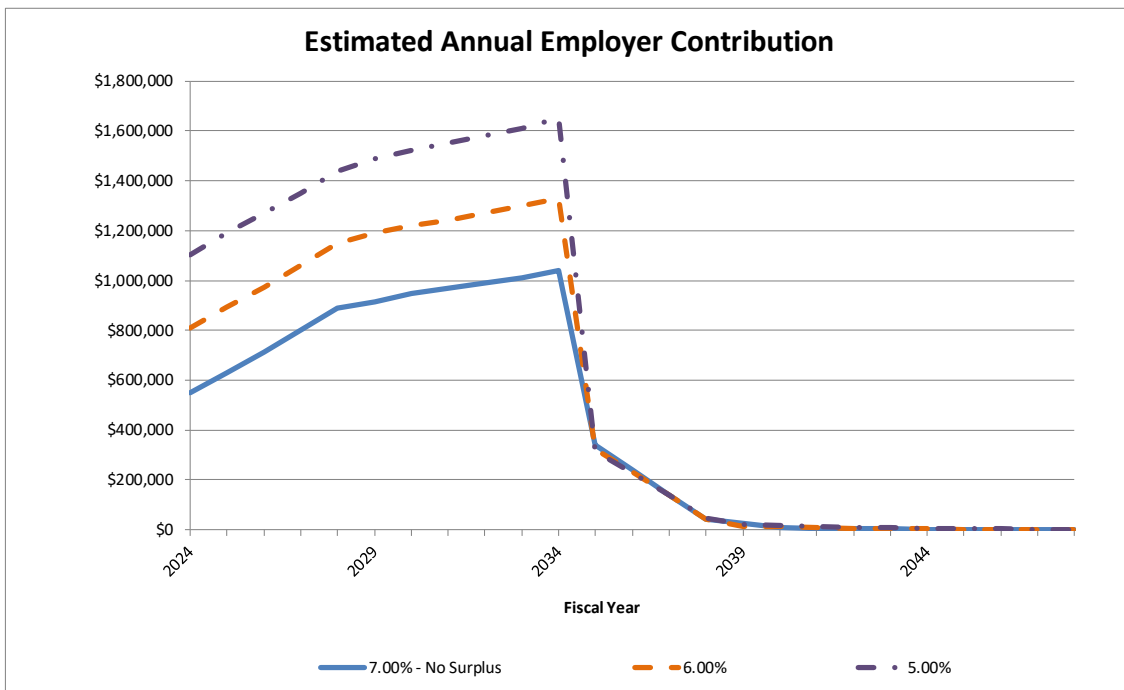
³ All projected contributions are shown with no phase-in.





Notes:

All projected funded percentages are shown with no phase-in.
 Assumes assets from the Surplus division(s) will not be used to lower employer contributions during the projection period.
 The green indicator lines have been added at 60% funded and 18 years following the valuation date for PA 202 purposes.



Notes:

All projected contributions are shown with no phase-in.
 Projected employer contributions do not reflect the use of any assets from the Surplus division(s).



Table 1: Employer Contribution Details for the Fiscal Year Beginning January 1, 2024

| Division | Total Normal Cost | Employee Contribution Rate | Employer Contributions ¹ | | | Computed Employer Contribution With Phase-In | Blended ER Rate No Phase-In ⁵ | Blended ER Rate With Phase-In ⁵ | Employee Contribution Conversion Factor ² |
|---------------------------------------------------|-------------------|----------------------------|-------------------------------------|--------------------------------------------------------|--------------------------------------------|----------------------------------------------|------------------------------------------|--------------------------------------------|------------------------------------------------------|
| | | | Employer Normal Cost ⁶ | Payment of the Unfunded Accrued Liability ⁴ | Computed Employer Contribution No Phase-In | | | | |
| Percentage of Payroll | | | | | | | | | |
| 01 - Gnrl | 13.41% | 3.00% | - | - | - | - | | | |
| Estimated Monthly Contribution³ | | | | | | | | | |
| 01 - Gnrl | | | \$ 8,610 | \$ 37,125 | \$ 45,735 | \$ 42,484 | | | |
| Total Municipality | | | \$ 8,610 | \$ 37,125 | \$ 45,735 | \$ 42,484 | | | |
| Estimated Annual Contribution³ | | | \$ 103,320 | \$ 445,500 | \$ 548,820 | \$ 509,808 | | | |

