

## March 24, 2022 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Tom Matthew at 9:03 AM with the Pledge of Allegiance to the Flag of the United States led by Ms. Pangle. Roll call was completed as follows: Tom Matthew, Mark Wiley, Brent Leininger, Kathy Pangle, and Jared Hoffmaster. Mr. Houtz joined the meeting 9:53 AM, during the Health Officer's report.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, Paul Andriacchi, and Kris Dewey.

Mr. Wiley moved to approve the agenda, with support from Mr. Leininger. The motion passed unopposed.

Ms. Pangle moved to approve the minutes from the February 24, 2022, meeting with support from Mr. Leininger. The motion passed unopposed.

Public Comment: Public comment was given by Resident Mapes and Resident Adams.

Mr. Porter from Maner Costerisan presented the completed audit for the year ended September 30, 2021. The audit was clean with no findings.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: COVID Recovery Phase, COVID Vaccinations, COVID-19 Testing, COVID-19 Data Round-Up, School Communication, Sturgis Office, Hillsdale Office, Three Rivers Office, MCDC Hillsdale Location, KN95 Masks, MALPH (Michigan Association for Local Public Health).

Kris Dewey, Health Educator reviewed the Health Promotion & Education update.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "National Colorectal Cancer Awareness Month".

### Committee Reports:

- Finance Committee – Mr. Hoffmaster moved to approve the minutes from the March 21, 2022 Finance Committee Meeting with support from Mr. Leininger. The motion passed unopposed.
- Program, Policy, and Appeals Committee – Mr. Wiley moved to approve the minutes from the March 21, 2022 Program, Policy, & Appeals Committee meeting with support from Ms. Pangle. The motion passed unopposed.

### Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures as reported with support from Mr. Hoffmaster. The motion passed unopposed.

- Mr. Hoffmaster moved to place the financials on file, with support from Mr. Leininger. The motion passed unopposed.

#### Unfinished Business

- None

#### New Business:

- Mr. Hoffmaster moved to approve the Immunization Fee Schedule as presented, effective 4/1/2022, with support from Ms. Pangle. The motion passed unopposed.
- Mr. Hoffmaster moved to accept the Health Officer's recommendation to maintain the existing relationship with Rosati, Schultz, Joppich, Amtsbuechler PC. The motion received support from Mr. Leininger. The motion passed unopposed.
- Mr. Leininger moved to accept and place on file the Audit Report for FY20/21, with support from Ms. Pangle. The motion passed unopposed.
- Information was provided on the MERS Pension Accrued Underfunded Liability regarding how the plan became underfunded, how extra payments are tracked in RU 024, the source of funds for extra payments, and a how regular payments are tracked in the financial system.

#### Departmental Reports:

- Environmental Health
- Area Agency on Aging
- Personal Health & Disease Prevention

Public Comment: Public comment was given by Resident Adams, Resident Mapes, and Resident Eichler.

With no further business, Mr. Leininger moved to adjourn the meeting with support from Mr. Wiley. The motion passed and the meeting was adjourned at 11:09 AM.

Respectfully Submitted by:

  
Theresa Fisher,