- ¹ The above employer contribution requirements are in addition to the employee contributions, if any.
- ² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1% because employee contributions may be refunded at termination of employment and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.
- ³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.
- ⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions not to add across.
- ⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution No Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).
- ⁶ For divisions with a negative employer normal cost, employee contributions cover the normal cost and a portion of the payment of any unfunded accrued liability.

Please see the Comments on Asset Smoothing in the Executive Summary of this report.



Table 2: Benefit Provisions

01 - Gnrl: Closed to new hires

| | 2022 Valuation | 2021 Valuation |
|--------------------------------------|---------------------------|---------------------------|
| Benefit Multiplier: | 2.00% Multiplier (no max) | 2.00% Multiplier (no max) |
| Normal Retirement Age: | 60 | 60 |
| Vesting: | 6 years | 6 years |
| Early Retirement (Unreduced): | 55/25 | 55/25 |
| Early Retirement (Reduced): | 50/25 | 50/25 |
| | 55/15 | 55/15 |
| Final Average Compensation: | 5 years | 5 years |
| COLA for Future Retirees: | 2.50% (Non-Compound) | 2.50% (Non-Compound) |
| COLA for Current Retirees: | 2.50% (Non-Compound) | 2.50% (Non-Compound) |
| Employee Contributions: | 3.00% | 3.00% |
| DC Plan for New Hires: | 8/1/2015 | 8/1/2015 |
| Act 88: | Yes (Adopted 8/16/1963) | Yes (Adopted 8/16/1963) |



Table 3: Participant Summary

| Division | 2022 Valuation | | 2021 Valuation | | 2022 Valuation | | |
|-----------------------------------|------------------|-----------------------------|------------------|-----------------------------|----------------|--------------------------------------|------------------------------------------|
| | Number | Annual Payroll ¹ | Number | Annual Payroll ¹ | Average Age | Average Benefit Service ² | Average Eligibility Service ² |
| 01 - Gnrl | | | | | | | |
| Active Employees | 21 | \$ 1,127,922 | 25 | \$ 1,366,616 | 55.2 | 19.5 | 21.0 |
| Vested Former Employees | 21 | 225,142 | 21 | 219,829 | 51.6 | 12.2 | 13.1 |
| Retirees and Beneficiaries | 75 | 1,133,860 | 71 | 1,050,879 | 72.3 | | |
| Pending Refunds | 16 | | 18 | | | | |
| Total Municipality | | | | | | | |
| Active Employees | 21 | \$ 1,127,922 | 25 | \$ 1,366,616 | 55.2 | 19.5 | 21.0 |
| Vested Former Employees | 21 | 225,142 | 21 | 219,829 | 51.6 | 12.2 | 13.1 |
| Retirees and Beneficiaries | 75 | 1,133,860 | 71 | 1,050,879 | 72.3 | | |
| Pending Refunds | <u>16</u> | | <u>18</u> | | | | |
| Total Participants | 133 | | 135 | | | | |

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

| Division | 2022 Valuation | | 2021 Valuation | |
|---------------------------------------|-----------------------------------|-----------------------|-----------------------------------|-----------------------|
| | Employer and Retiree ¹ | Employee ² | Employer and Retiree ¹ | Employee ² |
| 01 - Gnrl | \$ 12,354,248 | \$ 905,763 | \$ 14,361,223 | \$ 958,633 |
| S1 - Surplus Unassociated | 2,526,897 | 0 | 2,570,706 | 0 |
| Municipality Total³ | \$ 14,881,145 | \$ 905,763 | \$ 16,931,929 | \$ 958,633 |
| Combined Assets³ | \$15,786,908 | | \$17,890,563 | |

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2022 valuation assets (actuarial value of assets) are equal to 1.157665 times the reported market value of assets (compared to 0.998523 as of December 31, 2021). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Assets in the Surplus division(s) are employer assets that have been reserved separately and may be used within the plan at the employer's discretion at some point in the future. These assets are not used in calculating the employer contribution for the fiscal year beginning January 1, 2024.

Table 5: Flow of Valuation Assets

| Year Ended 12/31 | Employer Contributions | | Employee Contributions | Investment Income (Valuation Assets) | Benefit Payments | Employee Contribution Refunds | Net Transfers | Valuation Asset Balance |
|------------------|------------------------|------------|------------------------|--------------------------------------|------------------|-------------------------------|---------------|-------------------------|
| | Required | Additional | | | | | | |
| 2012 | \$ 156,324 | \$ 0 | \$ 69,438 | \$ 519,180 | \$ (464,665) | \$ (18,180) | \$ 0 | \$ 11,592,393 |
| 2013 | 141,200 | 0 | 73,865 | 688,536 | (525,060) | (1,511) | 0 | 11,969,423 |
| 2014 | 181,018 | 0 | 71,723 | 681,958 | (587,518) | (3,183) | 0 | 12,313,421 |
| 2015 | 219,053 | 0 | 85,602 | 609,083 | (613,919) | (2,351) | 0 | 12,610,889 |
| 2016 | 226,464 | 0 | 64,400 | 640,744 | (703,219) | (12,094) | 0 | 12,827,184 |
| 2017 | 266,448 | 0 | 55,364 | 763,561 | (767,980) | (9,208) | 0 | 13,135,369 |
| 2018 | 258,445 | 46,080 | 50,404 | 471,387 | (854,096) | (6,575) | 0 | 13,101,014 |
| 2019 | 276,576 | 360,686 | 47,927 | 622,746 | (910,624) | (5,240) | 0 | 13,493,085 |
| 2020 | 316,727 | 947,935 | 48,270 | 1,173,623 | (961,641) | 0 | 0 | 15,017,999 |
| 2021 | 419,196 | 856,576 | 44,476 | 2,569,385 | (1,023,634) | (19,860) | 0 | 17,864,138 |
| 2022 | 592,188 | 218,996 | 36,767 | 639,569 | (1,066,392) | (9,315) | 0 | 18,275,951 |

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.



**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2022**

| Division | Actuarial Accrued Liability | | | | | Valuation Assets | Percent Funded | Unfunded (Overfunded) Accrued Liabilities |
|---------------------------|-----------------------------|-------------------------------|-------------------------------|--------------------|----------------------|----------------------|-------------------|----------------------------------------------------|
| | Active Employees | Vested Former Employees | Retirees and Beneficiaries | Pending Refunds | Total | | | |
| 01 - Gnrl | \$ 5,240,432 | \$ 2,183,388 | \$ 11,968,946 | \$ 23,378 | \$ 19,416,144 | \$ 15,350,651 | 79.1% | \$ 4,065,493 |
| S1 - Surplus Unassociated | 0 | 0 | 0 | 0 | 0 | 2,925,300 | | (2,925,300) |
| Total | \$ 5,240,432 | \$ 2,183,388 | \$ 11,968,946 | \$ 23,378 | \$ 19,416,144 | \$ 18,275,951 | 94.1% | \$ 1,140,193 |

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

The December 31, 2022 valuation assets (actuarial value of assets) are equal to 1.157665 times the reported market value of assets. Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.



Table 7: Actuarial Accrued Liabilities - Comparative Schedule

| Valuation Date December 31 | Actuarial Accrued Liability | Valuation Assets | Percent Funded | Unfunded (Overfunded) Accrued Liabilities |
|-------------------------------|--------------------------------|------------------|-------------------|----------------------------------------------------|
| 2008 | \$ 9,927,472 | \$ 10,353,922 | 104% | \$ (426,450) |
| 2009 | 10,250,691 | 10,640,897 | 104% | (390,206) |
| 2010 | 10,697,591 | 11,006,427 | 103% | (308,836) |
| 2011 | 10,827,507 | 11,330,296 | 105% | (502,789) |
| 2012 | 11,406,292 | 11,592,393 | 102% | (186,101) |
| 2013 | 12,163,363 | 11,969,423 | 98% | 193,940 |
| 2014 | 12,735,860 | 12,313,421 | 97% | 422,439 |
| 2015 | 14,333,735 | 12,610,889 | 88% | 1,722,846 |
| 2016 | 14,703,549 | 12,827,184 | 87% | 1,876,365 |
| 2017 | 15,161,226 | 13,135,369 | 87% | 2,025,857 |
| 2018 | 15,274,448 | 13,101,014 | 86% | 2,173,434 |
| 2019 | 16,238,893 | 13,493,085 | 83% | 2,745,808 |
| 2020 | 18,048,699 | 15,017,999 | 83% | 3,030,700 |
| 2021 | 19,207,905 | 17,864,138 | 93% | 1,343,767 |
| 2022 | 19,416,144 | 18,275,951 | 94% | 1,140,193 |

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012, 2015, 2019, 2020 and 2021 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.



Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - Gnrl

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

| Valuation Date December 31 | Actuarial Accrued Liability | Valuation Assets | Percent Funded | Unfunded (Overfunded) Accrued Liabilities |
|-------------------------------|--------------------------------|------------------|-------------------|----------------------------------------------------|
| 2012 | \$ 11,406,292 | \$ 11,592,393 | 102% | \$ (186,101) |
| 2013 | 12,163,363 | 11,969,423 | 98% | 193,940 |
| 2014 | 12,735,860 | 12,313,421 | 97% | 422,439 |
| 2015 | 14,333,735 | 12,610,889 | 88% | 1,722,846 |
| 2016 | 14,703,549 | 12,827,184 | 87% | 1,876,365 |
| 2017 | 15,161,226 | 13,135,369 | 87% | 2,025,857 |
| 2018 | 15,274,448 | 13,101,014 | 86% | 2,173,434 |
| 2019 | 16,238,893 | 13,147,917 | 81% | 3,090,976 |
| 2020 | 18,048,699 | 13,590,913 | 75% | 4,457,786 |
| 2021 | 19,207,905 | 15,297,229 | 80% | 3,910,676 |
| 2022 | 19,416,144 | 15,350,651 | 79% | 4,065,493 |

Notes: Actuarial assumptions were revised for the 2012, 2015, 2019, 2020 and 2021 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-01: Computed Employer Contributions - Comparative Schedule

| Valuation Date December 31 | Active Employees | | Computed Employer Contribution ¹ | Employee Contribution Rate ² |
|-------------------------------|------------------|-------------------|---------------------------------------------------|-----------------------------------------------|
| | Number | Annual Payroll | | |
| 2012 | 64 | \$ 2,374,536 | 7.60% | 3.00% |
| 2013 | 61 | 2,317,690 | 9.00% | 3.00% |
| 2014 | 61 | 2,383,929 | 9.50% | 3.00% |
| 2015 | 58 | 2,408,692 | \$ 27,324 | 3.00% |
| 2016 | 49 | 1,974,029 | \$ 25,380 | 3.00% |
| 2017 | 42 | 1,727,981 | \$ 25,608 | 3.00% |
| 2018 | 40 | 1,673,482 | \$ 27,694 | 3.00% |
| 2019 | 32 | 1,439,800 | \$ 34,933 | 3.00% |
| 2020 | 31 | 1,590,755 | \$ 49,349 | 3.00% |
| 2021 | 25 | 1,366,616 | \$ 43,312 | 3.00% |
| 2022 | 21 | 1,127,922 | \$ 45,735 | 3.00% |

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.



Division S1 - Surplus Unassociated

Table 8-S1: Actuarial Accrued Liabilities - Comparative Schedule

| Valuation Date December 31 | Actuarial Accrued Liability | Valuation Assets | Percent Funded | Unfunded (Overfunded) Accrued Liabilities |
|-------------------------------|--------------------------------|------------------|-------------------|----------------------------------------------------|
| 2012 | \$ 0 | \$ 0 | | \$ 0 |
| 2013 | 0 | 0 | | 0 |
| 2014 | 0 | 0 | | 0 |
| 2015 | 0 | 0 | | 0 |
| 2016 | 0 | 0 | | 0 |
| 2017 | 0 | 0 | | 0 |
| 2018 | 0 | 0 | | 0 |
| 2019 | 0 | 345,168 | | (345,168) |
| 2020 | 0 | 1,427,086 | | (1,427,086) |
| 2021 | 0 | 2,566,909 | | (2,566,909) |
| 2022 | 0 | 2,925,300 | | (2,925,300) |

Notes: Actuarial assumptions were revised for the 2012, 2015, 2019, 2020 and 2021 actuarial valuations.

Years where historical information is not available will be displayed with zero values.

Table 10: Division-Based Layered Amortization Schedule

Division 01 - Gnrl

Table 10-01: Layered Amortization Schedule

| Type of UAL | Date Established | Original Balance ¹ | Original Amortization Period ² | Amounts for Fiscal Year Beginning 1/1/2024 | | |
|--------------|------------------|-------------------------------|-------------------------------------------|--------------------------------------------|--------------------------------------------|-----------------------------|
| | | | | Outstanding UAL Balance ³ | Remaining Amortization Period ² | Annual Amortization Payment |
| Initial | 12/31/2015 | \$ 1,722,846 | 21 | \$ 1,640,655 | 11 | \$ 185,280 |
| (Gain)/Loss | 12/31/2016 | 35,723 | 19 | 34,153 | 11 | 3,852 |
| (Gain)/Loss | 12/31/2017 | 138,446 | 17 | 132,452 | 11 | 14,964 |
| (Gain)/Loss | 12/31/2018 | 137,878 | 15 | 132,804 | 11 | 15,000 |
| (Gain)/Loss | 12/31/2019 | 391,419 | 14 | 381,287 | 11 | 43,056 |
| Assumption | 12/31/2019 | 530,789 | 14 | 508,106 | 11 | 57,384 |
| Experience | 12/31/2020 | 1,339,721 | 13 | 1,339,130 | 11 | 151,224 |
| Experience | 12/31/2021 | (580,117) | 12 | (596,513) | 11 | (67,368) |
| Experience | 12/31/2022 | 348,501 | 11 | 372,896 | 11 | 42,108 |
| Total | | | | \$ 3,944,970 | | \$ 445,500 |

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2022 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2022 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



GASB Statement No. 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

| | | |
|------------------------------------------------------------------------------------|----|------------|
| Actuarial Valuation Date: | | 12/31/2022 |
| Measurement Date of the Total Pension Liability (TPL): | | 12/31/2022 |
| At 12/31/2022, the following employees were covered by the benefit terms: | | |
| Inactive employees or beneficiaries currently receiving benefits: | | 75 |
| Inactive employees entitled to but not yet receiving benefits (including refunds): | | 37 |
| Active employees: | | <u>21</u> |
| | | 133 |
| | | |
| Total Pension Liability as of 12/31/2021 measurement date: | \$ | 18,708,586 |
| Total Pension Liability as of 12/31/2022 measurement date: | \$ | 18,925,572 |
| Service Cost for the year ending on the 12/31/2022 measurement date: | \$ | 144,261 |
| Change in the Total Pension Liability due to: | | |
| - Benefit changes ¹ : | \$ | 0 |
| - Differences between expected and actual experience ² : | \$ | (174,176) |
| - Changes in assumptions ² : | \$ | 0 |
| | | |
| Average expected remaining service lives of all employees (active and inactive): | | 1 |

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

| | | |
|---------------------------------------------------------------------------|----|-----------|
| Covered employee payroll (Needed for Required Supplementary Information): | \$ | 1,127,922 |
|---------------------------------------------------------------------------|----|-----------|

Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

| | 1% Decrease (6.25%) | Current Discount Rate (7.25%) | 1% Increase (8.25%) |
|---------------------------------------------------|------------------------|----------------------------------|------------------------|
| Change in Net Pension Liability as of 12/31/2022: | \$ 2,095,866 | \$ 0 | \$ (1,770,326) |

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



GASB Statement No. 68 Information

This page is for those municipalities who need to “roll forward” their total pension liability due to the timing of completion of the actuarial valuation in relation to their fiscal year-end.

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at www.mersofmich.com.

| | |
|--------------------------------------------------------|------------|
| Actuarial Valuation Date: | 12/31/2022 |
| Measurement Date of the Total Pension Liability (TPL): | 12/31/2023 |

At 12/31/2022, the following employees were covered by the benefit terms:

| | |
|------------------------------------------------------------------------------------|-----------|
| Inactive employees or beneficiaries currently receiving benefits: | 75 |
| Inactive employees entitled to but not yet receiving benefits (including refunds): | 37 |
| Active employees: | <u>21</u> |
| | 133 |

| | |
|----------------------------------------------------------------------|---------------|
| Total Pension Liability as of 12/31/2022 measurement date: | \$ 19,090,095 |
| Total Pension Liability as of 12/31/2023 measurement date: | \$ 19,206,568 |
| Service Cost for the year ending on the 12/31/2023 measurement date: | \$ 138,415 |
| Change in the Total Pension Liability due to: | |
| - Benefit changes ¹ : | \$ 0 |
| - Differences between expected and actual experience ² : | \$ (176,451) |
| - Changes in assumptions ² : | \$ 0 |

| | |
|----------------------------------------------------------------------------------|---|
| Average expected remaining service lives of all employees (active and inactive): | 1 |
|----------------------------------------------------------------------------------|---|

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

| | |
|---------------------------------------------------------------------------|--------------|
| Covered employee payroll (Needed for Required Supplementary Information): | \$ 1,127,922 |
|---------------------------------------------------------------------------|--------------|

Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

| | 1% Decrease <u>(6.25%)</u> | Current Discount Rate <u>(7.25%)</u> | 1% Increase <u>(8.25%)</u> |
|---------------------------------------------------|-------------------------------|-----------------------------------------|-------------------------------|
| Change in Net Pension Liability as of 12/31/2023: | \$ 2,081,488 | \$ 0 | \$ (1,761,691) |

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - Gnrl

| | |
|-----------|---------------------------------------------------------------------|
| 1/1/2021 | Contract Employees - Included |
| 1/1/2021 | Seasonal Employees - Included |
| 1/1/2021 | Service Credit Qualification - 75 hours |
| 1/1/2021 | Custom Wages |
| 12/1/2020 | Non-Accelerated Amortization |
| 1/1/2018 | Non Standard Compensation Definition |
| 1/1/2017 | Service Credit Purchase Estimates - No |
| 8/1/2015 | Option B Yes |
| 8/1/2015 | Accelerated to 15-year Amortization |
| 8/1/2015 | DC Adoption Date 08-01-2015 |
| 10/1/2012 | Exclude Temporary Employees requiring less than 12 months |
| 1/1/2002 | 6 Year Vesting |
| 1/1/2002 | Benefit B-2 (No Max) |
| 1/1/1992 | E1 2.5% COLA for past retirees (01/01/1992) |
| 1/1/1992 | E2 2.5% COLA for future retirees (01/01/1992) |
| 1/1/1990 | Benefit F55 (With 25 Years of Service) |
| 1/1/1989 | Benefit B-1 (No Max) |
| 1/1/1989 | Member Contribution Rate 3.00% |
| 1/1/1988 | E1 2.5% COLA for past retirees (01/01/1988) |
| 1/1/1967 | Benefit C-1 (Old) (No Max) |
| 8/16/1963 | Covered by Act 88 |
| 7/1/1958 | Benefit FAC-5 (5 Year Final Average Compensation) |
| 7/1/1958 | 10 Year Vesting |
| 7/1/1958 | Benefit C (Old) (No Max) |
| 7/1/1958 | Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00% |
| | Fiscal Month - January |
| | Defined Benefit Normal Retirement Age - 60 |
| | Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years |

S1 - Surplus Unassociated

Fiscal Month - January



Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

| Division | FAC Increase Assumption |
|---------------|-------------------------|
| All Divisions | 2.00% |

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Not Linked Divisions: The default funding policy for closed not linked divisions, including open divisions with zero active members, is to follow a non-accelerated amortization, where each closed period decreases by one year each year until the period is exhausted. In select instances, closed not linked division(s) may follow an accelerated amortization policy.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.



PLAN MATURITY MEASURES

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

| | <u>12/31/2022</u> | <u>12/31/2021</u> | <u>12/31/2020</u> | <u>12/31/2019</u> | <u>12/31/2018</u> |
|-----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 1. Ratio of the market value of assets to total payroll | 14.0 | 13.1 | 9.7 | 9.2 | 7.1 |
| 2. Ratio of actuarial accrued liability to payroll | 17.2 | 14.1 | 11.3 | 11.3 | 9.1 |
| 3. Ratio of actives to retirees and beneficiaries | 0.3 | 0.4 | 0.4 | 0.5 | 0.7 |
| 4. Ratio of market value of assets to benefit payments | 14.7 | 17.1 | 16.1 | 14.5 | 13.9 |
| 5. Ratio of net cash flow to market value of assets (boy) | -1.3% | 1.8% | 2.6% | -1.9% | -3.9% |

RATIO OF MARKET VALUE OF ASSETS TO TOTAL PAYROLL

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

RATIO OF ACTUARIAL ACCRUED LIABILITY TO PAYROLL

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

RATIO OF ACTIVES TO RETIREES AND BENEFICIARIES

A young plan with many active members and few retirees will have a high ratio of actives to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

RATIO OF MARKET VALUE OF ASSETS TO BENEFIT PAYMENTS

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

RATIO OF NET CASH FLOW TO MARKET VALUE OF ASSETS

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.



State Reporting

The following information has been prepared to provide some of the information necessary to complete the Public Act 202 pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

| Form 5572 | | |
|----------------|-----------------------------------------------------------------------------------------------------------------|---------------|
| Line Reference | Description | Result |
| 10 | Membership as of December 31, 2022 | |
| 11 | Indicate number of active members | 21 |
| 12 | Indicate number of inactive members (excluding pending refunds) | 21 |
| 13 | Indicate number of retirees and beneficiaries | 75 |
| 14 | Investment Performance for Calendar Year Ending December 31, 2022¹ | |
| 15 | Enter actual rate of return - prior 1-year period | (10.37)% |
| 16 | Enter actual rate of return - prior 5-year period | 4.95% |
| 17 | Enter actual rate of return - prior 10-year period | 6.79% |
| 18 | Actuarial Assumptions | |
| 19 | Actuarial assumed rate of investment return ² | 7.00% |
| 20 | Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any | Level Percent |
| 21 | Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³ | 11 |
| 22 | Is each division within the system closed to new employees? ⁴ | Yes |
| 23 | Uniform Assumptions | |
| 24 | Enter retirement pension system's actuarial value of assets using uniform assumptions | \$17,053,508 |
| 25 | Enter retirement pension system's actuarial accrued liabilities using uniform assumptions ⁵ | \$19,720,754 |
| 27 | Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending December 31, 2023 | \$666,360 |

1. The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and is included here for reporting purposes. The investment performance figures reported are net of investment expenses on a rolling calendar year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
2. Net of administrative and investment expenses.
3. Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
4. If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions), “no.”
5. Line 25 actuarial accrued liability is determined under PA 202 uniform assumptions which differ from the valuation assumptions. In particular, the assumed rate of return for PA 202 purposes is 6.85%.



PUBLIC COMMENT

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